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DepEd MEMORANDUM  
No. **38**, s. 2011

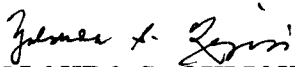
**REGIONAL CONSULTATIONS ON THE ENHANCED K+12  
BASIC EDUCATION PROGRAM**

To: Bureau Directors  
Regional Directors  
Schools Division / City Superintendents  
Heads, Public and Private Elementary and Secondary Schools  
All Others Concerned

1. In preparation for the National Education Summit scheduled in April 2011, the Department of Education (DepEd) shall conduct the **Regional Consultations on the Enhanced K+12 Basic Education Program** for various stakeholders between February and March.
2. The regional consultations aim to:
  - a. educate the public about the enhanced K+12 Basic Education Program;
  - b. understand the concerns of stakeholders on the said Program; and
  - c. provide substantive inputs to the Steering Committee in the refinement of this Program to address the concerns of the stakeholders.
3. The consultations to be led by the Regional Directors (RDs) will be conducted based on the guidelines set forth by the Steering Committee (Please see Enclosure No.1) and will be documented by the Development Academy of the Philippines (DAP). The RDs will be supported by the Schools Division/City Superintendents (SDSs), Regional Education Supervisors (ES II), and those designated by their SDSs to represent them in the **Training-Workshop on the K+12 Speakers Bureau** held in January 2011.
4. Participants to these consultations should represent a wide spectrum of each stakeholder group listed in Enclosure No. 1, Paragraph 14.
5. Expenses related to the preparation for and conduct of the regional consultations including transportation of organizers, participants from DepEd, and resource persons shall be charged to local funds, maintenance and other operating expenses (MOOE) or special education fund (SEF) subject to accounting and auditing rules and regulations.



6. The RDs are encouraged to conduct their consultations in government-owned venues. Advocacy materials shall include tarpaulins, streamers, posters, pamphlets, and radio and television plugs among others. Other materials will be sent through electronic mail.
7. Please see Enclosure No. 2 for the Focus Group Discussions (FGDs) Consultation Guide with schedule and resource requirements, and Enclosure No. 3 for the Pledge of Support for K+12 Signup Sheet.
8. For questions and other concerns on the conduct of the consultations, please contact the K+12 Secretariat through the mobile phone numbers and electronic mail address of documenters designated for each regions listed in Enclosure No. 1, Paragraph 19. A central facsimile number is also provided for printed messages that will be sent through telefax. For all e-mail messages, please furnish a copy to [kplus12.secretariat@gmail.com](mailto:kplus12.secretariat@gmail.com) and the Communications Unit at [depedcommunications@gmail.com](mailto:depedcommunications@gmail.com) with the subject "K+12 Regional Consultation Region \_\_\_."
9. Immediate and wide dissemination of this Memorandum is desired.

  
**YOLANDA S. QUIJANO**  
Undersecretary

Encls.:

As stated

Reference:

DepEd Memorandum: No. 507, s. 2010

To be indicated in the Perpetual Index  
under the following subjects:

CONFERENCES  
CURRICULUM  
OFFICIALS  
PROGRAM, SCHOOLS  
SEMINARS

Enhanced K+12 Basic Education Program Phase II

**DEPARTMENT OF EDUCATION  
K+12 Nationwide Consultations  
Guidelines for Regional Offices**

**Brief Background**

- 1 In response to the call of His Excellency President Benigno S. Aquino III to improve the education system by adding two more years to basic education, the Department of Education has soft launched the Enhanced K+12 Basic Education Program (K+12 reform) last October 5, 2010 simultaneous with the celebration of World Teachers' Day.
- 2 In line with the DepEd's initiative to refine and develop the K+12 reform, consultations will be held with various stakeholders nationwide. The results of these consultations will serve as inputs to the finalization of the K+12 implementation roadmap. These consultations will be conducted in all 17 regions in the Philippines.
- 3 In connection with this, a Speakers Bureau was organized on January 2011. The members of this Bureau will act as local spokespersons and champions for the K+12 reform. DepEd regional offices and the members of the Speakers Bureau will take the lead in conducting the nationwide consultations.

**Objectives**

- 4 The Nationwide consultation is aimed to:
  - Educate the public about the Enhanced K+12 reform;
  - Understand the concerns of stakeholders on Enhanced K+12; and
  - Provide substantive inputs to the Steering Committee in refining the K+12 reform to address the concerns of the stakeholders.

