



Republic of the Philippines
Department of Education

DepEd MEMORANDUM
No. **130**, s. 2012

JUL 26 2012

OFFICE HOURS FOR MUSLIMS DURING THE MONTH OF RAMADAN

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Directors of Services, Centers and Heads of Units
Regional Director
Schools Division/City Superintendents
All Others Concerned

1. The Department of Education (DepEd) respects the rights of all Filipino Muslims to observe the **Ramadan** by fasting from **July 20, 2012** to **August 18, 2012**.
2. Having adopted a **flexible time** for all its employees since 1998, this Department shall allow the Filipino Muslims, who are fasting while working whether with the central office (CO) or the local/field offices nationwide, to render their services **between 7:00 a.m. and 9:00 a.m. (but not later than 9:00 a.m.)** until such time when they complete the eight (8) workings hours without noon break, a.m. and p.m. breaks, equivalent to two (2) hours daily during weekdays. This is to ensure that there will be continuous, prompt and efficient delivery of public services in basic education.
3. Previously, all Filipino Muslims who are working with the local or national government offices in areas outside of the autonomous regions throughout the country and who are fasting during the month of *Ramadan* shall render their services from 8:00 a.m. to 12:00 noon; and from 1:00 p.m. to 5:00 p.m. as their official time. However, the said official time was modified to 7:30 a.m. – 3:30 p.m. without noon break and the difference of two (2) hours is not *counted as undertime* by the Civil Service Commission (CSC) under Paragraph 2 of its Resolution No. 81-1277 dated November 13, 1981 pursuant to Sections 2 and 5 of Presidential Decree No. 291 dated September 12, 1973, as amended by Presidential Decree No. 322 dated October 26, 1973.
4. Immediate dissemination of this Memorandum is desired.


BR. ARMIN A. LUISTRO FSC
Secretary

References: DepEd Memorandum: No. 181, s. 2011
Office Order dated April 4, 1998

To be indicated in the Perpetual Index under the following subjects:

CELEBRATIONS & FESTIVALS

EMPLOYEES

OFFICIALS

Madel: Ramadan
1443-July 20, 2012