



Republic of the Philippines  
**Department of Education**

02 MAY 2013

DepEd MEMORANDUM  
No. **75**, s. 2013

**DISSEMINATION OF COMELEC RESOLUTION NO. 9676**  
(Supplemental Procedures on the Delivery and Transmittal  
of the Printed Copies of the Certificate of Canvass  
Intended for the Commission on Elections)

To: Undersecretaries  
Assistant Secretaries  
Bureau Directors  
Directors of Services, Centers and Heads of Units  
Regional Directors  
Schools Division/City Superintendents  
Heads, Public Elementary and Secondary Schools  
All Others Concerned

1. For the information and guidance of all concerned, enclosed is a copy of the Commission on Elections (COMELEC) Resolution No. 9676 dated April 25, 2013 entitled **Supplemental Procedures on the Delivery and Transmittal of the Printed Copies of the Certificate of Canvass Intended for the Commission on Elections** which is self-explanatory.

2. Immediate dissemination of this Memorandum is desired.

**BR. ARMIN A. LUISTRO FSC**  
Secretary

Encl.:  
As stated

Reference:  
None

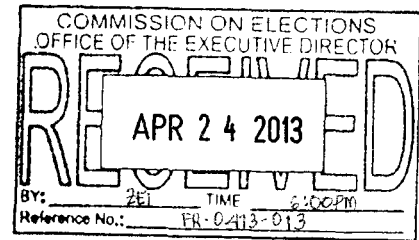
To be indicated in the Perpetual Index  
under the following subjects:

CERTIFICATE  
ELECTION  
LEGISLATION

D-MCR/DA-Comelec Resolution No. 9676  
0390/April 29, 2013



Republic of the Philippines  
COMMISSION ON ELECTIONS  
Manila



SUPPLEMENTAL PROCEDURES ON THE DELIVERY AND TRANSMITTAL OF THE PRINTED COPIES OF THE CERTIFICATE OF CANVASS INTENDED FOR THE COMMISSION ON ELECTIONS.

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Chairman  
Commissioner  
Commissioner  
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Promulgated: April 24, 2013

RESOLUTION NO. 0676

WHEREAS, printed copies of the certificates of canvass intended for the Commission on Elections have to be delivered immediately after the canvass at the municipal/city/district, regional or provincial level;

WHEREAS, there is a need to ensure that the abovementioned copies are delivered in time to the Commission on Elections;

NOW, THEREFORE, by virtue of the powers vested in it by the Constitution of the Republic of the Philippines, the Omnibus Election Code, Republic Act No. 9369, and other election laws, the Commission on Elections **RESOLVED** as it hereby **RESOLVES** to promulgate the following procedures for the delivery and transmittal of the printed copies of the certificates of canvass intended for the Commission on Elections in connection with the May 13, 2013 National and Local Elections:

**Sec.1. Delivery and distribution by the MBOC/CBOCs of the printed copies of the municipal/city certificates of canvass intended for the Commission on Elections.** - The board shall deliver to the Election Officer concerned the envelopes containing the printed copies of the municipal/city certificates of canvass intended for the Commission.

The envelope containing the printed copy of the municipal/city certificate of canvass intended for the provincial board of canvassers shall be delivered to the Reception and Custody Group of said board except in the case of the National Capital Region wherein the envelopes shall be delivered to the Regional Election Director thereof.

The envelope containing the printed copies of the municipal/city certificates of canvass intended for the other parties or organizations shall be given in the canvassing venue to the representatives of said parties or organizations who have been authorized by said parties or organizations. If there are no party or organization representatives in the canvassing venue, the copy shall be delivered to the Election Officer concerned who shall take custody and safe-keep said documents.

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**Sec. 2. Delivery and transmittal by the election officer of the printed copy of the municipal/city certificates of canvass.** – The Election officer shall segregate the envelopes containing the printed copies of the *municipal/city certificate of canvass* intended for the Commission on Elections, Regional Board of Canvassers in the case of ARMM, and Provincial Board of Canvassers, and deposit them in ballot boxes being used for manual elections. Thereafter, the Election Officer shall seal the cover of the ballot box with packaging tape by wrapping around the cover and extending it to the upper part of the ballot box, and affix his signature thereon, and deliver the ballot boxes to the body or offices concerned with sufficient security escort from either the PNP or AFP and watchers of political parties, candidates, and the accredited citizen arm, as follows:

a. In the Metro Manila area:

The ballot boxes bearing the envelopes containing the printed copies of the certificate of canvass intended for the Commission, and the Provincial Board of Canvassers, shall be delivered to the Regional Election Director of National Capital Region (NCR). The NCR Regional Election Director shall, in turn, transmit the ballot boxes for the Commission to the Election Records and Statistics Department (ERSD). The ballot boxes intended for the provincial board of canvassers, shall be kept by the NCR Regional Election Director.

b. In areas outside Metro Manila area:

The ballot boxes bearing the envelopes containing the printed copies of the municipal/city certificate of canvass intended for the Commission shall be submitted by the Office of the Election Officer concerned, to the Office of the Provincial Election Supervisor, using the fastest means available, not later than twelve o'clock noon on May 14, 2013.