**Consultations Description**

- 5 Each regional office is highly encouraged to actively advocate and properly inform its constituents on the Enhanced K+12 Basic Education reform. Each regional office has the option to conduct the K+12 advocacy and orientations in the regional or division levels.
- 6 Each region is also encouraged to elicit the opinions and concerns of various stakeholders on the K+12 reform. The documentation and results of these consultations should be coordinated with the K+12 secretariat and DepEd head office so that it can serve as an input in the development of the reform.
- 7 At the minimum, each region is required to conduct a one-day consultation that will include (a) a K+12 orientation; and (b) consultations to six stakeholder groups through focus group discussions (FGDs). The details of this one-day consultation will be provided here. The consultations are scheduled to run from February to March 2011.
- 8 The regional offices and the members of the Speakers bureau will take the lead in conducting the consultations. To provide assistance in the documentation process, a team from the K+12 secretariat will be deployed to each region to help document the process.

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9 The proposed itinerary for the one-day consultations is as follows:

Time	Program	Assistance requested from the DepEd regional office
7:30 – 8:00am	Registration	2 people for registration
8:00 – 9:45	Orientation of the Enhanced K+12 Basic Education Reform Orientation (Maximum of 50 participants)	1 Emcee/ Host 1 member of the Speakers Bureau (to orient participants on the K+12 reform)
9:45 – 10:00	<i>Tea/ Coffee Break</i>	
10:00 -11:50	Focus Group Discussions (8-10 participants per group) Group 1: Local business groups Group 2: Local government officials: DSWD< DOLE, CHED, TESDA, LGUs Group 3: private schools	3 members of the Speakers Bureau and 3 note takers who speaks the local dialect
11:50 – 12:00	<i>Pledge of Support</i>	2 people in the registration table
12:00 – 13:00	<i>Lunch</i>	
13:00 – 14:00	<i>Option to travel to district level or remain at the morning or regional venue</i>	
13:30 – 14:00	Registration	2 people for registration
14:00 – 15:45	Orientation of the Enhanced K+12 Basic Education Reform Orientation (Maximum of 50 participants)	1 Emcee/ Host 1 member of the Speakers Bureau (to orient participants on the K+12 reform)
15:45 – 16:00	<i>Tea/ Coffee Break</i>	
16:00-17:50	Focus Group Discussions (8-10 participants per group) Group 1: Parents Group 2: Teachers Group 3: Students	3 members of the Speakers Bureau and 3 note takers who speaks the local dialect
17:50 – 18:00	<i>Pledge of Support</i>	2 people in the registration table

10 The general program of the one day consultation will have two batches of consultations –one in the morning with regional level stakeholders: local business groups, local government officials, and private schools; and another in the afternoon with parents, students and teachers. The regional offices will have the option of conducting the afternoon session in the regional or divisional level. Each consultation will be preceded with a one or two hour orientation on K+12.

11 Members of the Speakers Bureau or those who attended the Speakers Bureau Training Program last January 2011 are requested to conduct the K+12 orientation (8:00-10:00am; and 2:00-4:00pm). A short open forum should follow after the orientation. The group should then breakout into three rooms for focus group discussions. The group will be divided according to their stakeholder groups: local business groups, local government officials, and private schools in the morning (10:00-12:00nn), parents, teachers and students in the afternoon (2:00-4:00pm).

12 Each FGD group (6 in total) will have an FGD facilitator who will guide the discussion; and a documentor/ note taker to record the proceedings of the FGDs. The K+12

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Secretariat will provide assistance in the process documentation of the FGDs. Whenever the local dialect or vernacular is used for the FGDs, the regional offices are requested to provide assistance to the K+12 secretariat in the documentation process (for translation). An FGD Guide will be provided to the regional offices.

- 13 At the end of the FGD, the facilitators may ask the participants to pledge their support for K+12 by signing their names and affiliations or stakeholders group (ex. Juan de la Cruz, Pampanga parent) in the *K+12 commitment log*. Sheets of this document will be available in the exit area of the consultations venue.

**Profile of Participants**

- 14 The regional offices are requested to identify and invite the targeted participants in their region. To be able to generate in depth data for the FGDs, around 8-10 participants will be invited for each group. The suggested profile of the participants are as follows:

Stakeholder Groups	Profile of Participants	Notes
<b>Local Business Groups</b>	8-10 participants who are active in the private sector and local industry (representatives of local rotary clubs, big business groups, etc)	
<b>Local Government Officials</b>	8-10 representatives from CHED, TESDA, DOLE, DSWD, NEDA, DBM, and LGUs	
<b>Private Schools</b>	3 representatives from private elementary and high schools  3 representatives from private universities  1- 2 representatives from private technical vocational schools  1- 2 from other schools (SUCs, special schools, etc)	Ideally all divisions should be represented
<b>Students</b>	8-10 High school students (7-8 from public school, 1-2 from private school); preferably students with siblings from Gr. V or younger.	Ideally all divisions should be represented  Due to articulation concerns, high school students will be invited to the focus group discussions. Preferably participants should have siblings in Gr. V (or younger levels) since they will be affected by the reform.  Regardless, student stakeholders will be important supporters and champions of the reform.

