



Republic of the Philippines
Department of Education

DepEd MEMORANDUM
No. **35**, s. 2013

21 FEB 2013

**SCHOLARSHIP PROGRAM FOR SPECIAL EDUCATION (SPED) TEACHERS
HANDLING CHILDREN WITH AUTISM SPECTRUM DISORDER**

To: Bureau Directors
Regional Directors
Schools Division/City Superintendents
Heads, Public Elementary Schools
All Others Concerned

1. In support to the thrust of improving quality education for children with autism, the Department of Education (DepEd) through the Special Education (SPED) Division-Bureau of Elementary Education, (BEE) announces the **Scholarship Program for SPED Teachers Handling Children with Autism Spectrum Disorder (ASD)** which will be held at the University of Southeastern Philippines (USEP), Davao City on April 1-27, 2013.

2. The scholarship program aims to provide the SPED teachers with knowledge and skills on the various educational programs as they keep pace with advances in researches and interventions and current trends in ASD.

3. Priority nominees shall come from the identified regions/divisions/schools where there is an urgent need for these SPED teachers (see Enclosure No. 1). These nominees shall be screened by the existing Regional Integrated Scholarship Committee (RISC) based on the criteria set in Enclosure No. 2. The deadline for submission of names of nominees to the SPED Division-BEE is on **March 13, 2013**. The list of candidates together with the documents and Memorandum of Agreement (Training Contract) duly signed by the proper authorities concerned (Enclosure No. 3) shall be forwarded to the SPED Division-Bureau of Elementary Education (BEE), DepEd Complex, Meralco Avenue, Pasig City **on or before March 22, 2013**.

4. The SPED scholars are entitled to their salaries, course tuition fees, stipend and transportation allowances. The DepEd shall provide their per diem for two days (one day before and one day after) and travel expenses going to and from the venue. Participants are also advised to use the most economical mode of transportation. Payment shall be charged to BEE Funds (A.II.a.3) subject to the usual accounting and auditing rules and regulations.

5. For more information, please contact **Ms. Mirla R. Olores**, Chief, SPED Division-BEE, DepEd Central Office at telephone no.: (02) 631-9993 or send a message through email addresses: bee-director@yahoo.com; bee-deped@pldtdsl.net; or visit website address: www.spedbee.deped@yahoo.com.

6. Immediate dissemination of this Memorandum is desired.


BR. ARMIN A. LUISTRO FSC
Secretary

Encls.:

As stated

Reference:

DepEd Memorandum: No. 45, s. 2012

To be indicated in the Perpetual Index
under the following subjects:

ELEMENTARY EDUCATION
PROGRAMS
SCHOLARSHIP
SPECIAL EDUCATION
TEACHERS

R: SGC/MCR-scholarship program for SPED
0184/February 13, 2013/02-15-13

(Enclosure No. 1 to DepEd Memorandum No. 35, s. 2013)

**PRIORITY LIST OF REGIONS/DIVISIONS/SCHOOLS FOR TEACHERS HANDLING
CHILDREN WITH AUTISM SPECTRUM DISORDER**

REGION	DIVISION	NUMBER OF SCHOLARS	Total No. Of Slots Per Region
REGION VI	Capiz	1	6
	Bago	1	
	San Carlos	1	
	Bacolod City	1	
	Iloilo City	2	
REGION VII	Cebu City	1	4
	Carcar City	1	
	Passi City	1	
	Tagbilaran City	1	
REGION VIII	Baybay City	1	6
	Ormoc City	1	
	Maasin City	1	
	Catbalogan City	1	
	Southern Leyte	2	
REGION IX	Pagadian City	1	6
	Dapitan City	1	
	Zamboanga City	1	
	Zamboanga Norte	1	
	Zamboanga Sibugay	1	
	Zamboanga Norte	1	
REGION X	Misamis Occidental	1	6
	Oroquieta City	1	
	Cagayan de Oro City	1	
	Valencia Division	1	
	Malaybalay Division	1	
	Lanao del Norte	1	
REGION XI	Davao City	3	8
	Davao del Norte	1	
	Compostela Valley	1	
	Panabo City	1	
	Davao Oriental	1	
	Davao del Sur	1	
REGION XII	Tacurong City	1	5
	Cotabao	1	
	Sarangani	1	
	South Cotabato	2	
CARAGA	Agusan del Norte	1	2
	Butuan City	1	
ARMM	Sulu	1	2
	Tawi	1	
	TOTAL	45	45

(Enclosure No. 2 to DepEd Memorandum No. 35, s. 2013)

