



JAN 14 2011

DepEd MEMORANDUM
No. **7**, s. 2011

**ADMINISTRATION OF THE NATIONAL ACHIEVEMENT TEST (NAT)
FOR GRADE THREE, GRADE SIX AND SECOND YEAR
HIGH SCHOOL FOR SY 2010-2011**

To: Regional Directors
Schools Division/City Superintendents
Heads, Public and Private Elementary and Secondary Schools
All Others Concerned

1. The Department of Education (DepEd), through the National Education Testing and Research Center (NETRC) shall administer the following tests as per DepEd Order No. 26, s. 2010 re **Calendar of School Events and Activities for SY 2010-2011**:

Type of Test	Basis	Date
National Achievement Test (NAT) for Grade III (public and Madrasah schools only)	Pursuant to Every Child A Reader Program (ECARP) and DepEd Order No. 15, s. 2006	March 2, 2011
National Achievement Test (NAT) for Grade VI (census, public and private)	As per DepEd Order No. 5, s. 2005	March 4, 2011
National Achievement Test (NAT) for Second Year (census, public and private)	As per DepEd Order No. 27, s. 2005	March 10, 2011

2. The NAT for Grade III shall be given in public and madrasah schools only while the NAT for Grade VI and NAT for Second Year will be administered in both public and private schools nationwide.

3. Only the private elementary and secondary schools with permit to operate from the Department will be included in the conduct of the test.

4. To assess the writing skills in English and Filipino of Grade VI pupils and Second Year students, a writing composition subtest will be included in the NAT. Approximately ten percent (10%) of the population of selected Divisions shall take the writing composition subtest. The NETRC shall identify the Divisions and schools and see to it that all types of schools are represented.

5. The Result/Ratings obtained from NAT for Grade VI and NAT for Second Year shall not be incorporated in the actual grades of the examinees, however, each examinee shall be provided with a Certificate of Rating (COR) containing the actual rating per subject area.



6. The NETRC or its authorized forwarder/courier shall deliver the test materials at least two (2) weeks before the test administration except for National Capital Region (NCR) Divisions which shall be delivered five (5) days before the test administration.
7. The same forwarder/courier shall retrieve all the test materials one (1) week after the test administration. Hence, all Divisions are instructed to ensure that test materials are ready for pick-up/retrieval of the authorized forwarded/courier.
8. Relative to this, the NETRC shall conduct a Seminar-Workshop on the Administration of the National Achievement Test (NAT). One (1) Division Testing Coordinator (DTC) and one (1) Private School Supervisor (PSS) per Division are allowed to attend the said seminar-workshop.
9. The topics to be discussed in the seminar-workshop are the following:
 - a. Proper conduct/administration of the test;
 - b. Security of test materials, delivery, retrieval scheme;
 - c. Allocation of test materials;
 - d. Mechanics in the administration of the writing composition subtest;
 - e. Information derived from the individual Certificate of Rating; and
 - f. Financial matters relative to test administration.
10. The dates and venues for the Seminar-Workshop shall be announced by NETRC at a later date.
11. Traveling expenses and allowable expenses shall be charged to NETRC funds subject to the usual accounting and auditing rules and regulations.
12. All participants are advised to check in at 12:00 noon on the first day of the seminar-workshop and check out at 12:00 noon the following day.
13. Immediate and wide dissemination of this Memorandum is desired.



BR. ARMIN A. LUSTRO FSC
Secretary

References: DepEd Order: (Nos. 5 and 27, s. 2005
and No. 15, s. 2006)

To be indicated in the Perpetual Index
under the following subjects:

PUPILS
STUDENTS
TEST