



REPUBLIKA NG PILIPINAS
 REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
BIDS AND AWARDS COMMITTEE



Room 508, 5th Floor Mabini Building, DepED Complex, Meralco Avenue, Pasig City, Philippines

Request for Quotation

Date: **November 9, 2009**

Quotation No. **09-024-069**

To all Eligible Suppliers:

- I. Please quote your lowest price inclusive of VAT on the item/s listed below, subject to the Terms and Conditions of this RFQ, and submit your quotation duly signed by your representative not later than November 16, 2009 at DepED Procurement Service, Rm. 508, 5th Flr., Mabini Bldg., DepED Complex, Meralco Ave., Pasig City. For more information, please call DepED-PS at Telephone Nos.: 636-6542, 636-6543, 633-9343. **Prospective provider shall be responsible to verify the quoted items from the Physical Facilities and School Engineering Division (PFSED) at Tel no. 637-6464.**

(Sgd.)ARMANDO C. RUIZ
 Chief Administrative Officer
 and BAC II Vice Chairperson

II.

Lot No.	ITEMS & DESCRIPTION	QTY.	Statement of Compliance (State "Comply" or "Not Comply")	UNIT PRICE
1	<u>Hardhat:</u> (Budget: Php300.00/piece) <u>Specifications:</u> <ul style="list-style-type: none"> • Lightweight, have a streamlined, built for a snug; • Comfortable fit, with either a 4-point self-sizing or Flex-Gear ratchet suspension system; • Made from high-density polyethylene to meet ANSI Z89.1-2003, Class E + G requirements; Color: White with Sticker (PFSED Logo);	343 pieces		
2	<u>Caliper:</u> (Budget: Php300.00/piece) <u>Specifications:</u> Vernier Caliper: Made of stainless steel or carbon steel; Four (4) way measurement (inside, outside, depth and step measuring); Length more than 300mm/12"; Two (2) way measurement (inside and outside measuring); Length more than 200mm with fine adjustment; With auto-lock (big or small); According with GB/T1214.2 standard; <u>Measuring range:</u> 0-70mm, 0-100mm/4", 0-150mm/6", 0-200mm/8", 0-300mm/12", 0-500mm/20", 0-600mm/24", 0-800mm/32", 0-1, 000mm/40", 0-1500mm/60", 0-2000mm/80", 0-3000mm/120"; <u>Grade:</u> 0.05mm, 0.02mm, 0.05mm/1/128", 0.02mm/1/1000" Packaging: Plastic box or wooden box	343 pieces		
3	<u>Steel Tape Meter:</u> (Budget: Php400.00/piece) <u>Specifications:</u> Branded, Eight (8) meters (See attached Design & Logos)	343 pieces		
1. Supplier may see actual sample at the PFSED Office c/o Edna at Tel. number: 637-6464 2. Supplier must submit samples similar to the sample of PFSED together with this quotation.				

This is to submit our price quotations as indicated above subject to the terms and conditions of this RFQ.

Supplier's Company Name:		TIN No.:	
Address:			
Telephone No.:	Fax No.:	e-mail:	
Supplier's Authorized Representative Signature over Printed Name:		Date:	

III. Terms and Conditions

A. Submission of Requirements

1. Quotations and other requirement stated below shall be submitted to the Bids and Awards Committee (BAC) at Rm. 508, 5th Floor, Mabini Bldg., DepED Complex, Meralco Avenue, Pasig City, Philippines 1603.
2. Supplier shall submit the following requirements:
 - a. Duly signed Request for Quotation. Prices shall be quoted in Philippine Peso. Statement of Compliance must be accomplished by supplier.
 - b. Original Brochures of the items offered showing its performance characteristics or certifications, if applicable.
3. For submission prior to Award
 - a. 1) Valid Mayor's Permit, 2) Tax Clearance, & 3) PhilGEPS Registration Certificate.
Bidder's failure to submit such documents within the prescribed period shall be ground for disqualification.

B. Award

The supplier who submitted the lowest calculated responsive quotation shall be awarded the Purchase Order after evaluation by the BAC.

