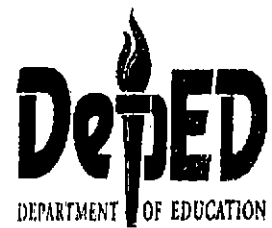




REPUBLICA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
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174-5

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DepED MEMORANDUM
No. 360 s. 2004

AUG 24 2004

BASIC MANAGEMENT COURSE FOR HEALTH AND NUTRITION
PROGRAM MANAGERS

To: Bureau Directors
Regional Directors
Directors of Services, Centers and Heads of Units
Schools Division/City Superintendents

1. The National Educators Academy of the Philippines (NEAP) and the Staff Development Division, Human Resource Development Service (SDD-HRDS), in coordination with the Health and Nutrition Center (HNC), announce the conduct of the Basic Management Course for the 2nd and 3rd batch of Health and Nutrition Program Managers on the following schedules:

Batch	Date	Venue
2 nd batch	November 11-17, 2004	NEAP Hall, Teachers Camp Baguio City
3 rd batch	January 27-February 2, 2005	ECOTECH Training Center Lahug, Cebu City

2. The course aims to:

- enhance participants' knowledge on the nature and functions of management;
- increase understanding on the organizational structure and directions of the Department of Education as well as the relevant provisions of RA 9155 and the Basic Education Curriculum;
- provide the participants opportunities to re-examine their personal and professional readiness vis-a-vis the demands of their jobs and the overall direction of the Integrated School Health and Nutrition Program; and
- equip the participants with basic management competencies and leadership skills.

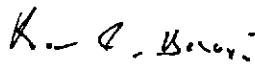
3. Enclosed is the list of participants for the second batch as indorsed by HNC to NEAP and SDD-HRDS. The participants for the 3rd batch shall be announced later through letter to the regional directors.

4. The Health and Nutrition Center shall take charge of the travel expenses of participants and the registration fee of Seven Thousand Five Hundred Pesos (PhP7,500.00) per participant to defray expenses for board, handouts and reference materials, professional fee of resource persons, honorarium of facilitators and staff, rental of function room, supplies and materials, including course kits, and other related training expenses. Expenses for travel, board and lodging of 2-3 HNC officials who will be monitoring the activity and selected staff from the Accounting and Cash Divisions, tasked to process travel documents and

"Educating for a Strong Republic"

disburse the cash advance shall likewise be shouldered by HNC. Members of HNC Technical Staff who will be participants in the training shall pay the registration fee. Expenses for lodging of participants, facilitators, staff and resource persons as well as the board, transportation and per diems of resource persons, facilitators and staff, shall be drawn from SDD-HRDS Training Development Funds.

5. All participants are advised to report to the training venue in the afternoon of November 10, 2004 (1st batch) and January 26, 2005 (2nd batch) for registration, orientation and initial assessment. Participants who report in the afternoon of Day 1 (November 11 – 1st batch and January 27, 2005 – 2nd batch) shall not be allowed to proceed with the course.
6. For more inquiries, please contact Mrs. Rosario R. Magat, Coordinator, at the Health and Nutrition Center, tel. no. 632-1361 loc. 2162 or 633-7245.
7. Immediate dissemination of this Memorandum is desired.


