

Republika ng Pilipinas
(Republic of the Philippines)
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS
(DEPARTMENT OF EDUCATION, CULTURE AND SPORTS)
Maynila

November 13, 1987

DECS O R D E R
No. 112, s.1987

REVISED MOA ON PD 907 BETWEEN DECS AND CSC

To: Bureau Directors
Regional Directors
Presidents, State Colleges and Universities
Heads of Private Schools, Colleges and Universities
Vocational School Superintendents/Administrators

1. The inclosed Memorandum of Agreement on the implementation of PD 907 (Granting Civil Service Eligibility to College Honor Graduates), as amended, entered into by and between the Civil Service Commission (CSC) and the Department of Education, Culture and Sports (DECS) revises the 1977 Memorandum of Agreement between the two government agencies.
2. For purposes of uniformity in complying with Section 2 of the inclosed revised MOA, with three forms attached (DECS Forms PD 907-1, 2 and 3) for the use of colleges/universities and the DECS regional offices. Accomplished DECS Forms PD 907-2 and 3 shall be submitted in duplicate by the institution to the DECS regional office concerned which in turn shall transmit one copy to the CSC regional office and retain the other copy for its own records.
3. In addition to these two forms each college/university shall immediately submit to the CSC regional office concerned, copy furnished the DECS regional office concerned, a description of its scheme of selecting honor graduates.
4. Immediate compliance with this Order is enjoined.

(SGD.) LOURDES R. QUISUMBING
Secretary

Incl.:
As stated

References:
Department Orders: Nos. 39, 44 and 58, s. 1976

Allotment: 1-3-4--(M.O. 1-87)

To be indicated in the Perpetual Index under the following subjects:

BUREAUS & OFFICES
GRADUATES

LEGISLATION
RULES & REGULATIONS

MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This Memorandum of Agreement entered into by and between:

The CIVIL SERVICE COMMISSION, hereinafter referred to as the CSC, with principal office at the National Government Center, Constitution Hills, Diliman, Quezon City, herein represented by its Chairman, Hon. CELERINA S. GOTLADERA

- and -

The DEPARTMENT OF EDUCATION, CULTURE AND SPORTS, hereinafter referred to as the DECS, with principal office at the Palacio del Gobernador, Plaza de Roma, Intramuros, Manila, herein represented by the Department Secretary Hon. LOURDES R. QUISUMBING.

W I T N E S S E I H

That, in line with the present thrust of improving procedures, and with the aim in view to strengthen the implementation of the provisions of Presidential Decree No. 907, as amended, the CSC and the DECS have mutually agreed on the following guidelines and procedures:

Section 1. The CSC through its regional offices shall have the following responsibilities:

- a) receive applications of students who graduated with honors from schools, colleges and universities of recognized standing, as identified by the DECS;
- b) process the documents supporting the applications;
- c) issue the corresponding certificates of eligibility to qualified applicants and enter their names in a register of eligibles.

Section 2. The DECS, through its regional offices shall have the following responsibilities:

- a) Furnish the CSC Regional Offices with an updated list of higher education institutions of good standing, including the status of their course offerings;

b) Issue a DECS MEMORANDUM on the submission of the following documents to the CSC Regional Offices not later than October 30, 1987:

1. specimen signatures of the college/ university registrars certified by the School head and the DECS Regional Office Director.
2. list of honor graduates by school year, starting from school year 1972-1973 to 1986-1987 duly certified by the school registrar.

Thereafter, the list of honor graduates shall be submitted to the CSC Regional Offices within one month after the last day of the semester.

3. scheme of selection of honor graduates.

Section 3. These guidelines and procedures may be mutually amended, modified or revised by the Chairman of the Civil Service Commission and the Secretary of Education, Culture and Sports whenever the interest of the public service so requires.

Section 4. This Memorandum of Agreement shall take effect upon execution thereof, and shall supersede the Memorandum of Agreement signed on September 8, 1977.

IN WITNESS WHEREOF, the parties have hereunto affixed their respective signatures this _____ day of _____, 1987 at Quezon City, Philippines.

For the CIVIL SERVICE
COMMISSION:

By:

(Sgd.) CELERINA G. GOTLADERA
Chairman

For the DEPARTMENT OF EDUCATION,
CULTURE AND SPORTS:

By:

(Sgd.) LOURDES R. QUISUMBING
Secretary

Witnesses:

(Sgd.) JORGE M. MINDANAO
Director

(Sgd.) NILO L. ROSAS
Director

DECS Form
FD 907-3

The Regional Director
Region No. _____
Civil Service Commission

Sir/Madam:

In accordance with the Memorandum of Agreement, between the Department of Education, Culture and Sports and the Civil Service Commission, on the implementation of PD 907, I would like to submit hereunder my specimen signatures as registrar of this college/university.

Registrar

Registrar

Very truly yours,

Registrar

Certified by:

Regional Director
DECSRO _____

College/University President