



Office of the Secretary

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MAY 17 2004

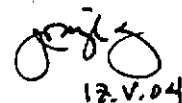
DepED MEMORANDUM

No. **218**, s. 2004

**PAYMENT OF THE REMAINING UNPAID PER DIEMS OF DEPED
PERSONNEL ASSIGNED POLL DUTIES IN THE
MAY 10, 2004 NATIONAL AND LOCAL ELECTIONS**

To : Regional Directors
Schools Division/City Superintendents
Heads, Public Elementary and Secondary Schools

1. The documents to cover the release of funds to pay the remaining unpaid per diems of DepED personnel assigned poll duties in the May 10, 2004 elections are now being prepared/ processed by the Department of Budget and Management (DBM) and we are expecting that in a couple of days DepED will be receiving the said funds.
2. The cash allocations will be released thru the respective DepED Regional Offices (ROs) which will transfer the same to the Schools Division Offices (SDOs).
3. Any excess in the amount earlier released for the advance payment of the two-day per diem vis-à-vis actual disbursements made thereof shall be used to cover partial payment of the remaining P1,000.00 and P500.00 per diem of BEIs and election supervisors, and their support staff, respectively.
4. This is to reiterate, however, the submission of reports to the Budget Division, this Department (c/o Mr. Armando C. Ruiz) on the actual disbursements made on the following using Form "A" hereto attached:
 - a) Advance payment of two-day per diems; and
 - b) Payment of the remaining per diems.


12.V.04

5. The funding requirement for the payment of overtime services rendered by members of the Board of Canvassers (BOIs) and their support staff shall be based on actual election duties to be submitted also to the Budget Division using Form "B". The report is needed by the said Office to serve as basis in the release of funds for the purpose.

6. Please be reminded that payments out of the funds released thru DepED Regional Offices shall be limited only to DepED personnel and locally-funded teachers who served in the May 10, 2004 elections as members of BEIs, BoCs, supervisors and support staff per item 2.j of DepED Memorandum No. 182, s. 2004.

6. Immediate dissemination of this Memorandum is desired.

EDILBERTO C. DE JESUS
Secretary

By:



17.V.04

JUAN MIGUEL M. LUZ
Undersecretary

Encl.: As stated

References: DepED Memoranda: Nos. 182 and 184, s. 2002

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index under the following subjects:

ALLOWANCE
EMPLOYEES
FUNDS

OFFICIALS
TEACHERS

**REPORT OF DISBURSEMENTS RE: ADVANCE PAYMENT OF TWO-DAY
PER DIEMS OF DEPED PERSONNEL ASSIGNED POLL DUTIES
IN THE MAY 10, 2004 NATIONAL AND LOCAL ELECTIONS**

Form A

Region/Division (1)	Board of Election Inspectors		Support Staff to BEIs		Election Supervisors		Total	
	Number Paid (2)	Amount Paid (3)	Number Paid (4)	Amount Paid (5)	Number Paid (6)	Amount Paid (7)	Number Paid (8) [(2)+(4)+(6)]	Amount Paid (9) [(3)+(5)+(7)]
National Capital Region	0	0.00	0	0.00	0	0.00	0	0.00
1 Kalookan City							0	0.00
2 Manila City							0	0.00
3 Pasay City							0	0.00
4 Quezon City							0	0.00
5 Marikina City							0	0.00
6 Pasig City and San Juan							0	0.00
7 Valenzuela City							0	0.00
8 Makati City							0	0.00
9 Muntinlupa City							0	0.00
10 Paranaque City							0	0.00
11 Las Pinas City							0	0.00
12 Mandaluyong City							0	0.00
13 Taguig and Pateros							0	0.00
14 Navotas and Malabon							0	0.00

Prepared by: _____

Certified Correct: _____

FUNDING REQUIREMENT FOR PAYMENT OF OVERTIME SERVICES
OF DEPED PERSONNEL ASSIGNED POLL DUTIES
IN THE MAY 10, 2004 NATIONAL AND LOCAL ELECTIONS

Form B

Region/Division	Board of Canvassers		Support Staff to BoCs		Total Funding Requirement
	No. of Days	Amount Required	No. of Days	Amount Required	
National Capital Region 1 Kalookan City 2 Manila City 3 Pasay City 4 Quezon City 5 Marikina City 6 Pasig City and San Juan 7 Valenzuela City 8 Makati City 9 Muntinlupa City 10 Paranaque City 11 Las Pinas City 12 Mandaluyong City 13 Taguig and Pateros 14 Navotas and Malabon	0	0.00	0	0.00	0.00
Prepared by: _____					
Certified Correct: _____					