RAMON C. BACANI
Undersecretary
Officer-in-charge

Encl.: As stated

Reference: N o n e

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

HEALTH EDUCATION
OFFICIALS
PROGRAMS

Sally-HNC-BMC
Aug. 16, 2004
Comp. used rudy

**2nd Batch Basic Management Course for
Health and Nutrition Program Managers
November 11-17, 2004**

Tentative List of Participants

Region/Division	Name of Participants	Designation
I – Ilocos Norte	1. Loida Natividad	MO IV
La Union	2. Virgilio Cabading	MO IV
Pangasinan I	3. Marisol Mamaradio	MO IV
	4. Julieta Caballero	MO III
Pangasinan II	5. Ma. Marilyn Baligad	MO III
Dagupan City	6. Theresa Parayno	MO IV
Laoag City	7. Loida Batara	MO IV
San Carlos City	8. Urbano Benitez, Jr.	MO IV
Urdaneta city	9. Shiela Ann Perez	MO IV
Regional Office	10. Agnes Labuanan	ND II
II- Batanes	11. Martin Querubin	MO IV
Isabela	12. Virginia Mangati	MO III
	13. Rodelmar de Leon	MO III
Quirino	14. Raquel Dicsa Gundayao	MO IV
Regional Office	15. Erlinda Echaluse	ND II
III- Bataan	16. Elizabeth Serrano	MO IV
Bulacan	17. Irmingardo Antonio	MOIV
Nueva Ecija	18. Antonio Felix	MO IV
	19. Maria Liezi Garcia	MO IV
Pampanga	20. Victor Valencia	MO IV
Tarlac	21. Aileen Mangahas	MO IV
Aurora	22. Constanca del Rosario	Dentist-In-Charge
Zambales	23. Ramil de los Reyes	Dentist-In-Charge
Angeles City	24. Donna Mae Batul	MO IV
Olongapo City	25. Geoffrey Bito-on	MO V
Regional Office	26. Perla Limpin	ND II
IV- Calabarzon- Batangas	27. Pablo Almero	MO IV
	28. Agnes Chua	MO IV
	29. Guillermo Adan	MO IV
	30. Lourdes Abjelina	MO IV
Cavite	31. Angelita Orenciano	MO IV
	32. Juana Beronilla	MO IV
	33. Constantino Castillo	MO IV
	34. Carlos Adiarte	MO IV
Laguna	35. Celerina Barba	MO IV
Quezon	36. Victor Samuel Habito	MO IV
Batangas City	37. Grace Catapang	MO IV
Cavite City	38. Osmundo Soriano	MO IV
Lipa City	39. Perla Marasigan	MO IV
Lucena City	40. Dante Diamante, Jr.	MO IV
San Pablo City	41. Neisser Ilagan	MO IV
Regional Office	42. Cynthia Robles	ND I
IV-MIMAROPA -		
Occ. Mindoro	43. Rodolfo Jovellano	MO IV

Puerto Princesa City	44. Ruthelma Gejon	MO IV
Romblon	45. Merle Valen Mallorca	MO IV
Regional Office	46. Gigi Ann Ramos	ND II
V- Albay	47. Luisa Montenegro	MO IV
Camarines Norte	48. Felix Moreno	Dentist-In-Charge
Camarines Sur	49. Israel Parra	MO IV
Catanduanes	50. Marilyn Raquid	MO IV
Masbate	51. Ricardo Lazaga, Jr.	MO IV
Sorsogon	52. Jazel Sabdao	MO IV
Naga City	53. Lirio Palencia	MO IV
Legaspi City	54. Armi Sison	MO IV
Regional Office	55. Ma. Cecilia Alamares	EPS II
Regional Office	56. Shirley Borja	ND II
CAR - Abra	57. Marilou Gasas	MO IV
Benguet	58. Marcela Tinoyan	MO IV
Kalinga	59. Shirley Batac	MO IV
Apayao	60. Arnel Agcon	Nurse-in-Charge
Regional Office	61. Michelle Andaya	ND II
NCR - Pasig-San Juan	62. Elmer Ferrer	MO II
Kalookan City	63. Anna Katharina Peña	MO IV
	64. Angelina Ella	MO III
	65. Isabel Reyes	MO III
Quezon City	66. Ernela Celia Coronel	MO III
	67. Nestor Domagas	MO III
	68. Connie Ganal	MO IV
	69. Dante Nacpil	MO III
	70. Norman de Leon	MO III
	71. Maritza Legasto	MO III
	72. Aurea Lopez	MO III
Taguig-Pateros	73. Lorna Publico	Dentist-In-Charge
Manila	74. Marita Bayani	Nurse-In-Charge
Marikina	75. Asuncion Soriano	Nurse-In-Charge
Muntinlupa	76. Annaliza Peñaflor	Nurse-In-Charge
Makati City	77. Lea Torio	Nurse-In-Charge
Valenzuela	78. Alma Vergara	Nurse-In-Charge
Las Piñas	79. Jaybee Cruz	Nurse-In-Charge
Parañaque	80. Orlando Rojas	Nurse-In-Charge
Mandaluyong	81. Belen Unisa	Nurse-In-Charge
Malabon-Navotas	82. Rhea Villafranca	Dentist-In-Charge
Regional Office	83. Sarah Castro	ND II
HNC	84. Ma. Corazon Dumlaog	Chief, Health Division
	85. Ma. Nieves Pepito	Sr. Educ. Prog. Specialist II
	86. Teresita Virgo	Educ. Prog. Specialist II
	87. Sonia Gabrieles	Educ. Prog. Specialist II
	88. Magdalene Portia Cariaga	Nutritionist-Dietitian II