



Republic of the Philippines  
Department of Education




FEB 16 2005

DepED MEMORANDUM  
No. 57 , s. 2005

CORRIGENDUM TO DECS MEMORANDUM NO. 348, S. 2000  
(Designation of Regional/Division Special Events Coordinators)

To: Bureau Directors  
Regional Directors  
Schools Division/City Superintendents

1. In line with the change of administration and the on-going reorganization in this department, all regional and division offices are requested to designate one (1) Regional Special Events Coordinator and one (1) Division Special Events Coordinator.
2. The names of the coordinators should be submitted to the DepED-OSEC-Special Events Unit, telefax no. (02) 637-5832 (please see enclosed sample format).
3. The Special Events Unit (SEU), a special office under the Office of the Secretary/Office of the Regional Director (in all DepED Regional Offices) is tasked to initiate, implement, coordinate, attend, monitor, and oversee historical, cultural, environmental, educational, special events and projects and other DepED-related programs and projects with DepED various offices (national, regional, division, and district) and all the government offices, Office of the President and nongovernment organizations (NGOs) requesting DepED participation.
4. Immediate compliance of all concerned is desired.

  
FLORENCIO B. ABAD  
Secretary

Encl.: As stated  
Reference: DECS Memorandum: (No. 348, s. 2000)  
Allotment: 1—(D.O. 50-97)  
To be indicated in the Perpetual Index  
under the following subjects:

CHANGE

CULTURAL EVENTS

OFFICIALS

Madel:c:corrigenum to DM 348  
02-07-05

(Enclosure to DepED Memorandum No. 57, s. 2005)

**SAMPLE FORM**

**Department of Education  
National Capital Region  
SPECIAL EVENTS UNIT**

Regional Special Events Coordinator:

**Dr. Noemi M. Bellosillo, Chief, PESS Division**

Tel & Mobile No. \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Division Special Events Coordinators:

<b>Division</b>	<b>Name of Coordinator</b>	<b>Contact Nos. (Tel, Mobile No., and E-Mail Address)</b>
Caloocan City		
Las Piñas City		
Makati City		
Malabon/Navotas		
Mandaluyong City		
Manila		
Marikina City		
Muntinlupa City		
Parañaque City		
Pasay City		
Pasig/San Juan		
Quezon City		
Taguig/Pateros		
Valenzuela City		

Approved:

**Dr. Teresita G. Domalanta**  
Regional Director