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<b>Parents</b>	5-6 Elementary school parents (3-4 from public school, 1-2 from private school)	Ideally all divisions should be represented
	3-4 High school parents (2-3 from public school, 1 from private school)	More elementary school parents are targeted since they will be affected by the reform. High school parents are still included for proper information dissemination and as possible champions of the reform.
<b>Teachers</b>	4-5 Elementary school teachers (3-4 from public school, 1 from private school)	Ideally all divisions should be represented
	4-5 High school teachers (3-4 from public school, 1 from private school)	

**Responsibilities**

15 The Regional office shall be responsible for the following:

- Identification, invitation and confirmation of participants;
- Logistical requirements including the venue and refreshments;
- Registration of participants;
- Overall management of the K+12 consultations;
- Orientation of the K+12 reform;
- Facilitation and documentation of the focus group discussions;
- Man the *K+12 commitment log* table; and
- Coordination with the K+12 secretariat on the details of the consultations.

16 The schedule for the K+12 nationwide consultations are as follows:

Date	Regions
February 7 (M)	Region IV-B, Region II
February 10 (Th)	Region IV-A
February 11 (F)	Region III
February 15 (T)	NCR, Region VII
February 28 (M)	Region VI, CAR
March 1 (T)	Region I
March 3 (Th)	Region VIII, ARMM
March 8 (T)	Region XII, Region V
March 11 (F)	Region XI, CARAGA
March 15 (T)	Region X, Region IX

**Financial Matters**

17 Expenses related to the preparation for and conduct of the regional consultations including transportation of organizers, participants, and resource persons shall be charged to local funds, maintenance and other operating expenses (MOOE) or special education fund (SEF). It is encouraged that all consultations be held in government-owned venues. Advocacy materials shall include but is not limited to tarpaulins, streamers, posters, pamphlets, and radio and television plugs.

18 Meals and snacks for the consultations will be covered by the secretariat. This will be subject to existing government rules and regulations. Please coordinate with the K+12

secretariat team for more details.

**K+12 Secretariat contact details**

19 Please coordinate with the following coordinators from the K+12 secretariat on the details of the nationwide consultations.

- Region IV-B, VI, XI, XII: Ms. Lea Liban ([lealiban@yahoo.com](mailto:lealiban@yahoo.com); 09088672358)
- Region III, V, IX, NCR, ARMM: Mr. Kidjie Saguin ([kidjie@yahoo.com](mailto:kidjie@yahoo.com); 09178132945)
- Region I, II, IV-A, CARAGA: Ms. Kim Pobre ([kimberlypobre@gmail.com](mailto:kimberlypobre@gmail.com); 09283073943)
- Region VII, VIII, X, CAR: Ms. Ms. Tina Villaseñor ([tina.villasenor@gmail.com](mailto:tina.villasenor@gmail.com); 09228768462)
- Tele-fax number: 02-6312146 (for all regions)

20 Please coordinate with the DepEd communications group for other concerns ([depedcommunications@gmail.com](mailto:depedcommunications@gmail.com))

Enclosure No. 2 to DepEd Memorandum No. 38, s. 2011

Enhanced K+12 Basic Education Program Phase II  
 Nationwide Consultations| Focus Group Discussion Guide

