

**DEPARTMENT OF EDUCATION
CY 2008 UPDATED PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**

Personnel Division

NO.	PROJECT	ACTIVITIES	TARGET DATE	SOURCE OF FUND	ESTIMATED BUDGET and MODE OF PROCUREMENT			
					Competitive Bidding	Shopping	Negotiated/ Direct Contracting	Negotiation (A to A)
1	Reorientation and Induction Program of CO Employees	Induction/orientation of new and selected employees of the CO on the mission/vision and rules and regulation of the Department. 300 pax	Jan. & July 2008	GOP				
		- Supplies and Materials				Php5,000.00		
		- Food				Php30,000.00		
2	National Conference-Workshop of Officials and Employees Involved in Personnel Act	Review the implementation of HRM programs; adopt an effective approach to improving HRM; and increase awareness on existing HRM practices. 800 pax, 3 days workshop	May 2008	GOP				
		- Venue and accomodation			Php2,880,000.00			
3	Workshop on the Implementation of the Performance Management System	Installation of an effective performance management system that should accurately evaluate performance and enhance public accountability. 4 Cluster, approx. 69 pax per Cluster, 3 days per cluster.	Feb. March, April & May	GOP				
		Cluster A						
		- Venue and accomodations with Catering					Php248,400.00	
		- Supplies and Materials				Php12,500.00		
		Cluster B						
		- Venue and accomodations with Catering					Php248,400.00	
		- Supplies and Materials				Php12,500.00		
		Cluster C						
		- Venue and accomodations with Catering					Php248,400.00	
		- Supplies and Materials				Php12,500.00		
		Cluster D						
		- Venue and accomodations with Catering					Php248,400.00	
		- Supplies and Materials				Php12,500.00		
4	Workshop On Monitoring and Evaluation of Personnel Records Management	Evaluation/determine of the effectiveness of existing policies and procedures being undertaken by division offices and ensure compliance to existing CSC rules and 12 Regions, approx. 50 pax per Region	Jan. Feb. March April, may 2008	GOP				
		- Supplies and Materials						Php50,000.00
5	Workshop on the Implementation of the HRM Plan of the Department		June, July, Aug. & Sept. 2008	GOP				

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					Competitive Bidding	Shopping	Negotiated/ Direct Contracting	Negotiation (A to A)
		Installation of the HRM Plan as a key reform area in HR management and development. 4 Clusters, approx. 467 pax per cluster, 3 day-workshop per cluster						
		Cluster A						
		- Venue and accommodations with Catering			Php1,670,400.00			
		- Supplies and Materials				Php12,500.00		
		Cluster B						
		- Venue and accommodations with Catering			Php1,713,600.00			
		- Supplies and Materials				Php12,500.00		
		Cluster C						
		- Venue and accommodations with Catering			Php1,735,200.00			
		- Supplies and Materials				Php12,500.00		
		Cluster D						
		- Venue and accommodations with Catering			Php1,605,600.00			
		- Supplies and Materials				Php12,500.00		
6	Revision Qualification Standards Manual for Unique Positions		July 2008	GOP				
		- Venue and accommodations with Catering					Php180,000.00	
		- Supplies and Materials				Php10,000.00		
7	Revision of Statement of Duties and Responsibilities		March 2008	GOP				
		- Venue and accommodations with Catering					Php180,000.00	
		- Supplies and Materials				Php10,000.00		
8	Revision of Guidelines on Reclassifications/Upgrading of Teaching Positions and Sta		February 2008	GOP				
		- Venue and accommodations with Catering					Php180,000.00	
		- Supplies and Materials				Php10,000.00		
9	Finalization of the Omnibus Rules on Hiring and Promotions		August 2008	GOP				
		- Venue and accommodations with Catering					Php180,000.00	
		- Supplies and Materials				Php10,000.00		
10	Review/revision of policies/guidelines in the hiring, promotion & selection of teachers		Jan. - March 2008	GOP				
		- Venue and accommodations with Catering					Php180,000.00	
		- Supplies and Materials				Php20,000.00		
11	Revision of the Framework & policies on the evaluation of teacher performance		March 2008	GOP				
		- Venue and accommodations with Catering			Php600,000.00			
		- Supplies and Materials				Php50,000.00		
12	Installation of the Human Resource Information System (HRIS)							
		Development of a computerized central repository of personnel records in four pilot regions (NCR, Region III, IV-A and IV-B) 4 sub-activities, approx 1-2 days	Aug., Sept., Oct., Nov. & Dec., 2008	AusAID				
		Project Advocacy						
		- Venue and accommodations with Catering			Php400,000.00			
		- Supplies and Materials				Php11,000.00		

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		HR Operators' Training						
		- Venue and accommodations with Catering						
		- Supplies and Materials						
		Technical Staff Training						
		- Venue and accommodations with Catering						
		- Supplies and Materials						
		Encoders Training						
		- Venue and accommodations with Catering						
		- Supplies and Materials						
13	Regional PMS-OPES Orientation and Implementation of the PMS-OPES in the Cent		Sept., Oct., Nov. & Dec. 2008	AusAID				
		Installation of the PMS-OPES in the field offices and commencement of the implementation of PMS_OPES in the Central Office 6 clusters and 1-day meeting in the CO						
		Cluster I (252 pax)						
		- Venue and accommodations with Catering			Php604,800.00			
		- Kits (Bags)				Php63,000.00		
		- Supplies and Materials				Php20,000.00		
		Cluster II (268 pax)						
		- Venue and accommodations with Catering			Php643,200.00			
		- Kits (Bags)				Php67,000.00		
		- Supplies and Materials				Php20,000.00		
		Cluster III (91 pax)						
		- Venue and accommodations with Catering			Php218,400.00			
		- Kits (Bags)				Php22,750.00		
		- Supplies and Materials				Php20,000.00		
		Cluster IV (146 pax)						
		- Venue and accommodations with Catering			Php350,400.00			
		- Kits (Bags)				Php36,500.00		
		- Supplies and Materials				Php20,000.00		
		Cluster V (118 pax)						
		- Venue and accommodations with Catering			Php283,200.00			
		- Kits (Bags)				Php29,500.00		
		- Supplies and Materials				Php20,000.00		
		Cluster VI (165 pax)						
		- Venue and accommodations with Catering			Php396,000.00			
		- Kits (Bags)				Php41,250.00		
		- Supplies and Materials				Php20,000.00		
		Food (100 pax)				Php55,000.00		

