



Republic of the Philippines  
**Department of Education**

17 SEP 2013

DepEd MEMORANDUM  
No. **175**, s. 2013

**AMENDMENT TO DEPED MEMORANDUM NOS. 122 AND 148, S. 2013 ON THE GRANT OF SERVICE AND LEAVE CREDITS FOR DEPED TEACHING AND NON-TEACHING PERSONNEL AND SUPPORT STAFF WHO SERVED DURING THE MAY 13, 2013 ELECTIONS**

To: Undersecretaries  
Assistant Secretaries  
Bureau Directors  
Directors of Services, Centers and Heads of Units  
Regional Directors  
Schools Division/City Superintendents  
All Others Concerned

1. Pursuant to the enclosed Commission on Elections (COMELEC) Minute Resolution No. 13-0880 dated July 16, 2013 entitled **In the Matter of the Request for Five (5)-Day Service Credits for DepEd Teachers and Personnel, and Other Government Employees Who Served as BEIs**, the Department of Education (DepEd) amends DepEd Memorandum No. 122, s. 2013 entitled *Grant of Leave Credits in Lieu of Service Credits for DepEd Non-Teaching Personnel Who Served as Support Staff During the May 13, 2013 Elections* and DepEd Memorandum No. 148, s. 2013 entitled *Grant of Service Credits for DepEd Teaching Personnel Who Served as Board of Election Inspectors (BEIs) During the May 13, 2013 Elections*, to synchronize the provision to increase from **three** to **five** days service credits of DepEd teaching and non-teaching personnel and support staff who served during the May 13, 2013 Elections.
2. DepEd Memorandum Nos. 122 and 148, s. 2013 and other DepEd Memoranda, Orders, Circulars, and other issuances inconsistent herewith are deemed amended or repealed accordingly.
3. Immediate dissemination of this Memorandum is desired.

  
**BR. ARMIN A. LUISTRO FSC**  
Secretary

Encl.: As stated

References: DepEd Memorandum: (Nos. 122 and 148, s. 2013)

To be indicated in the Perpetual Index under the following subjects:

AMENDMENT  
CHANGE

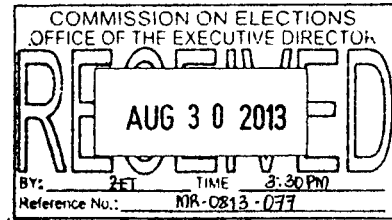
ELECTIONS  
EMPLOYEES

LEAVE  
LEGISLATIONS

OFFICIALS  
TEACHERS

Madel: Amendment to DM No. 148 and 122  
0858-September 11, 2013

EXCERPT FROM THE MINUTES OF THE REGULAR EN BANC  
MEETING OF THE COMMISSION ON ELECTIONS  
HELD ON JULY 16, 2013



Present:

Chairman Sixto S. Brillantes Jr.  
Commissioner Lucenito N. Tagle  
Commissioner Elias R. Yusoph  
Commissioner Christian Robert S. Lim  
Commissioner Maria Gracia Cielo M. Padaca  
Commissioner Al A. Parreño

On Official Business:

Commissioner Luie Tito F. Guia

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13-0880. IN THE MATTER OF THE REQUEST FOR FIVE (5)-DAY SERVICE CREDITS FOR DepEd TEACHERS AND PERSONNEL, AND OTHER GOVERNMENT EMPLOYEES WHO SERVED AS BEIs

This pertains to the Memorandum dated July 09, 2013 of Deputy Executive Director for Operations Bartolome J. Sinocruz, Jr. relative to the letter of Mr. Vicente N. Macarubbo, retired Administrative Officer V, Division of City School, Manila, requesting five (5)-day service credits for DepEd Teachers and personnel, and other Government Employees who served as BEIs, with the concurring recommendation of Executive Director Jose M. Tolentino, Jr.

