



Republic of the Philippines
Department of Education



JAN 12 2012

DepEd MEMORANDUM

No. **4**, s. 2012

SYNCHRONIZED SUPREME PUPIL GOVERNMENT (SPG) AND SUPREME STUDENT GOVERNMENT (SSG) ELECTIONS AND ORGANIZATION OF THE SSG DIVISION, REGIONAL AND NATIONAL FEDERATIONS FOR SCHOOL YEAR 2012-2013

To: Regional Directors
Schools Division/City Superintendents
Heads, Public and Private Elementary and Secondary Schools

1. Pursuant to DepEd Order No. 79, s. 2009 entitled Revised Standard Constitution and By-Laws of the Supreme Student Governments (SSG) in Secondary Schools, DepEd Order No. 45, s. 2007 entitled Institutionalization of the Supreme Pupil Government (SPG) in all Elementary Schools Nationwide, DECS Order No. 37, s. 2001 entitled Synchronized Student Government Elections and DepEd Order No. 49, s. 2011 entitled Mandated Programs, Projects and Activities of the Supreme Student Government, the following activities shall be observed during the 2012 Synchronized SPG and SSG Elections for the School Year (SY) 2012-2013 in all schools nationwide:

- a. Filing of the Certificates of Candidacy (COC) is on **February 1-3, 2012**;
- b. Evaluation of COCs vis-à-vis Qualifications and Disqualifications is on **February 6-9, 2012**;
- c. Announcement of the Official List of Candidates is on **February 10, 2012**;
- d. Campaign Period is on **February 14-21, 2012**;
- e. Campus-wide Presidential/Vice Presidential Debates is on **February 22, 2012**; and
- f. Election and Proclamation of Winners is on **February 23, 2012**.

2. In the secondary level, the school head (SH) shall designate the SSG Adviser to guide the SSG Commission on Elections, composed of duly appointed and qualified students, in the orderly conduct of the elections. The SH, upon recommendation of the SSG Adviser, may also issue additional guidelines, not inconsistent with DepEd Order No. 79, s. 2009 to ensure fair, smooth and successful conduct of the elections.

In the elementary level, the SH shall constitute the SPG Commission on Elections preferably from among the Heograpiya, Kasaysayan at Sibika (HEKASI) teachers.

3. All DepEd Division Offices (DOs) are required to submit the complete list of duly elected SSG and SPG Presidents including their addresses and contact numbers, names and addresses of schools, names of school principals/heads, and teacher-advisers. These lists shall be collated by the Division *Araling Panlipunan* Supervisors and/or SGP Coordinators, encoded following the enclosed format, and forwarded on or before **March 30**,

2012 to the Department of Education-Center for Students and Co-Curricular Affairs (DepEd-CSCA) through e-mail address: **cscaportal@gmail.com**. **A Certificate of Recognition shall be given to the school, through the DO, which has submitted the election report on time.**

4. The elected SPG/SSG Officers shall undergo a school-based training on the basic skills of leadership and management, functions and responsibilities facilitated by the teacher-advisers and the outgoing pupil/student government officers only during weekends immediately after the elections or at anytime during the summer vacation, expenses of which shall be charged against SPG/SSG funds and/or local funds. Planning of activities of the SPG/SSG for the coming School Year shall include the Mandated Programs, Projects and Activities pursuant to DepEd Order No. 49, s. 2011 such as but not limited to the National Greening Program, Teachers' Month Campaign and World Teachers' Day, The Kindergarten Advocacy and Donation Project, *Brigada Eskwela*, The National SSG Online Community Project and the SSG's participation to the annual National Leadership Training for Student Government Officers (NLTSGO).

5. The Division and Regional Federations of the Supreme Student Governments (FSSG) shall also be organized immediately after the elections but not later than **April 30, 2012** following the enclosed guidelines, the results of which shall be submitted to the DepEd-CSCA not later than **May 15, 2012** through e-mail address: **cscaportal@gmail.com**.


6. The DepEd-CSCA, as the office in-charge of the Student Government Program (SGP), is authorized to monitor the conduct of the elections, and formulate and implement other programs and activities to strengthen the pupil/student governments in schools. All Regional and Division Araling Panlipunan Supervisors/SGP Coordinators are authorized to coordinate and monitor activities with regard to the conduct of the synchronized student government elections and the organization of the Division and Regional FSSG.

7. All regional directors (RDs) and schools division/city superintendents (SDSs) are enjoined to support and monitor the implementation of this program.

8. The Guidelines on the conduct of the Election to the Division and Regional Federations of SSG, SSG Consolidated Report Format and the SPG Consolidated Report Format are contained as Enclosure Nos. 1, 2 and 3, respectively.

9. For more information, all concerned shall contact **Mr. Joey G. Pelaez**, Executive Director, DepEd-CSCA at telephone nos.: (02) 631-8495 or (02) 636-3603. They may visit Facebook Account at www.facebook.com/csca.deped.

10. Immediate and wide dissemination of this Memorandum is desired.


BR. ARMIN A. LUISTRO FSC
Secretary 

Encls.:

As stated

References:

DepEd Order: Nos. 49, s. 2011; 79, s. 2009; 45, s. 2007 and 37, s. 2011

DepEd Memorandum: No. 504, s. 2010

To be indicated in the Perpetual Index
under the following subjects:

ELECTIONS
STUDENTS
OFFICIALS
ORGANIZATIONS
POLICY
PROGRAMS
SECONDARY EDUCATION
STUDENTS

Madel: 2012 Synchronizing Election for SPG
January 6, 2012

**GUIDELINES ON THE ELECTIONS OF THE DIVISION AND REGIONAL
FEDERATIONS OF SUPREME STUDENT GOVERNMENTS**

POSITIONS

For uniformity, only the following positions shall be considered during the division or regional federation elections of officers:

PRESIDENT	AUDITOR
VICE-PRESIDENT	PUBLIC INFORMATION OFFICER
SECRETARY	PEACE OFFICER
TREASURER	

School or Division Presidents who are not elected to the Division or Regional Federation of Supreme Student Governments respectively, shall be appointed by the elected Federation President as Chairpersons of the Committees that will be created by the newly-elected officers pursuant and parallel to those committees indicated in DepEd Order No. 79, s. 2009 (Revised Standard Constitution and By-Laws of the Supreme Student Governments in Secondary Schools).

Any variations in the above-stated major positions made during the actual conduct of the elections shall not be recognized in the national level. If the variation indicates plurality of officers in one major position, only one shall be recognized.

QUALIFICATIONS

A. DIVISION FEDERATION

All candidates must possess the following qualifications:

1. Have intention to enroll or must have enrolled for School Year 2012-2013;
2. Elected President of the Supreme Student Government (school level) for School Year 2012-2013;
3. Of good academic standing with a general average of 85 or above without any failing grade in any subject during the last school year (SY 2011-2012); and,
4. Of good moral character and have not been subjected to any disciplinary action.

B. REGIONAL FEDERATION

All candidates must possess the following qualifications:

1. Have intention to enroll or must have enrolled for School Year 2012-2013;
2. Elected President of the Supreme Student Government (school level) and the Division Federation for School Year 2012-2013;
3. Of good academic standing with a general average of 85 or above without any failing grade during the last school year (SY 2011-2012); and,
4. Of good moral character and have not been subjected to any disciplinary action.

REMOVAL FROM OFFICE

Elected Regional Federation Presidents who will not be able to attend the National Leadership Training for Student Government Officers (NLTSGO) shall be considered automatically removed as such from the Regional Federation and replaced by the Vice President by operation of the rule on succession. The same rule shall apply if the successor fails to attend the NLTSGO.

