



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
DepEd Complex, Meralco Avenue, Pasig City, Philippines

VACANCY ANNOUNCEMENT

STRAND	Curriculum and Instruction
BUREAU/SERVICE/OFFICE:	Bureau of Curriculum Development
DIVISION/UNIT:	Curriculum Standards Development Division

POSITION PROFILE	
Position: Senior Education Program Specialist	Salary Grade: SG 19 Annual Salary: 406,308
Item No.: OSEC-DECSB-SREPS-59-1998	Benefits: Refer to the Summary of Compensation and other benefits
CORE COMPETENCIES	
<ul style="list-style-type: none">• Self-management• Professionalism and ethics• Result focus• Teamwork• Service orientation• Innovation	
QUALIFICATIONS	
Education	Bachelor's degree in Education or its equivalent and completion of academic requirements for Master's degree relevant to the job
Experience	2 years experience in education research, development, implementation or other relevant experience
Training	8 hours of relevant training
Eligibility	PBET; Teacher Career Service (Professional) Appropriate Eligibility for Second Level Position

APPLICATION PROCEDURE

1. Register and apply for a position at <http://tinyurl.com/DepEd-Kalibr>.
2. Submit the following documentary requirements in a clean, unmarked long brown envelope to the **Personnel Division** at the Department of Education Central Office (Ground floor, Alonzo Building) on or before **December 21, 2015:**
 - a. Letter of Intent (addressed to the Chief of the Personnel Division)
 - b. Duly accomplished Personal Data Sheet (CSC Form 212)
 - c. Curriculum Vitae
 - d. Photocopy of one (1) government-issued ID
 - e. One (1) Certified True Copy of Certificate of Eligibility
 - f. One (1) Certified True Copy of the latest Transcript of Records
 - g. One (1) Certified True Copy of the Performance ratings for the last 3 rating periods
 - h. Certificates of relevant trainings and seminars attended
 - i. Certificates of outstanding accomplishments
 - j. E-copy of all submitted documents (enclosed in a CD)
3. Applicants are expected to:
 - Bring all original documents for verification purposes; and
 - Submit one set of documents for every position he/she is applying for.