TIME	PROCESS	RESOURCES NEEDED			
		Supplies and Materials	Eqpt. and Room Reqts.	People	Handouts and PPT Presentations
7:30 – 8:00	<b>Registration</b>	<ul style="list-style-type: none"> <li>• Registration Sheets</li> <li>• Signages for Room</li> </ul>		<ul style="list-style-type: none"> <li>• Registration staff</li> </ul>	
8:00 – 8:20	<b>Opening Program</b> 1. Conduct the Opening Program consisting of the following: <ol style="list-style-type: none"> <li>Invocation</li> <li>National Anthem</li> <li>Welcome Remarks and/or Opening Message</li> <li>Background of the program</li> <li>The purpose of the consultations</li> <li>The schedule of today's activity</li> <li>Acknowledgement of the participants</li> </ol>		<ul style="list-style-type: none"> <li>• LCD</li> <li>• Laptop</li> <li>• Projector</li> <li>• Screen</li> <li>• Venue good for 40 pax</li> </ul>	<ul style="list-style-type: none"> <li>• Emcee</li> <li>• DepEd Official for Welcom</li> <li>• Remarks and/or Opening Message</li> </ul>	<ul style="list-style-type: none"> <li>• AVP for National Anthem and Prayer</li> </ul>
8:20-9:15	<b>K+12 Basic Education Program Orientation</b> 2. Emcee will introduce the DepEd official presenting the K+12 Basic Education Reform 3. The participants will be oriented on the following: - <ol style="list-style-type: none"> <li>State of Education in the Philippines</li> <li>Efforts to improve quality education</li> <li>Historical Background and basis of K+12</li> <li>K+12 Proposal of DepEd</li> <li>Implementation period</li> </ol>	<ul style="list-style-type: none"> <li>• 1 Laptop</li> <li>• 1 Audio recorder</li> </ul>	<ul style="list-style-type: none"> <li>• LCD</li> <li>• Laptop</li> <li>• Projector</li> <li>• Screen</li> <li>• Venue good for 40 pax</li> </ul>	<ul style="list-style-type: none"> <li>• Emcee</li> <li>• DepEd Official for the K+12 reform</li> </ul>	<ul style="list-style-type: none"> <li>• Powerpoint on the K+12 Reform</li> </ul>



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9:15 – 9:45	<p><b>Open Forum</b></p> <ol style="list-style-type: none"> <li>4. Emcee to thank the speaker</li> <li>5. Emcee will announce the ground rules for the open forum (time allotted, mention name, organization, etc)</li> <li>6. Emcee will open the floor for questions until 9:55am</li> <li>7. Emcee will explain the methodology of the Focus Group Discussions</li> <li>8. Emcee will introduce the facilitators for each of the focus group discussions</li> <li>9. Participants will be directed to the three rooms for the focus group discussions</li> </ol>		<ul style="list-style-type: none"> <li>• 3 break out rooms should be set-up good for 15 pax each</li> </ul>	<ul style="list-style-type: none"> <li>• 3 Facilitators</li> </ul>	<ul style="list-style-type: none"> <li>• 3 mentors</li> </ul>
9:45 – 10:00	<p><i>Tea/Coffee Break</i></p>				
10:00 - 10:10	<p><b>Focus Group Discussions</b>  <i>Participants will be divided into three smaller rooms to conduct the FGDs</i></p> <ol style="list-style-type: none"> <li>10. Facilitator will introduce self</li> <li>11. Facilitators will ask the participants to introduce themselves to the group</li> <li>12. Facilitator will explain the focus group discussion proceeding             <ol style="list-style-type: none"> <li>a. This FGD is aimed to elicit your opinion about basic education situation in the country and about the K+12 reform in particular.</li> <li>b. You are all encouraged to participate and speak truthfully about your thoughts and opinions. At the same time, we ask that fellow participants in this FGD listen and respect each other's opinions. There is no right or wrong opinion.</li> <li>c. The FGD is expected to run for two and a half hours. If you don't mind, we will be recording the proceedings for documentation purposes.</li> <li>d. <i>Explanation of the format and design of the FGD</i></li> <li>e. <i>Filling up of Attendance Sheet</i></li> </ol> </li> </ol>	<p>Optional:</p> <ul style="list-style-type: none"> <li>• Chalk/Whiteboard marker</li> <li>• Meta-cards</li> <li>• 3 Laptops</li> <li>• 3 audio recorders</li> </ul>	<ul style="list-style-type: none"> <li>• 3 break out rooms should be set-up good for 15 pax each</li> <li>Optional/ Blackboard/ Whiteboard</li> </ul>	<ul style="list-style-type: none"> <li>• 3 Facilitators</li> <li>• 3 Documentation mentors</li> </ul>	

