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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

MEMORANDUM
06 February 2018

To: **G. H. AMBAT**
Assistant Secretary

Subject: **DISSEMINATION OF THE IMPLEMENTATION OF THE SPECIAL PROGRAM FOR THE EMPLOYMENT OF STUDENTS**

This is to request for assistance in the information dissemination of **Special Program for the Employment of Students (SPES)** guidelines for the implementation of the program from April to June of 2018 through the DepEd website. The program will be implemented at the DepEd Central Office only.

This is in support to the **SPES**, which is mandated under **Republic Act No. 7323**, otherwise known as *"An Act To Help Poor But Deserving Students Pursue Their Education By Encouraging Their Employment During Summer and/or Christmas Vacations, Through Incentives Granted to Employers, Allowing Them To Pay Only Sixty Per Centum of Their Salaries or Wages and The Forty Per Centum Through Education Vouchers To Be Paid By The Government, Prohibiting and Penalizing The Filing of Fraudulent and Fictitious Claims, and For Other Purposes."*

The Bureau of Learner Support Services through the Youth Formation Division (BLSS-YFD) has prepared an application procedure to guide student-applicants who wish to participate in the 2018 Special Program for the Employment of Students. The Department has allocated 250 slots as reflected in the approved work and financial plan of the BLSS-YFD.

Enclosed is the SPES program information for reference.

For immediate and appropriate action.


ALAIN DEL B. PASCUA
Undersecretary

Office of the Undersecretary for Administration

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SPECIAL PROGRAM FOR EMPLOYMENT OF STUDENTS

SPES is an annual summer employment program that encourages students to make their vacation productive by working during summer thereby earning extra, which they can use during regular school days. The program is spearheaded by the Department of Labor and Employment (DOLE) and in partnership with the Department of Education. The program will be implemented at the **DepEd Central Office only**.

Qualified applicants will be employed for forty (40) days and will be paid minimum wage, 60% of which will be paid by DepEd and 40% by DOLE. DepEd SPES will also be given an additional daily allowance on top of their salaries.

The application date is from 11-22 February, 2018 from 9:00AM to 4:00PM. Applicants should submit first their resume with the interview and screening upon schedule and from 20-28 February 2018.

Qualifications for SPES applicants include:

1. At least 15 years old but not more than 30 years old.
2. Must be a High School, Senior High school or College Student (Technical, Vocational)
3. No failing grade from the recent grading or Semester.
4. Combine net income of both parents must not exceed to 150,000.00 per annum.
5. Must possess at least basic computer skills (Word, Excel)

SPES applicants are required to submit the following documents during the interview:

1. Resume with recent 2 x 2 picture
2. Personal Assessment Form (SPES 02)
3. NSO Birth Certificate
4. Copy of Form 138 for High School and Senior High School
5. Recent grades and school registration preferably in the second Semester
6. Certificate of Brgy Indigency
7. Certificate of Non Filing of ITR
8. SPES 08 (in the absence of ITR)

Qualified applicants will be notified thru call or text for the schedule of the interview. Only those who have receive the text/call shall be entertain for Screening and Interview.

For inquiries, you may contact the BLSS-YFD thru Mr. Jonard K. Gabrino at 0907-5299320 or (02) 637 - 98 - 14 or at blss.yfd@deped.gov.ph.