C. Delivery

1. Delivery of Goods shall be made within 7 calendar days from date of receipt of Purchase Order.
2. Deliverables shall be delivered to the Department of Education, DepED Complex, Meralco Avenue, Pasig City, Philippines, 1603 hereto defined as Project Site, costs to the account of supplier. Risk and title shall pass from the supplier to the purchaser upon receipt and final acceptance of the Goods at Project Site.
3. Upon delivery of the Goods to the Project Site, the supplier shall notify the Purchaser and present the following documents to the Purchaser:
 - i. Original and 4 copies of the Supplier's Invoice showing the Goods description, quantity, unit price, and total price.
 - ii. Original and 4 copies of Delivery Receipts
 - iii. Original Statement of Accounts
 - iv. Approved Purchaser Order
 - v. Warranty Certificate

For the purpose of these conditions, Purchaser's representative at the Project Site is Ms. Marites L. Ablay, Chief of the Property Division.

D. Evaluation of Quotations

Quotations shall be compared and evaluated on the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Technical Specifications
3. Price

E. Instructions

1. Supplier shall be responsible for the source(s) of its Goods/equipment, and shall make the deliveries in accordance with the schedule, and specifications of the award or purchase order. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier shall pick-up the purchase order issued in its favor within three (3) calendar days from date of receipt of notice to that effect. A telephone call or fax transmission shall constitute an official notice to the Supplier. Thereafter, if the purchase order remain unclaimed, the purchase order shall be cancelled. To avoid delay in the delivery of the requesting agency's requirements, all defaulting suppliers shall be precluded from proposing or submitting substitute quotation(s) or item(s).
3. Supplier who accepted a purchase order but failed to deliver the required Goods within the time called for in the purchase order shall be disqualified from participating in DepED or any of DepED units' future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
4. Rejected deliveries shall be construed as non-delivery, and shall be replaced by the supplier subject to liquidated damages for delayed deliveries.
5. All duties, excise, and other taxes, and revenue charges shall be paid by the supplier.
6. As a pre-condition to payment, Importation Documents specifically showing the conditions and serial numbers of the imported equipment purchased shall be submitted by the supplier to the Department of Education.
7. All transaction are subject to withholding of credible Value Added Tax and/or Expanded Value Added Tax per revenue regulation(s) of the Bureau of Internal Revenue.

F. Packing

The supplier shall provide such packing of the Goods appropriate to prevent their damage or deterioration during transit to the Project Site. Goods shall be packed in boxes with label identifying content and quantity per box, and other applicable packaging symbols with the name of the Purchaser.

G. Inspection

1. All deliveries by suppliers shall be subject to inspection, and acceptance by the DepED Inspection Team and the end-user. All costs of the necessary laboratory tests undertaken by DepED on the Goods shall be to the account of suppliers.
2. For the purpose of this condition, Purchaser's representative at Project Site is Ms. Marites L. Ablay of the Property Division of DepED.

H. Liquidated Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered Goods shall be charged as liquidated damages for every day of delay of the delivery of the purchased Goods.

I. Warranty

Warranty shall be for a period of six (6) months for supplies and materials, and one year in case of equipment reckoned from date of acceptance of the Goods at Project Site.

J. Payment

One hundred percent (100%) of the Contract Price shall be paid to the supplier after acceptance of the Goods at Project Site and submission of the documents provided under **C. Delivery**.

DEPED- PFSED HARD HAT

Specifications:

Lightweight, have a streamlined, built for a snug, comfortable fit , with either a 4-point self-sizing or Flex-Gear® ratchet suspension system. Made from high-density polyethylene to meet ANSI Z89.1-2003 Class E + G requirements.

Color : WHITE with STICKER (PFSED LOGO)



VERNIER CALIPER

Made of stainless steel or carbon steel

Four-way measurement (inside, outside, depth and step measuring)

Length more than 300mm/12": 2 -way measurement (inside and outside measuring)

Length more than 200mm with fine adjustment

Can with auto-lock (big or small)

According with GB/T1214.2 standard

Specifications:

Measuring range: 0-70mm, 0-100mm/4", 0-150mm/6", 0-200mm/8",
0-300mm/12", 0-500mm/20", 0-600mm/24", 0-800mm/32", 0-1, 000mm/40",0-1500mm/60",0-
2000mm/80",0-3000mm/120"

Grade: 0.05mm, 0.02mm, 0.05mm/1/128", 0.02mm/1/1000"

Packing: Plastic box or wooden box