If within six hours of the first delivery, not all of the certificate of canvass from the city or municipality have been submitted, the Election Officer shall undertake another delivery of the remaining copies of the certificate of canvass to the Office of the Provincial Election Supervisor.

In all instances, the Election Officer shall observe and comply with the above procedure of delivering said copies of the certificates of canvass at intervals of six hours or shorter when possible until all the certificates of canvass in his jurisdiction are delivered to the Office of the Provincial Election Supervisor at the earliest possible time, but not later than May 14, 2013.

**Sec. 3. Delivery and transmittal of by the provincial election supervisor of the printed copy of the municipal/city certificates of canvass.** – The office of the provincial election supervisor shall received the printed copies of the municipal/city certificates of canvass delivered by the election officers of the cities/municipalities of the province and issue proper receipt therefore.

For purposes of delivering printed copies of the municipal/city certificates of canvass intended for the Commission, the provincial election supervisor shall designate a senior and able election assistant to transmit the same to the Election Records and Statistics Department (ERSD), within twelve hours from the first delivery, using the fastest means of transportation. Copies of certificates of canvass which are received after the departure of said personnel shall be delivered to the Congress by other responsible personnel in the office of the provincial election supervisor within twelve hours from the first delivery.

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In all instances, the provincial election supervisor shall see to it that the above procedure of delivering copies of the certificates of canvass at intervals of twelve hours or shorter when possible is faithfully complied with to the end that all copies of the certificates of canvass for Congress and the Commission are delivered not later than May 18, 2013. In every case, delivery shall be undertaken with sufficient security escort and watchers of candidates, parties, organizations or coalition thereof.

**Sec. 4. Delivery and distribution of the printed copies of the certificates of canvass prepared by the PBOC or CBOC of cities comprising one or more legislative districts that are not voting for provincial officials or the DBOC.** - The chairman of the boards concerned shall segregate the envelopes containing the printed copies of the certificates of canvass prepared by the PBOC or city certificates of canvass prepared by the CBOC of cities comprising one or more legislative districts that are not voting for provincial officials or the district certificate of canvass prepared by the DBOC that are intended for the Commission on Elections, and deposit them in separate ballot boxes. Thereafter, the chairman of the boards shall seal the cover of each ballot box with packaging tape by wrapping around the cover and extending it to the upper part of the ballot box, and immediately after the canvass, personally deliver the ballot boxes or in such place where the National Board of Canvassers for Senators and party-list will conduct the canvass, with sufficient security escort from either the PNP or AFP.

The envelope containing the printed copies of the certificates of canvass intended for the other parties or organizations shall be given in the canvassing venue to the representatives of said parties or organizations who have been authorized by said parties or organizations. If there are no party or organization representatives in the canvassing venue, the copy shall be delivered to the provincial election supervisor or election officer concerned who shall take custody and safe-keep said document.

**Sec. 5. Effectivity.** - This Resolution shall take effect on the seventh (7<sup>th</sup>) day after its publication in two (2) newspapers of general circulation in the Philippines.

**Sec. 6. Publication and dissemination.** - The Education and Information Department (EID) of the Commission on Elections shall cause the publication of this Resolution in two (2) daily newspapers of general circulation in the Philippines, and immediately furnish copies thereof to all election officers, provincial election supervisors, regional election directors, the Department of Education, the Philippine National Police, and the Armed Forces of the Philippines.

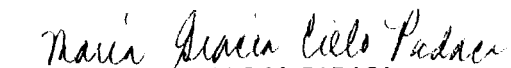
SO ORDERED.

  
SIXTO S. BRILLANTES, JR.  
CO00015498  
Chairman

  
LUCENITO N. TAGLE  
Commissioner

  
ELIAS R. YUSOPH  
Commissioner

  
CHRISTIAN ROBERT S. LIM  
Commissioner

  
MARIA GRACIA CIELO M. PADACA  
Commissioner