JUL 1 2 2010

DepEd MEMORANDUM
No. 313 , s. 2010

GRADUATE DEGREE PROGRAM/SPECIALIZATION TRAINING FOR PUBLIC ELEMENTARY SCHOOL TEACHERS FOR SY 2010-2013

To: Regional Directors
Schools Division/City Superintendents
Heads, Public Elementary Schools

1. In its commitment to continuously improve quality of education and build its manpower capability, the Department of Education (DepEd) announces the conduct of the 2010-2013 On-Site Graduate Degree Program/Specialization Training for Public Elementary School Teachers.

2. The Graduate Degree Program/Specialization Training is a scholarship program designed for public elementary school teachers that aims to upgrade and improve their teaching skills and competencies in an academic face-to-face environment. The scholarship is open to highly qualified teachers who will undergo academic studies in selected Centers of Excellence (COE) or institutions of higher learning. Furthermore, the program aims to develop a critical mass of teachers into subject area specialists by providing financial assistance in order for them to obtain a Master's Degree in teaching English, Mathematics, Science and *Edukasyong Pantahanan at Pangkabuhayan (EPP).*

3. Each of the seventeen (17) regions is allotted a total of twelve (12) scholarship slots; three (3) grantees for the four (4) Master of Arts (M.A.) courses in English, Science, Mathematics and EPP. Scholars shall be selected following the guidelines and mechanics contained in the enclosure.

4. The deadline for the submission of the official list of the regional scholars to the Staff Development Division (SDD), Bureau of Elementary Education (BEE) is on September 6, 2010. To ensure that all regional slots will be filled up, the regions are advised to have alternate nominees in case the principal nominee fails in the graduate entrance examination.

5. Scholarship recipients are entitled to the following assistance: (a) free tuition fees and other school fees; (b) stipend of Six Thousand Pesos (PhP6,000.00) per month; and (c) book/material allowance of Four Thousand Pesos (PhP4,000.00) per school year. Scholarship program starts on the 2nd semester of SY 2010-2011 (October 2010) and ends on the 2nd semester of SY 2012-2013 (March 2013). Scholars' attendance to the Master Degree courses will be on Saturdays; thus, their salaries and other benefits will be continuously enjoyed while on study grant.

6. At the end of every school year, scholars are required to submit to SDD-BEE a liquidation report for this book/material allowance. The liquidation report should include the receipt/s to substantiate said report.

7. Expenses such as payment of tuition fee, stipend, book/material allowance of scholars and other incidental expenses related to the implementation of the program shall be charged against the DepEd Human Resource Training and Development (HRTD) Funds subject to the usual accounting and auditing rules and regulations. For the 1st run of the project, the BEE will facilitate the payments but will later be given to Regional Office for its administration.

8. For more information, please contact Ms. Fe M. Villalino, Chief, SDD-BEE or Ms. Ligaya G. Ilagan, Education Program Specialist II at telephone no.: (02) 687-2948 or e-mail at bee_sdd.deped@yahoo.com.ph.

9. Immediate dissemination of this Memorandum is desired.

BR. ARMIN A. LUISTRO FSC
Secretary

Encl.:
As stated

Reference:
None

To be indicated in the Perpetual Index
under the following subjects:

SCHOLARSHIPS
TRAINING PROGRAMS
TEACHERS

R-SMA, DM Graduate Degree Program
July 6, 2010

(Enclosure to DepEd Memorandum No. 313, s. 2010)

2010-2013 Graduate Degree Program for Public Elementary School Teachers
Guidelines and Mechanics

I. Screening and Selection

A. Terms of References and Schedule

Level (Scholarship Committee)	Terms of Reference	Schedule (2010)
BEE (National Scholarship Committee -NSC)	• Determines and allocates the required number of slots per learning area for each region based on prescribed set of criteria • Disseminates information thru issuance of DepEd Memorandum • Communicates with the different coordinators from the higher learning institutions on the accommodation of the DepED scholars • Coordinates the overall conduct of the training during the 1st run of the program • Prepare legal documents such as DepED Memorandum of Agreement (MOA) between DepED and the higher learning institutions/agencies concerned and the Scholarship Contract document • Facilitates processing of the following financial assistance: ✓ Tuition fee ✓ Stipend ✓ Book/materials/research allowance • Monitors and evaluates the implementation of the scholarship • Maintains a database of scholars	June 21-30 July, 2010 August, 2010 Oct. - Nov, 2010 -do- -do- Nov. 2010-March, 2011
Region (Regional Scholarship Committee-RSC)	• Disseminates information for the scholarship grant in their respective divisions • Conducts the final screening based on the set criteria and notifies successful grantees upon passing the Graduate entrance examination • Submits to the BEE Director, the list of qualified grantees • Conducts thorough orientation on the scholarship and the provisions embodied in the contract	July, 2010 July-August, 2010 September, 2010 October, 2010
Division (Division Scholarship Committee-DSC)	• Submits nominees to the RSC based on the prescribed set of criteria and teachers' instructional needs • Prepares contract with the scholar and submits a copy to BEE • Monitors scholar's maximum utilization of inputs gained from the training in the classes handled • Keep tract of scholars' participation/involvement in activities to upgrade/ raise division performance levels	July 2010 Nov. 2010

B. Criteria for Selection of Nominees

a. is a bachelor's degree holder with a grade point average not lower than 2/B/85
b. has attended relevant training/s in the intended area of specialization
c. has been a teacher for at least three (3) years under permanent status with a performance of at least Very Satisfactory (VS)
d. is actually teaching the subject area for at least three (3) years where he/she is nominated
e. not more than 45 years old
f. has no pending administrative case/criminal record
g. has been certified by a government physician to be physically and mentally fit and not pregnant during the scholarship
h. has not availed of any scholarship/training program with a duration of six (6) months for the last two (2) years
i. is not a Master's degree holder
j. possesses leadership potential and has positive attitude and commitment to mentor or coach other teachers in his/her school/division when necessary
k. can communicate effectively in English and Filipino

C. Documents to be Submitted by the Nominee

a. CSC Form 212 (Personal Data Sheet) with a recent 2" x 2" photo
b. Certified photocopy of the transcript of records
c. Form 86 (health certificate) from an accredited government hospital
d. Service Record
e. Certification from the principal/immediate supervisor that the nominee is actually teaching the subject he/she is recommended for
f. Endorsement from the Schools Division Superintendent

II. Enrolment Process

a. Teacher nominees are required to take and pass the Teacher Education Institution's graduate entrance examination
b. Teachers who passed the exam shall be duly notified by the region and made to accomplish the scholarship contract between the scholar and the schools division superintendent

III. Duration of the Scholarship Program

Scholarship program starts on 2nd semester SY 2010-2011 and ends SY 2012-2013

- 1st run : SY 2010 – 2011 (2nd semester October 2010 – summer 2011)
- 2nd run: SY 2011-2012 (1st semester and 2nd semester, summer 2012)
- 3rd run: SY 2012 – 2013 (1st semester – 2nd semester)