Guidelines for the Selection of New SPED Scholars

1. The Regional Integrated Scholarship Committee (RISC) shall screen and identify the new teacher-grantees to be considered in the program following a set of criteria.
2. The RISC submits the list of scholars to the Special Education Division, Bureau of Elementary Education on or before March 22, 2013.
3. The following are the criteria for the selection of nominees for the training/scholarship:
 - A bachelor's degree holder related to the area of scholarship with a grade point average of not lower than 2.0/B/85
 - Has been a teacher for at least three years under permanent status with a performance rating of at least Very Satisfactory (VS)
 - Not older than 45 years of age
 - Has no pending administrative case and/or criminal record
 - Has been certified by a government physician to be physically and mentally fit and not pregnant during the scholarship period
 - Has not availed of any scholarship/training program for at least two (2) years
 - Possesses leadership potential, facilitation skills, positive attitude to mentor or coach other teachers in his/her school/ division
 - Can communicate effectively in English
 - Can develop and implement relevant re-entry plan
 - Must have a list of prospective clientele for the organization of a class right after the training
4. The documents/pertinent papers to be submitted by the nominees for the Regional Integrated Scholarship Committees are as follows:
 - CSC Form 212 (Personal Data Sheet) with 2 X 2 recent photo duly certified by the administrative officer
 - Certified photocopy of the transcript of records
 - Form 86 (Health Certificate) from an accredited government hospital
 - Service Record
 - Endorsement from the Superintendent
 - Duly **accomplished and notarized scholarship contract** between the scholar and the principal, Schools Division Superintendent and the Regional Director to guarantee the implementation of the re-entry plan
 - List of prospective clientele
5. Selected scholars will be informed through the regional offices.

(Enclosure No. 3 to DepEd Memorandum No. 35, s. 2013)

Republic of the Philippines
DEPARTMENT OF EDUCATION
DepEd Complex, Meralco Avenue
Pasig City

MEMORANDUM OF AGREEMENT
(Training Contract)

The Department of Education, herein referred to as "DepEd" with principal office at the DepEd Complex, Meralco Avenue, Pasig City, herein represented by Undersecretary _____, Undersecretary for Programs and Projects.

and

(Name of Trainee) (Position)

(School/Division/Region)

(Principal/Superintendent)

(Regional Director)

In consideration of the privilege to avail of the scholarship on official time with pay,

(Name of Training)

do hereby agree to the following obligations of the trainee:

1. Specialize in _____

at the _____
(Institution)

for the period of _____ which will be the duration of the training:

2. Maintain at least the minimum standards for the training and that failure to do so would be sufficient ground for disqualification in the event of which he/she shall refund whatever amount has been paid by the government in favor of his/her training;
3. Conduct himself/herself in such a manner as not to bring disgrace or dishonor for himself / herself, his/her school and the Department.

4. Submit to the Bureau of Elementary Education, at the end of the training, a copy of his/her action plan;
5. Immediately report to his/her station and assume his/her function upon the completion or termination of the training;
6. Organize SPED programs or classes in the area where he/she was trained;
7. Shall serve his/her school/agency for at least two (2) years after the training;
8. Shall refund in full to DepEd all expenses incurred on tuition fees, stipend, salaries and other benefits for failure to comply with any of the foregoing conditions through willful neglect, resignation from service, and transfer to other government agencies, voluntary retirement or other causes within his/her control. For reasons beyond the scholar's control, the conditions do not apply, provided all documentary requirements including the doctor's certification are submitted and are acceptable to DepEd;
9. Shall live up to the terms and conditions of the scholarship.

IN WITNESS HEREOF, the parties hereto signed this AGREEMENT, this ____ day of _____ 2013.

 DepEd Scholar
 (Signature over Printed Name)

WITNESSES:

 Principal
 (Signature over Printed Name)

 Schools Division Superintendent
 (Signature over Printed Name)

 Regional Director
 (Signature over Printed Name)

MIRLA R. OLORES
 Chief, Special Education Division

MARILYN D. DIMAANO
 Director IV

 Undersecretary for Programs and Projects

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES

BEFORE ME. this _____ day of _____ 2013 at

_____, Philippines personally appeared

Name	CTC Number	Date and Place of Issue
_____ Undersecretary for Programs and Projects	_____	_____
_____ (Name of Scholar)	_____	_____

Known to me as the parties who executed the foregoing instrument and they acknowledged to me that the same is either free and voluntary act and deed and that of the entities they respectively represent.

This instrument refers to a Memorandum of Agreement (Training Contract) consisting of three (3) pages including this page whereon this acknowledgement is written and signed by the parties and their instrumental witnesses on each and every page thereof.

WITNESS, MY HAND AND NOTARIAL SEAL, at the place and on the date first above written.

Doc. No. _____
Page No. _____
Book No. _____
Series of 2013