



Republic of the Philippines
 Department of Education
MIMAROPA Region
 Meralco Ave. cor. St. Paul Road
 Pasig City

001453



March 15, 2017

Regional Memorandum No. 10
 Series, 2017

To : **SCHOOLS DIVISION SUPERINTENDENTS OF CALAPAN CITY, PALAWAN AND
 PUERTO PRINCESA CITY**

**REGIONAL ORIENTATION AND PILOT TESTING OF MULTI-FACTORED ASSESSMENT TOOL FOR THE
 SPECIAL EDUCATION PROGRAM**

1. In support to DepEd Memorandum DM-CI-2017-00055, Department of Education MIMAROPA Region particularly Curriculum and Learning Management Division (CLMD) shall conduct the Regional Orientation and Pilot Testing of Multi-Factored Assessment Tool (MFAT) on the following dates and venues;

Activity	Date	Venue	Number of Participants
a. Orientation on the conduct of Pilot Testing of Multi-Factored Assessment Tool with Try-out activity.	March 20-21, 2017	Within Puerto Princesa City	Please see attached number of participants
b. Conduct of Pilot Testing	March 22-28, 2017	Calapan City Palawan Puerto Princesa City	9 teachers 90 learners (Kindergarten and Grade 1)

2. The activity aims to validate the MFAT for further enhancement. The screening tool will be utilized to determine the strengths and weaknesses of learners at the early grades as basis for designing appropriate educational interventions and placement.
3. The concerned Division Supervisors for SPED shall identify the names of teachers based on the allocation listed in the attached enclosure to be submitted on March 17, 2017 through clmd.depedro4b@gmail.com, attention: Mr. Hajji R. Palmero, EPS-SPED.

Big School Category	Puerto Princesa City
Medium School Category	Palawan
Maeduum School Category	Calapan City

4. Board and lodging of the participants and materials preparations, reproduction and retrieval shall be charged against project funds subject to the usual accounting and auditing rules and regulations.
5. Officials from BLD-SID, DepEd Central Office shall monitor the dates of pilot testing to ensure the smooth conduct of the said activity.
6. For more information, the details of the activity are indicated in the following enclosures;

Enclosure No. 1: Pilot Test Design (Number of Schools per division, teachers and learners per Division)
 Enclosure No. 2: Orientation Program Design

7. Immediate dissemination of this Memorandum is desired.

Lorna Dig Dina
LORNA DIG DINO
 Director IV



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Enclosure No. 1

PILOT TESTING DESIGN

The Pilot Test Design shows the scope of the test nationwide and the distribution of assessors based on the size of division per region. It also details the specific divisions and teachers that will be involved in the pilot test.

The following are the consideration in identifying divisions and schools;

1. Classification of divisions (very large, large, medium and small);
2. At least three (3) SPED teachers per region as assessors;
3. Division with SPED Centers since SPED teachers are lodge in the centers; and,
4. Location of schools' divisions in regional office for easy retrieval of data and materials.

Table 1: Number of Divisions, Teachers and Learners per Region

Region	SIZE OF THE DIVISION				Total Number of Divisions	Total Number of Teachers	Total Number of Learners (1:10)
	Very Large	Large	Medium	Small			
MIMAROPA REGION	0	1	2	0	3	9	90

Table 2: Number of Assessors per Region

Region	Division	Number	Classification
MIMAROPAA REGION	Calapan City	2	SPED Teachers
	Calapan City	2	Regular Teachers
	Palawan	2	Regular Teachers
	Puerto Princesa City	1	SPED Teacher
	Puerto Princesa City	2	Regular
	Facilitator	1	Puerto Princesa City

Reference: DepEd Central Office Memorandum DM-CI-2017-00-055, dated March 6, 2017

Program Management Team

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(one of the developers of Multi-Factored
Assessment Tool (MFAT)
Education Program Supervisor, SPED
SDO Palawan
Education Program Supervisor, SPED
SDO Calapan City



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Enclosure No. 2

ACTIVITY MATRIX

Specific Objectives:

- a. Walkthrough the forms and protocols for the pilot testing;
- b. Prepare materials per-assessment activity following the specification provided;
- c. Simulate the test administration by (**demonstrating the use of materials per assessment activity, conducting a return demonstration to finalize materials prior to the test administration, trying out the MFAT to a learner from a nearby school**)
- d. Validate MFAT by pilot testing to K to 12 learners in pre-identified schools' divisions; and
- e. Retrieve test materials and result for improvement and finalization off MFAT.

