



Tanggapan ng Kalihim
Office of the Secretary

FEB 01 2005

DepED MEMORANDUM
No. 22, s. 2005

DEPED INTEGRATED SHORT-TERM SCHOLARSHIP
PROGRAM FOR SUMMER 2005

To: Bureau Directors
Regional Directors
Schools Division/City Superintendents
Heads, Public Elementary and Secondary Schools

1. The Department of Education (DepED) through the Staff Development Division-Human Resource Development Service (SDD-HRDS) and National Educators Academy of the Philippines (NEAP) announces the DepED Integrated Scholarship Program (DISP) for Summer 2005 to be conducted by the University of the Philippines (UP), Diliman, Quezon City from April 4, 2005 to April 28, 2005 (22 contact days). The short-term courses are offered to both elementary and secondary classroom teachers.
2. The courses aim to upgrade the teaching competencies of teachers to facilitate better understanding of the content and integrative processes on reading (with focus on effective reading instruction, diagnosis and development of reading remediation) and student assessment (particularly rubrics development, analysis, interpretation and utilization of test result).
3. Each course will accommodate 40 scholars. The following scheme shall be observed in the distribution of regional slots:

Course	Slots			Slots		
	Regions III, V, VI, VII, XI and NCR			Regions I, II, IV-A, IV-B, VIII, IX, X, XII, CAR, CARAGA and ARMM		
Elementary						
Effective Reading Instruction	3			2		
Student Appraisal (Rubrics Development Focused)	3			2		
Secondary						
Reading (Diagnosis and Development of Reading Remediation)	3			2		
Non-Traditional Student Appraisal (Analysis, Interpretation and Utilization of Test Result)	3			2		

4. The Regional Integrated Scholarship Committee (RISC) in each region conducts the preliminary screening and submits the names of nominees to the NEAP and SDD-HRDS for the final screening. The participants shall be determined by NEAP and SDD-HRDS after the final evaluation and interview of the recommended nominees. The deadline for the submission of nominees is February 4, 2005 to the

SDD-HRDS, Department of Education, Meralco Avenue, Pasig City at telefax no. 6388638. Enclosed are the criteria for selection of nominees and pertinent papers for submission to RISC. Accepted participants are expected to submit to the SDD-HRDS duly accomplished CS Form 212 with a 2"x2" recent photo, certification that the grantee is actually teaching and signed scholarship contract upon their arrival in Manila. They are strictly advised to attend the first day of classes and closing program of the University. The screening of the regional nominees is specified on the following dates and venues:

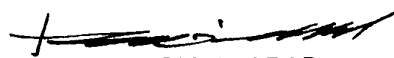
Region	Venue	Date
Regions I, III and CAR	Dagupan Division Office, Dagupan City	February 8, 2005
Region II	RELC, Tuguegarao	February 10, 2005
Regions IV, (A and B), NCR	Bulwagan, DepED, CO Pasig City	February 15, 2005
Region V	RELC, Legaspi City	February 17, 2005
Regions VI, VII, and VIII	Ecotech, Cebu City	February 22, 2005
Regions IX, XI and XII	RELC, Davao City	February 24, 2005
Region X and CARAGA	RELC, Cagayan de Oro City	March 2, 2005

5. Grantees of the program are entitled to their salaries, free tuition fee, stipend of Five Thousand Pesos (PhP5,000.00) and reimbursement of traveling expenses to and from Manila. The complete and approved travel support documents by the DepED local accounting office should be submitted to the SDD-HRDS during the orientation on the first day of classes. Stipend of grantees will be paid after the submission of the official enrolment list by the UP College of Education and traveling expenses will be paid a week before the end of the scholarship program.

6. Expenses for this DepED Integrated Scholarship Program and selection of scholars which include travel, per diem and allowance, supplies and materials, board and lodging of NEAP-SDD personnel are chargeable against Teachers Scholarship and Fellowship Grants Funds (A.1.a.1.d.4), subject to the usual accounting and auditing rules and regulations.

7. For inquiries, please contact Ms. Leodegaria G. Javate and Ms. Susan F. dela Merced of SDD-HRDS at tel. no. (02) 633-7237 or telefax no. (02) 638-8638.

8. Immediate dissemination of this Memorandum is desired.


FLORENCIO B. ABAD
Secretary

Encls.: As stated

Reference: DepED Memorandum: No. 28, s. 2004

Allotment: 1- -(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

SCHOLARSHIP
TEACHERS
TRAINING PROGRAMS

CRITERIA FOR SELECTION OF NOMINEES FOR THE SHORT TERM COURSES

1. A bachelor's degree holder related to the area of scholarship nominated to with a grade point average of not lower than 2, B, or 85
2. Has been a permanent teacher for at least three (3) years with a performance rating of very satisfactory (VS) or better. For secondary teachers, knowledge and skills in developing learning/teaching modules is preferred
3. Is actually teaching the subject nominated to and belongs to the school where there is high percentage of non-readers and achievement level is low
4. Not more than 45 years of age
5. Has no pending administrative case and/or criminal record
6. Has been certified by a government physician to be physically and mentally fit
7. Has not availed of any scholarship/training program for the last two (2) years
8. Possesses leadership potential, facilitation skills, positive attitude and commitment
9. Can communicate adequately in English.

PERTINENT PAPERS TO BE SUBMITTED TO THE REGIONAL INTEGRATED SCHOLARSHIP COMMITTEE (RISC)

1. Form 212 (Personal Data Sheet) with a 2"x2" recent photo duly certified by the Administrative Officer
2. Certified photocopy of the transcript of records
3. Form 86 (Health Certificate from accredited government hospital/clinic)
4. Service Record
5. Certification from the principal or from the immediate superior indicating that the nominee is teaching the subject area and recommendation for the scholarship.
6. Endorsement from the superintendent
7. Duly accomplished scholarship contract.

MEMORANDUM OF AGREEMENT
(Scholarship Contract)

II _____ of _____,
(Name of Scholar) (Position) (School, Division, Region)

_____ have been awarded of DepEd Integrated Scholarship Program on
_____ at the _____ for the period of
(Title of the Course) (Institution)
_____ do hereby agree to the following terms and
(Duration)

conditions:

1. Shall maintain the minimum standard set for the program and that failure to do so would be sufficient ground for disqualification.
2. Shall conduct myself in such manner as not to bring disgrace or dishonor to myself and my school/division/region and the Department of Education.
3. Shall submit to the division office and to the SDD-HRDS at the end of the course a copy of my action plan.
4. Shall finish the short term scholarship program according to the prescribed duration of the training program.
5. Shall immediately report to my office/station and assume my functions upon the completion or termination of my scholarship or training grant.
6. Shall implement the action plan upon return to my station and submit to the Chairperson of RISC and SDD-HRDS a status report of activities undertaken.
7. Shall serve my school/institution for a proportion of one (1) year for every year of a fraction thereof.
8. Shall refund in full to the DepEd through the SDD-HRDS the full scholarship cost including salary and all benefits for failure to comply with any of the foregoing conditions through my fault or willful neglect, resignation, voluntary retirement or other causes within my control.

IN WITNESS HEREOF, I set my hands this _____ day of _____ 2005 at

Head of Office/Agency

Scholar

Community Tax Cert. No. _____

Issued at _____

Issued on _____

SUBSCRIBED AND SWORN to before me, this _____ day of

_____ at _____.

Administrative Officer