



Republic of the Philippines  
**Department of Education**

18 JUN 2013

DepEd MEMORANDUM  
No. **106**, s. 2013

**2013 NATIONAL CONFERENCE ON SPECIAL EDUCATION (SPED)**

To: Bureau Directors  
Regional Directors  
Schools Division/City Superintendents  
Heads, Public and Private Elementary Schools  
All Others Concerned

1. The Department of Education (DepEd) through the Special Education (SPED) Division- Bureau of Elementary Education (BEE) will hold its **2013 National Conference on Special Education (SPED)** with the theme *Special Education: A Bridge to Inclusion* on November 12-14, 2013 at the Punta Villa Hotel and Resort, Santo Niño Sur, Arevalo, Iloilo City.

2. The Conference aims to:

- a. provide the participants with knowledge and information on creating inclusive cultures;
- b. guide them in producing inclusive education policies and engage them in the discussion of the evolving inclusive education practices;
- c. update them with current trends, skills and practices on the management of inclusive education schools;
- d. present researches on inclusive education for adoption/adaption; and
- e. recognize exemplary performances of SPED teachers and centers.

3. The SPED teachers, school administrators from both public and private schools, organizations, administration and supervision (OAS) scholars, schools division/city superintendents (SDSs) and assistant schools division/city superintendents (ASDSs), regional directors (RDs), parents and other SPED service providers are invited to attend this activity.

4. The participants from public schools/institutions shall attend **on official business** while those coming from the private schools/institutions may make arrangements with their respective school administrators/officials. Gains from this Conference shall be applied in the implementation and management of educational programs for children with special needs. The tentative program is contained in Enclosure No. 1.

5. Interested presentors are requested to submit their papers, abstract and curriculum vitae on or before **September 2, 2013**. Presentation shall follow the format contained in Enclosure No. 2.

6. The registration fee of Six Thousand Five Hundred Pesos (P 6,500.00) will be charged to each participant to cover expenses, board and lodging for three days, certificates, conference kit, honoraria for speakers and prizes for the national winners. The first meal to be served will be breakfast on **November 12** and the last meal will be afternoon snacks on **November 14, 2013**.

7. Expenses incident to the participation of public school teachers and officials shall be charged to local funds or to the SPED downloaded funds subject to the usual accounting and auditing rules and regulations. The division SPED supervisors/ coordinators are requested to confirm the number of the participants from their respective divisions on or before **September 20, 2013**.

8. The highlight of this Conference is the awarding of prizes to the winners of the Search for the Most Outstanding Receiving Teachers, SPED Teachers and Centers. The national finalists will be awarded certificates while the national winners will be awarded plaques of appreciation and cash prizes. The registration and transportation allowance of the regional and national winners will be charged to local funds or to the SPED downloaded funds subject to the usual accounting and auditing rules and regulations.

8. For more information, all concerned may contact **Ms. Miria R. Olores**, Chief, Special Education (SPED) Division, Bureau of Elementary Education (BEE) DepEd Central Office, 2<sup>nd</sup> Floor, Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City at telefax no.: (02) 631-9993 or through email address: [sped\\_bee.deped@yahoo.com](mailto:sped_bee.deped@yahoo.com).

9. Immediate dissemination of this Memorandum is desired.



**BR. ARMIN A. LUISTRO FSC**  
Secretary

Encls.:

As stated

Reference:

To be indicated in the Perpetual Index  
under the following subjects:

CONFERENCES  
SPECIAL EDUCATION  
TEACHERS  
OFFICIALS

(Enclosure No. 1 to DepEd Memorandum No. 106, s. 2013)

TENTATIVE PROGRAM AGENDA

	November 12	November 13	November 14
	Strand 1 Creating Inclusive Cultures	Strand 2 Producing Inclusive Policies	Strand 3 Evolving Inclusive Practices
<b>TIME</b>			
7:00-9:00 a.m.	Registration	Plenary 2	Plenary 4
9:00-9:45 a.m.	Opening Program		
9:45-10:00 a.m.	BREAK		
10:00-12:00 noon	Plenary 1	Plenary 3	Siblings/Parents Forum
12:00-1:00 p.m.	LUNCH		
1:00-3:00 p.m.	Concurrent Session 1	Concurrent Session 3	Awarding Ceremony
3:00-3:15 p.m.	BREAK		
3:15-5:00 p.m.	Concurrent Session 2	Concurrent Session 4	Closing

(Enclosure No. 2 to DepEd Memorandum No. 106, s. 2013)

## PRESENTATION PAPER

### A. Content of Abstract

1. Abstract must be in English
2. Individual paper/abstract must not exceed 200 words, including the title of the paper and author's/presenter's name.
3. The abstract title must be brief, clearly indicating the nature of the study or presentation.
4. The text of the abstract should include:
  - A statement of the purpose of the research, project or presentation (preferably in one sentence)
  - A brief description of the methods used or issues involved
  - A summary of the results obtained or main points to be debated or presented

### B. Typing the Abstract

- Abstract must be typed as camera ready copy. Abstract can be written with clear dark ribbon or printed by laser or inkjet printer (do not use dot matrix printer).
- The entire abstract, including title, author's or organizer's address and text must be typed within the appropriate margins. Use short specific titles and abbreviations.
- The full paper should not exceed 15 pages (double spaced, 21 cm x 30 cm-sized paper).
- The title should be in bold type.
- Leave one space after title.

### C. Time Limit for Presentation

- Plenary Session -45 minutes per presentation
- Concurrent Session – 30 minutes for each presentation

### D. Others

- Accomplish also the presenter information form found on the next page
- Send the presenter information form, original abstract and presentation paper to:

#### **The Program Committee:**

2013 National Conference on Special Education  
Special Education Division, Bureau of Elementary Education, DepED  
2nd Floor, Bonifacio Building, DepEd Complex  
Meralco Avenue, Pasig City 1600  
or at  
sped\_bee.deped@yahoo.com

**PRESENTER INFORMATION FORM**

Title of the Presentation: \_\_\_\_\_

Name of Presenting Speaker:  Prof.

Dr.

Mr.

Mrs.

Ms.

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_

Educator  Medical/Allied Practitioner  Person w/Disability  Family Member  Other

Rehabilitation Specialist

Mailing Address: Office: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Home: \_\_\_\_\_ E-mail: \_\_\_\_\_

Publication if any: \_\_\_\_\_

Technical requirement for paper presentation

- Overhead projector
- Slide projector
- LCD projector
- Display board
- Any other

Topic Preference; Check one)

- Medical
- Psycho-social
- Education
- Family Support
- Community participation
- Others