	<p>13. Facilitator will announce other ground rules for the FGDs (if applicable)                  14. FGD proper will start. Refer to the FGD guide.</p>		
	<p><b>Questions</b></p> <p>10:10 – 10:15  <b>1. What is your vision of a high school graduate? In your opinion, what are the qualities and competencies that a high school graduate must possess?</b>  <i>Sa inyong palagay, ano ang mga katangian at kakayanan (competencies) na dapat taglay ng isang estudyanteng nakapagtapos ng high school?</i></p> <p>a. Skills / Kakayanan                  b. Knowledge / Kaalaman                  c. Attitude/ Katangian</p>	<p><b>Objective</b></p> <ul style="list-style-type: none"> <li>➤ To elicit their vision of a basic education or high school graduate;</li> <li>➤ To elicit their expectation of a high school graduate;</li> </ul>	<p><b>Remarks</b></p>
<p>10:15-10:20</p>	<p><b>2. How would you describe a basic education graduate now?</b>  <i>Papano niyo iialarawan ang isang high school graduate ngayon?</i></p> <p>a. Skills / Kakayanan                  b. Knowledge / Kaalaman                  c. Attitude/ Katangian</p>	<ul style="list-style-type: none"> <li>➤ To elicit what they think or perceive of a current basic education or high school graduate</li> <li>➤ To contrast Q 1 and Q2 on their expectation/ vision of a graduate and of the current basic education graduate</li> </ul>	
<p>10:20 – 10:30</p>	<p><b>3. What changes in the basic education program would you suggest to improve the quality of our graduates?</b>  <i>Anong pagbabago ang gusto niyong makita upang umunlad ang kalidad ng ating high school graduates (upang makamit ang mga katangian at kakayahang napag-usapan natin)?</i></p> <p>a. Curriculum                  b. Budget (Sources, Expenses, and Use of Budget)</p>	<ul style="list-style-type: none"> <li>➤ To elicit suggestions and recommendations for the education sector</li> <li>➤ To let the participants understand the complexity of the education sector</li> <li>➤ To elicit their solutions to close the gap between the desired and</li> </ul>	

	<ul style="list-style-type: none"> <li>c. Implementation strategies and period</li> <li>d. Teachers</li> <li>e. DepEd</li> </ul>	<ul style="list-style-type: none"> <li>➤ current education outcomes</li> <li>➤ In the end, to feedback whether these suggestions are                         <ul style="list-style-type: none"> <li>○ Part of the K+12 reform</li> <li>○ Part of DepEd's reform (apart from K+12)</li> </ul> </li> <li>○ Being looked into already by DepEd</li> </ul>	
<p>10:30 – 10:55</p>	<p><b>4. What is your opinion about the K+12 reform?</b>  <i>Ano ang inyong mga opinyon ukol sa K+12 reform?</i></p> <p>Benefits Costs</p>	<ul style="list-style-type: none"> <li>➤ To elicit their general opinions on the reform</li> <li>➤ To guide the participants in analyzing the benefits and costs of the reform</li> </ul>	
<p>10:55 – 11:20</p>	<p><b>5. What are your concerns about the K+12 reform?</b>  <i>Ano ang inyong mga opinyon ukol sa K+12 reform?</i></p> <ul style="list-style-type: none"> <li>a. Curriculum</li> <li>b. Budget (Sources, Expenses, and Use of Budget)</li> <li>c. Implementation strategies and period</li> <li>d. Teachers</li> <li>e. DepEd</li> </ul>	<ul style="list-style-type: none"> <li>➤ To elicit their concerns about the reform</li> <li>➤ To elicit concerns in specific fields: curriculum, budget, implementation, teachers and DepEd.</li> </ul>	
<p>11:20 – 11:50</p>	<p><b>6. Do you have any suggestions to make this reform successful?</b>  <i>Anong pagbabago at suhestyon ang gusto niyong makita sa K+12 reform upang maging matagumpay ang pagsusulong ng repormang ito?</i></p> <ul style="list-style-type: none"> <li>a. Curriculum content for SHS</li> <li>b. Budget (Sources, Expenses, and Use of Budget)</li> <li>c. Implementation strategies and period</li> <li>d. Teachers</li> </ul>	<ul style="list-style-type: none"> <li>➤ To elicit their suggestions about the reform that will help in further developing the reform</li> </ul>	

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 Nationwide Consultations| Focus Group Discussion Guide

	e. DepEd			
11:50 – 12:00nn	<b>Pledge of Support</b> 15. The facilitator will introduce the pledge of support document and encourage participants to sign their names and affiliations in the document.	• K+12 Commitment log documents	• 2 people in the registration table	•
12:00 – 13:00	Lunch			
13:00 – 13:30	<i>Option to travel to district level or remain at the morning or regional venue</i>			
13:30 – 14:00	Registration			
14:00 – 14:20	Opening Program	Same as above (same as morning requirements)		
14:20 – 15:15	K+12 Basic Education Program Orientation			
15:15 – 15:45	Open Forum			
15:45- 16:00	Tea/ Coffee Break			
16:00 – 17:50	Focus Group Discussions			
17:50 – 18:00	Pledge of Support for K+12			



**Enhanced**  
**K+12**  
Basic Education Program

## Pledge of Support for K+12

**Name**

**Organization**

1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
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