



Republic of the Philippines
Department of Education

JUN 27 2012

DepEd MEMORANDUM
No. **110**, s. 2012

**ANNUAL PLANNING WORKSHOP FOR THE REGIONAL AND DIVISION COORDINATORS
ON THE ADOPT-A-SCHOOL PROGRAM (ASP) MOBILIZATION**

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Regional Directors
Directors of Services, Centers and Heads of Units
Schools Division/City Superintendents
Heads, Public Elementary and Secondary Schools
All Others Concerned

1. The Department of Education (DepEd) through the Adopt-a-School Program (ASP) Secretariat will conduct its **Annual Planning Workshop for the Regional and Division Coordinators on the Adopt-a-School Mobilization** by cluster on the following dates and venues:

Region	Date	Venue
V, VI, VII and VIII	July 4-6, 2012	Ecotech, Lahug, Cebu City
IX, X, XI, XII and Caraga	July 18-20, 2012	RELC, NEAP, Davao City
I, II, III, IV-A, IV-B, NCR and CAR	July 24-26, 2012	Tagaytay International Convention Center (TICC), Tagaytay City

2. The activity aims to:

- evaluate the implementation of *Brigada Eskwela* 2012;
- discuss policies on budget utilization and liquidation of ASP funds downloaded to the division offices;
- strengthen the system of reporting the resources or support generated from various engagements with the private sector through the use of a standardized report format;
- give updates on the status of the proposed revision of the Republic Act (RA) No. 8525 Implementing Rules and Regulations (IRR); and
- address other issues and concerns relative to the implementation of projects under the ASP.

3. All participants are expected to bring the following:

- Copy of Liquidation Report on ASP Budget released in 2011; and
- Copy of ASP Accomplishment Report (1st and 2nd quarters, 2012).

4. The participants to this activity are the regional and division coordinators, ASP Secretariat officials and staff.

5. The travel expenses of the participants from the region and division offices shall be charged to local funds while the expenses of the participants from the ASP Secretariat, including board and lodging of all the participants (Regions, Divisions and ASP Secretariat), expenses for the rental of the venue for three days, and supplies and materials shall be charged to ASP funds subject to the usual accounting and auditing rules and regulations.

6. For inquiries and confirmation of attendance, all concerned may contact:

Mr. Romeo Granadozin

Adopt-a-School Program (ASP) Secretariat
DepEd Central Office
5th Floor, Bonifacio Building
DepEd Complex, Meralco Avenue, Pasig City
Telephone Nos.: (02) 638-8637; (02) 638-8639

7. Immediate dissemination of this Memorandum is desired.



BR. ARMIN A. LUISTRO FSC
Secretary

Reference:

DepEd Memorandum: No. 46, s. 2012

To be indicated in the Perpetual Index
under the following subjects:

OFFICIALS
PROGRAMS
WORKSHOPS