



DepEd MEMORANDUM
No. **56**, s. 2011

MAR 03 2011

**EXECUTIVE TRAINING PROGRAM (ETP) FOR THE SCHOOLS DIVISION/CITY
SUPERINTENDENTS WHO ARE 2010 EDUCATIONAL MANAGEMENT
TEST (EMT) PASSERS AND NON-ETP TAKERS**

To: Bureau Directors
Regional Directors
Schools Division/City Superintendents

1. The Department of Education (DepEd) through the National Educators Academy of the Philippines (NEAP) will conduct the **Executive Training Program (ETP) for the 2010 Educational Management Test (EMT) Passers and Non-ETP Takers** at the NEAP Training Center, Teachers Camp, Baguio City on March 17-26, 2011. The ETP is the second phase of the Eligibility Requirements for Superintendent's Position as explicitly provided under DepEd Memorandum No. 486, s. 2008 dated October 20, 2008.

2. Generally, the ETP aims to prepare the EMT Passers as well as the non-ETP takers to meet the challenges of leading and managing the division office. Specifically, the nine-day live-in program shall enable the participants to:

- a. clarify their roles as Schools Division/City Superintendents (SDSs) and Assistant Schools Division Superintendents (ASDSs);
- b. identify leadership and management capital in relation to expected roles;
- c. acquire/develop competencies necessary along the areas of instructional leadership, and human, financial and physical resources management and development;
- d. express commitment to continuously upgrade their competencies as leaders and managers; and
- e. identify themselves as the foundation of transformational leadership.

3. The ETP will be offered as a non-registration course, i.e., all expenses related to food, accommodation and training materials of participants shall be paid by the NEAP through the Human Resource Training and Development (HRTD) Fund, under OSEC Fund. The transportation cost of the participants to and from the venue shall be charged to local funds.

4. Likewise, all expenses related to food, accommodation, transportation and reasonable professional fees/honoraria of the resource persons, facilitators, project coordinators, resource staff and resource coordinators shall be charged to the HRTD Funds.

5. All division offices through their respective regional offices are requested to submit to the NEAP the complete names of their nominees to



by the Regional, Bureau/Center Directors before transmitting the same to the NEAP.

6. For more information, please contact Mr. Antonio G. Ordovez, Jr., Project Manager, NEAP at telephone no.: (02) 635-47-96 or Mr. Eric Herrera, ETP Coordinator or through mobile phone no.: 0918-336-7467

7. Immediate dissemination of this Memorandum is desired.


BR. ARMIN A. LUISTRO FSC
Secretary

Reference:

DepEd Memorandum: (No. 486, s. 2008)

To be indicated in the Perpetual Index
under the following subjects:

ELIGIBILITY
TRAINING PROGRAMS
SUPERINTENDENTS

Mdel/MCR: DM-ETP
2-18-11/02-21-11