



Republic of the Philippines
Department of Education

DEC 03 2012

DepEd MEMORANDUM
No. **213**, s. 2012

**SUBMISSION OF STATUS REPORTS ON THE IMPLEMENTATION OF PROJECT
SHELTER AND SURVEY FOR TEACHERS AND EMPLOYEES**

To: Regional Directors
Schools Division/City Superintendents
All Others Concerned

1. As provided under DepEd Order No. 70, s. 2010 and DepEd Order No. 101, s. 2011, all school division offices are directed to submit updates on the implementation of Project Shelter in their respective divisions.
2. Regional Offices (ROs) and Division Offices (DOs) with on-going housing projects are requested to provide data on the implementation of this Project including their proposed housing designs, cost and number of beneficiaries using the template contained in Enclosure No. 1.
3. Other Regional and Division Housing Task Forces (HTFs) are enjoined to be more proactive in coordinating with their local government units (LGUs), the Department of Environment and Natural Resources (DENR), the National Housing Authority (NHA) and with the private developers to identify available sites and other opportunities for teachers' and employees' housing projects in their respective localities. Regional and Division Housing Task Forces are requested to fill up the prescribed form in Enclosure No. 2 and outline any proposed or planned activities for Fiscal Year (FY) 2013-2014.
4. All DOs must submit their reports on or before **December 20, 2012**.
5. For more information, all concerned may contact **Ms. Sonia R. de Leon**, Chief, Employees Welfare and Benefits Division (EWBD), DepEd Central Office, Ground Floor, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City at telefax no.: (02) 633-7229 or **Ms. Tarcela Farolan** of the DepEd Project Shelter Committee.
6. Immediate dissemination of this Memorandum is desired.


BR. ARMIN A. LUISTRO FSC
Secretary

Encls.: As stated

References: DepEd Order: (Nos. 101, s. 2011 and 70, s. 2010)

To be indicated in the Pereptual Index
under the following subjects:

EMPLOYEES

PROJECTS

SURVEY

TEACHERS

**(Enclosure No. 1 to DepEd Memorandum No. 213, s. 2012)
For the City / Division Superintendents and Task Force on Project Shelter**

As provided for by DepEd Memorandum No. ____ s. 2012, all Division Offices are directed to submit their updates on the existing / on-going Project SHELTER in their respective provinces and localities including their planned of activities for FY 2013 -2014.(Please see table on **Annex A**) Division Offices who will coordinate with the LGUs NHA, DENR and private developers for lot acquisition for the housing site in their respective provinces/ cities, are requested to submit the data including their planned program /activities for FY 2013-2014 (Please see table on **Annex B**)

**Annex A - Status Report On Existing/on-Going Housing Project as of 2012 and Proposed
Program / Activities of the Division Task Force for FY 2013 -2014**

Region : _____
Division : _____
Total # of permanent teachers in the division _____
Total # of permanent non teaching employees of entire division (including those in schools) _____

Project location and Total project lot area	Lot area per detached or duplex and floor area per house or per unit for medium rise	Type of housing (single detached, duplex or medium rise?)	Package cost of house and lot or unit for medium rise	Total number of permanent teachers/ non teaching personnel who don't own homes		Permanent Teaching and non teaching who wanted to avail of the housing program (applicants)		Total number of beneficiaries of the housing project (awardees)		Partners involved in the housing project	Status of the Housing project	Issues/ Concerns on housing project	Action Taken	Programmed/Activities of the Task Force for FY 2013-2014
				Teachers	Non-teaching personnel	Teaching	Non Teaching Personnel	Teaching	Non teaching Personnel					

Prepared by : _____
 Member, Division Task Force
 DepED Project Shelter

Noted : _____
 Chairman, Division Task Force
 DepEd Project Shelter

(Enclosure No. 2 to DepEd Memorandum No. 213, s. 2012)

Annex B- Report on the Survey Conducted on Lot Acquisition for Housing Purposes and Proposed Program /Activities of Division Task Force for FY 2013-2014

Region :

Division :

Total # of permanent teachers _____

Total # of permanent non teaching employees of the entire division (including those in schools) _____

Proposed Housing location Identified	Type of lot acquisition and total lot area	Total No. of permanent teaching/ non teaching personnel who don't own homes		Total Number of permanent teachers/non teaching who are interested to avail of the DepED Housing program based on the survey conducted		Partners Involved in the Housing Project	Issues/concerns on housing project	Program /Activities of the Task Force for 2013-2014 (Pre and post implementation stage)
		Teaching	Non teaching personnel	Teaching	Non Teaching			

Prepared by :

Member, Division Task Force
DepEd Project Shelter

Noted :

Chairman, Division Task Force
DepED Project Shelter

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