



Republic of the Philippines  
**Department of Education**

22 AUG 2013

DepEd MEMORANDUM  
No. **153**, s. 2013

**NATIONAL TRAINING OF TRAINORS ON CHILD PROTECTION**

To: Regional Directors  
Schools Division/City Superintendents  
Heads, Public Elementary and Secondary Schools  
All Others Concerned

1. Pursuant to DepEd Order No. 40, s. 2012 entitled *DepEd Child Protection Policy* which stipulates the *Policy and Guidelines on Protecting Children in School from Abuse, Violence, Exploitation, Discrimination, Bullying and Other Forms of Abuse*, all public and private elementary and secondary schools shall build the capacities of school personnel, pupils, students, and parents to understand and deal with child abuse, exploitation, violence and discrimination cases, bullying and peer violence.
2. In this connection, the Office of the Undersecretary for Legal and Legislative Affairs will conduct the **National Training of Trainors on Child Protection** by batch/region on the following dates:

Batch	Region	Date
1	II	August 26-30, 2013
	Cordillera Administrative Region (CAR)	September 23-27, 2013
	IV-B (MIMAROPA)	October 21-25, 2013
	VI	November 25-29, 2013
2	I	February 24-28, 2014
	III	March 24-28, 2014
	IV-A (CALABARZON)	April 21-25, 2014
	V	July 23-27, 2014
	VII	August 21-25, 2014
	VIII	September 25-29, 2014
3	National Capital Region (NCR)	October 26-30, 2014
	IX	February 23-27, 2015
	X	March 23-27, 2015
	XI	April 20-24, 2015
	XII	July 27-31, 2015
	Caraga	August 24-28, 2015

- The specific venues will be announced in a DepEd Advisory for information and guidance of all concerned.
3. The Training aims to:
    - a. develop the participants' relationship and enhance their social and emotional competencies; and
    - b. discuss with them the measures to protect the children from abuses, exploitation, violence, discrimination and other related cases.

4. The members of the Training Team/Technical Working Group (TWG) on CP at the Central Office (CO) are as follows:

- Adviser : Atty. Alberto T. Muyot  
Undersecretary for Legal and Legislative Affairs
- Chairperson : Dr. Marilette R. Almayda  
Director, Bureau of Elementary Education (BEE)
- Members : Dr. Nerissa L. Losaria  
OIC ASDS, Division of Mandaluyong
- : Ms. Ligaya G. Ilagan  
BEE
- : Ms. Erlinda F. Leva  
Bureau of Secondary Education (BSE)
- Consultant : Atty. Suzette T. Gannaban-Medina  
Office of the Undersecretary for Legal and Legislative Affairs
- Secretariat : Ms. Natividad P. Danao  
Office of the Undersecretary for Legal and Legislative Affairs

5. The regional and division participants are the following:

**Regional Participants (one per Region):**

- a. Regional Director; or
- b. Assistant Regional Director; or
- c. Regional Supervisor-in-Charge of Guidance and Counseling

**Division Participants (six per Division):**

- a. One Division Supervisor-in-Charge of Guidance and Counseling
- b. One District Guidance Coordinator (Elementary)
- c. One Public School Principal (either from Secondary or Elementary)
- d. Two Guidance Counselors (Secondary)
- e. One Guidance Teacher (Elementary)

6. The breakdown of participants per region/division is as follows:

<b>Region (1 participant/region)</b>	<b>Division (6 participants/division)</b>	<b>Total Number of Participants</b>
I	78	79
II	54	55
III	120	121
IV-A (CALABARZON)	108	109
IV-B (MIMAROPA)	42	43
V	78	79
VI	108	109
VII	114	115
VIII	78	79
IX	48	49
X	84	85
XI	60	61
XII	54	55
Caraga	66	67
Cordillera Administrative Region (CAR)	42	43
National Capital Region (NCR)	96	97
<b>16</b>	<b>1,105</b>	<b>1,121</b>

7. The selection of the participants is based following criteria:
  - a. He/She must be well-versed on child development;
  - b. He/She must be familiar with child's rights;
  - c. He/She must be aware of Child Protection Policies; and
  - d. He/She must be trained on facilitation skills.
8. The Training Teams shall be composed of the regional and division participants when the same training package shall be rolled-out in the division, district or school level. Moreover, the division offices shall conduct the information dissemination activities on protecting school children, youth and adult learners from abuse, violence, exploitation, discrimination, bullying or peer abuse and other related cases.
9. All participants are expected to be at the venue on Day 0, Monday. The first meal to be served is lunch. Check-out time will be after breakfast on Friday, Day 4. Enclosed is the Training Matrix.
10. Expenses which will be incurred during the roll-out of this training may be charged to division/local, INSET, and GAD Funds, subject to the usual accounting rules and regulations
11. Travel expenses of regional and division participants shall be charged to local funds/Maintenance and Other Operating Expenses (MOOE) while food and accommodation of all participants and travel expenses of CO Training Team and staff and other incidental expenses shall be charged to OSEC Funds subject to the usual accounting and auditing rules and regulations.
12. For more information, all concerned may contact any of the following:

**Ms. Natividad P. Danao**  
Secretariat  
Office of the Undersecretary for Legal and Legislative Affairs  
Department of Education (DepEd)  
DepEd Complex, Meralco Avenue, Pasig City  
Telephone Nos.: (02) 633-7205; (02) 706-4571

**Ms. Ligaya G. Ilagan**  
Education Program Specialist II  
Staff Development Division (SDD)  
Bureau of Elementary Education (BEE)  
Department of Education (DepEd)  
DepEd Complex, Meralco Avenue, Pasig City  
Telephone No.: (02) 687-2948
13. Immediate dissemination of this Memorandum is desired.

  
**BR. ARMIN A. LUISTRO FSC**  
Secretary

Encl.: As stated

Reference: DepEd Order: (No. 40, s. 2012)

To be indicated in the Perpetual Index under the following subjects:

PUPILS  
RULES & REGULATIONS  
STUDENTS

TEACHERS  
TRAINING PROGRAMS

**SCHEDULE OF ACTIVITIES ON  
REGIONAL TRAINING CUM WORKSHOP OF TRAINERS ON CHILD PROTECTION**

Time	Day 0	Day 1	Day 2	Day 3	Day 4	
8:00-8:15	Travel Time	Management Of Learning <i>Session 1-</i> National Situation of Children & Child's Rights and Protection	Management Of Learning <i>Session 4</i> Cyber Bullying	Management Of Learning <i>Session 8</i> Animation/Handling Disclosures	Day 4	
8:15-10:15						
10:15-10:30						
10:30-12:15	Arrival/Settling In	Gender and Development in Education	Bullying	Formulation of a School- based Child Protection Policy (Sharing)	Sweet	
12:15-1:00						
1:00-3:00						
3:00 - 3:15	Registration	Child Sexual Abuse	Bullying	Formulation of a School- based Child Protection Policy (Sharing)	Home	
3:15 -4:30	Opening Program					
4:30 – 7:15	Orientation					
7:15 – 8:00	D	I	N	N	E	R

