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AUG 16 2004

DepED MEMORANDUM
No. 340, s. 2004

BOOKS DONATED BY THE PHILIPPINE OLYMPIC COMMITTEE (POC)

To: Regional Directors
Schools Division/City Superintendents

1. The Philippine Olympic Committee (POC) has donated 1000 copies of the book "The Olympic Movement in the Philippines" authored by Celso Limjuco Dayrit, which will be distributed to selected elementary and secondary schools, all schools divisions, all regional offices, and offices in the Central Office. The distribution scheme will be as follows:

Schools Divisions	Five (5) copies each (one for the Office of the Superintendent/Library, one for each of two largest central elementary schools in the Division, one for the provincial high school and one for the largest national high school in the Division)
Regional Offices	Four (4) copies each (one for the Office of the Director, one for the PESS Division, one for the SED and one for the Library/Records Office)
Central Office	One each for the Offices of the Secretary, the Undersecretaries, Assistant Secretaries, Bureaus, Centers, Services, Task Force on School Sports, and other relevant offices/units.

2. The CO Records Office will be in charge of the distribution of the copies for the Regional Offices and Division Offices. The Regional/Division Offices, in turn, will be responsible for the distribution of the books in their region/division according to the above scheme.

3. Immediate dissemination of this Memorandum is desired.

Ramon C. Bacani
RAMON C. BACANI
Undersecretary
Officer-in-Charge

Reference: None
Allotment: 1--(D.O. 50-97)
To be indicated in the Perpetual Index under the following subjects:

BOOKS

SCHOOLS

Made:c:poc books
8-13-04