Time	Day 1 March 20, 2017	Day 2 March 21, 2017	Day 3 March 22, 2017	March 23-24, 2017	March 27-28, 2018
8:00-10:00 am	Overview of the MFAT Walkthrough and discussion of forms, protocols and materials. a. Random sampling procedures b. Coding of assessors and learners. c. Pre and during test forms d. Materials and development	Demonstration and Return with Demonstration Activities. 1. Regional Supervisor demonstrates to assessors how to administer assessment. 2. Assessors to demonstrate the administration of assessment activity using produced materials. 3. Assessors try out MFAT to a learner in a nearby school. 4. Feedback and discussion observation.	Travel time to respective divisions and preparation of materials to be used.	Pilot Testing MFAT administration in the three (3) schools division offices, assigned schools for four (4) kindergarten learners (4 kindergarten learners)	Continuation.... MFAT Administration in assigned schools for three (3) Grade 2 learners. Pilot Testing Debriefing 1. Retrieval of test materials and results. 2. Discussion and reflect on pilot test administratio n.
10:00-12:00 nn (with morning break	Materials reproduction Preparation of materials per assessment activity for each assessor (include: measurement, dimension, indigenization, safety and availability)			MFAT administration in assigned schools for three (3) Grade 1 learners. (3 Grade 1 learners assessed.	
12:00-1:00 pm	Lunch Break	Continuation of demonstration activities.			
1:00-3:00 pm	Continuation of materials reproduction	Debriefing Finalization materials and protocols based on observation and feedback			
3:00-5:00 pm					
Expected Outputs	1. Clarified test forms and protocols. 2. Materials for each	Final test Materials and protocols		a. 4 Kindergarte n learners assessed. b. 3 Grade 1	1. 3 Grade 2 learners assessed. 2. Complete test



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	assessment			learners assessed.	materials and results. 3. Reflection and Feedback on MFAT
Officer of the Day	Hajji R. Palmero Dr. Eduardo Santos	Nancy Alaska Joey Gutierrez			
Over all Chairperson	Mariflor B. Musa CLMD-Chief				



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Department of Education

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Undersecretary for Curriculum and Instruction

MEMORANDUM

DM-CI-2017-00 055

TO : REGIONAL SECRETARY, ARMM
REGIONAL DIRECTORS

FROM : 
DINA S. OCAMPO
Undersecretary

SUBJECT : Conduct of the Regional Orientation & Pilot Testing of Multi-factored Assessment Tool for the Special Education Program

DATE : March 6, 2017

The Department of Education through the Bureau of Learning Delivery - Student Inclusion Division (BLD-SID) is requesting every Region to support the conduct of *Regional Orientation & Pilot Testing of Multi-Factored Assessment Tool (MFAT)* within March 13-24, 2017. An amount of seventy thousand pesos (PhP 70,000) shall be downloaded to each region which shall be used for payment of board and lodging, travel expenses of participants, and materials preparation, reproduction and retrieval subject to the usual accounting and auditing rules and regulations.

The activity aims to validate the MFAT for further enhancement. The screening tool will be utilized to determine the strengths and weaknesses of learners at the early grades as basis for designing appropriate educational interventions and placement.

For more information, the details of the activity are indicated in the following enclosures:

- Enclosure 1: Pilot Test Design (Number of Divisions, teachers and learners per Region and Classification of teachers for pilot test of MFAT)
- Enclosure 2: Orientation Program Design

Immediate dissemination of this Memorandum is desired.

Thank you very much for your support.