The Memorandum of Director Sinocruz reads:

*"Respectfully forwarded herewith, is the letter dated 01 July 2013 of Mr. Vicente N. [Macarubbo], Retired Administrative Officer, Division of City Schools, Manila, requesting in behalf of the teachers and other [Department] of Education (DepEd) personnel and other government employees, who served as Board of Election Inspectors (BEIs) in the May 13, 2013 National and Local Elections, for the granting of five (5) day service credits to the said BEIs, which were granted to them in previous elections. He stated that in Section 15 (c) Resolution No. 9640, however, only three (3) days service credits was given by the Commission.*

*He further stressed that during the May 10, 2010 National and Local Elections, the Commission en banc approved the recommendation of the undersigned to grant five (5) day leave credits to teachers who served as chairmen or members of the BEIs during said elections.*

Section 15, Resolution No. 9640, provides:

SEC. 15. Honoraria of the BEI and their support staff; DepEd Supervisor and their support staff. - The chairman and members of the BEI shall each receive an honorarium of three thousand pesos (P3,000.00). In addition, each shall receive P500.00 for the Testing and Sealing of Machines; P500.00 for one-time transportation allowance, and service credits for three days of service (day before the elections, election day and day after elections).

The BEI Support Staff shall receive an honorarium of P1,500.00 each and, if applicable, service credits, for three (3) days of service (day before the elections, election day and day after elections).

DepEd Supervisors shall receive an honorarium of P3,000.00, and service credits for three (3) days of service (day before the elections, election day, and day after elections); while their support staff shall receive an honorarium of P1,500.00, and service credits for three (3) days of service (day before the elections, election day, and day after elections).

As afore-stated in the above Resolution, the BEIs, Support Staff and DepEd Supervisors are given 3 days of service credits only (day before the elections, election day and day after elections). This is brought about by the fact that the May 13, 2013 NLE was an automated elections, and thus the time consumed in the voting, counting and transmission of results conducted by the BEIs, was a lot shorter compare to the previous manual elections.

Nonetheless, as the Commission en banc in Minute Resolution No. 10-0695 dated July 21, 2010 considered the invaluable contribution of the teachers who were assigned to serve as members of the BEIs, and resolved to grant five (5) day leave credits to teachers who served as BEIs in 2010 NLE. This Office sees no reason not to adopt said Minute Resolution No. 10-0695.

Based on the foregoing, it is respectfully recommended to amend Sec. 15 of Resolution No. 9640 insofar as the granting of service credits from three (3) days to five (5) days service credits to all members of BEIs, DepEd Supervisor and DepEd Support Staff.

Respectfully for your Honors' consideration".

The Commission **RESOLVED** as it hereby **RESOLVES**, to **approve with modification** the foregoing recommendation of Deputy Executive Director for Operations Bartolome J. Sinocruz, Jr., as concurred in by Executive Director Jose M. Tolentino, Jr., to **amend Sec. 15 of COMELEC Resolution No. 9640** such that the **service credits** to be granted to all members of the BEIs, DepEd Supervisors and DepEd Support Staff **be increased from three (3) days to five (5) days**, and to include the BEI Support Staff, if applicable.

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**RESOLVED**, moreover, that **DepEd, Non-Teaching Personnel** who served as support staff during the May 13, 2013 elections, and whose service credits granted to them pursuant to Section 15 of Comelec Resolution No. 9640 were instead converted to leave credits per Minute Resolution No. 13-0741 dated June 4, 2013 since they are not entitled to service credits, shall, likewise, be entitled to the **increase of leave credits from three (3) days to five (5) days.**

Let the Executive Director implement this Resolution.

SO ORDERED

  
**SIXTO S. BRILLANTES, JR.**  
Chairman

  
**LUCENITO N. TAGLE**  
Commissioner

  
**ELIAS R. YUSOPH**  
Commissioner

  
**CHRISTIAN ROBERT S. LIM**  
Commissioner

  
**MARIA GRACIA CIELO M. PADACA**  
Commissioner

  
**AL A. PARRENO**  
Commissioner

(On Official Business)  
**LUIE TITO F. GUIA**  
Commissioner

Cc: Chairman  
All Commissioners  
Executive Director  
Deputy Executive Director for Operations  
Deputy Executive Director for Administration