



Republic of the Philippines
Department of Education

MAR 02 2012

DepEd MEMORANDUM
No. **46**, s. 2012

**PLANNING SEMINAR-WORKSHOP FOR THE ADOPT-A-SCHOOL PROGRAM (ASP)
REGIONAL COORDINATORS**

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Regional Directors
Schools Division/City Superintendents
All Others Concerned

1. The Department of Education (DepEd) through the Adopt-a-School Program (ASP) Secretariat will conduct the **Planning Seminar-Workshop for the Adopt-a-School (ASP) Regional Coordinators** on March 14-16, 2012 at the Mambukal Resort, Barangay Minoyan, Murcia, Negros Occidental. Enclosed is the program of activities.
2. The Seminar-Workshop aims to:
 - a. review engagements on various projects with the private sector in the past years;
 - b. give updates on the status of the proposed Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 8525 entitled "*An Act Establishing An "Adopt-a-School Program," Providing Incentives Therefor, and for Other Purposes*" and National Economic Development Authority (NEDA) certification on donations considered under the national priority plan;
 - c. reiterate ASP budget utilization and liquidation policies;
 - d. present revised criteria for the Search for the *Brigada Eskwela* Best School Implementors;
 - e. plan activities for the 2012 *Brigada Eskwela*; and
 - f. present standardized format in the submission of ASP accomplishment report.
3. All participants are expected to bring the following:
 - a. Copy of ASP Liquidation Report on Budget Released in 2011; and
 - b. Copy of ASP Accomplishment Report (3rd and 4th quarters).
4. The participants to this activity are the regional coordinators, ASP Secretariat officials and staff.
5. The participants shall check in at 6:00 p.m. on March 14 and check out at 8:00 a.m. on March 16, 2012.

6. The travel expenses of the participants from the regions shall be charged to local funds subject to the usual accounting and auditing rules and regulations. However, the travel expenses of the participants from the Central Office (CO) and the members of the ASP Secretariat and the resource persons including board and lodging of all the participants (Region and CO), expenses for the rental of the venue for three (3) days, and supplies and materials shall be charged to ASP Funds subject to the usual accounting and auditing rules and regulations.

7. For more information, all concerned may contact the following:

Mr. Romeo Granadozin/Mr. Danvic Lasaro

Adopt-a-School Program (ASP) Secretariat

DepEd Central Office

5th Floor, Bonifacio Building

DepEd Complex, Meralco Avenue, Pasig City

Telephone Nos.: (02) 638-8637; (02) 638-8639

8. Immediate dissemination of this Memorandum is desired.


BR. ARMIN A. LUISTRO FSC
Secretary

Encl.:

As stated

Reference:

N o n e


To be indicated in the Perpetual Index
under the following subjects:

PROGRAMS

SEMINAR

WORKSHOPS

PLANNING WORKSHOP WITH ASP REGIONAL COORDINATORS
March 14-16, 2012

DATE/TIME	ACTIVITY	PERSON RESPONSIBLE
Day 1 March 14,2012		
5:00 pm	<ul style="list-style-type: none"> ▪ Check-in ▪ Registration ▪ Dinner 	ASP Secretariat & Workshop Participants
Day 2 March 15, 2012		
7:00-8:00 am	BREAKFAST	
8:30-9:00 am	<ul style="list-style-type: none"> ▪ Prayer 	Mr. Romeo Parayno
	<ul style="list-style-type: none"> ▪ Lupang Hinirang 	Miss Magdalena Esmeralda
	<ul style="list-style-type: none"> ▪ House Rules ▪ Roll call of participants 	Miss Eleonor Prado
	<ul style="list-style-type: none"> ▪ MESSAGE 	Asst. Sec. Reynaldo Laguda
9:00-12:00 nn	<ul style="list-style-type: none"> ▪ 2011 Accomplishments of Adopt-a-School Program ▪ Status of Report Submission/ compliance ▪ Updates (Status of NEDA certification & Revised IRR) ▪ Issues and Concerns (Q & A segment) 	 <p>Ms. Merlie J. Asprer, Operations Manager</p>
	<ul style="list-style-type: none"> ▪ Finance Concerns <ul style="list-style-type: none"> ▪ "No liquidation, No release" policy ▪ Tax Incentive claims 	
12:00-1:00 pm	LUNCH	
1:00-5:00 pm	Presentation of Revised Brigada Eskwela Criteria BE activities and their schedules BE Accomplishment Report Format Issues and Concerns (Q & A segment)	Ms. Merlie J. Asprer Operations Manager
	Closing Message	Miss Eleonor Prado
	Distribution of Certificates	