



Republic of the Philippines  
**Department of Education**

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11 NOV 2013

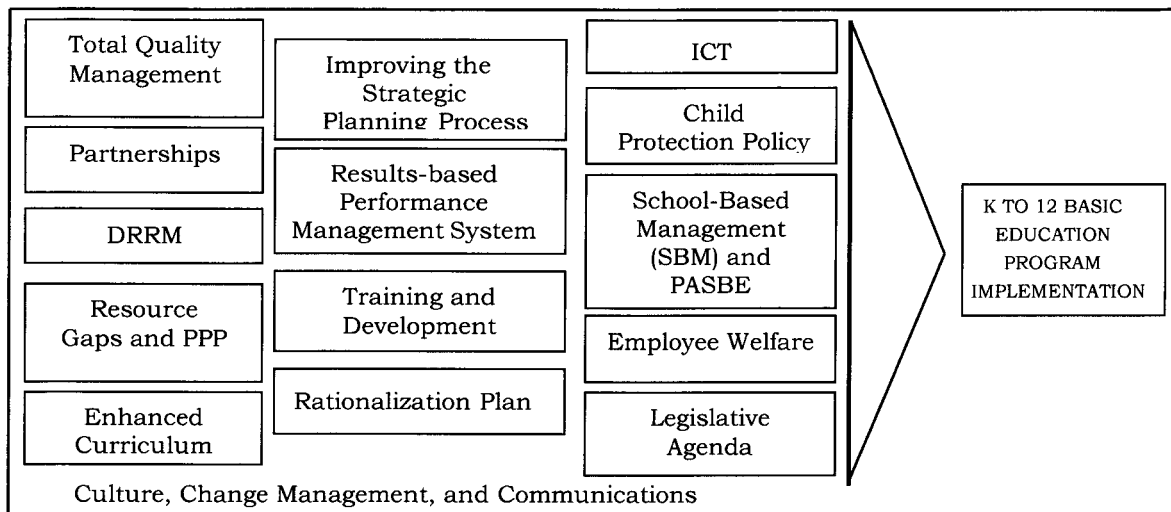
DepEd MEMORANDUM  
No. 208, s. 2013

**CAPACITY DEVELOPMENT COMPONENT OF THE PROJECT CLASSROOM  
CONSTRUCTION INITIATIVE (CCI) UNDER THE SCHOOL BUILDING  
PROGRAM FOR BASIC EDUCATION (SBP4BE)**

To: Undersecretaries  
Assistant Secretaries  
Bureau Directors  
Directors of Services, Centers and Heads of Units  
Regional Directors  
Schools Division Superintendents  
Heads, Public Elementary and Secondary Schools  
All Others Concerned

1. The School Building Program for Basic Education (SBP4BE) is one of the current programs of the government of Australia to support the Australia-Philippines Strategy in achieving the goal of improving access of Filipino children to quality education. The program will be implemented by the Department of Education (DepEd) and the Australian Government through the Australian Agency for International Development (AusAID) using the Direct Funding Agreement No. 61591.
2. The total grant amount of Twenty Million Australian Dollar (AUD 20 Million) will be used for the implementation of the construction of around 800 classrooms in public schools with classroom shortages in Regions III and IV-A (CALABARZON) for a period of 20 months under the Classroom Construction Initiative (CCI). It shall be implemented strictly following the detailed guidelines contained in a Memorandum issued by the DepEd dated April 8, 2013, entitled the *Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184* otherwise known as the *Government Procurement Reform Act*, and the specific provisions of the Direct Funding Agreement with AusAID.
3. One of the components under the Classroom Construction Initiative (CCI) is Capacity Development designed to strengthen the capacity of the central/regional/division offices and the Physical Facilities and Schools Engineering Division (PFSED), DepEd Central Office and its counterparts at the regional division offices to promote self-reliance, provide for sustainability, and increase project success. This will also benefit both the short and long term goals of CCI by generating competencies inclusive for the project implementation processes which will encourage trust, build commitments, and develop good relationships by and between the Governments of the Philippines and Australia.
4. The component on Capacity Building of SBP4BE is also designed to adhere to the capacity development framework of the Department which is geared to support and contribute to the implementation of the K to 12 Program. Specific interventions will be adopted in closing the competency gaps in the provisions of classrooms which are safe, secured and conducive to teaching learning activities.
5. Integrated in the capacity development are key messages required in all training initiatives to support the K to 12 Program of the Department as illustrated

in the Child-and Community-Centered Education System below:

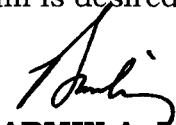


A CHILD-AND COMMUNITY-CENTERED EDUCATION SYSTEM

6. The training programs will cover the following competency areas:
  - a. Records Management;
  - b. Project Management using MS Software; and
  - c. Leadership Development.
7. The following documents are enclosed for reference:
 

Enclosure No. 1 : Indicative schedules and target of the participant on Records Management, Project Management using MS Software, and Leadership Development; and

Enclosure No. 2 : Confirmation of Attendance Slip.
8. Professional fees, training venue, hotel and lodging, logistics and supplies, transportation of the training team, rentals, contingency, and other incidental expenses shall be shouldered by CCI. Travel expenses of participants shall be charged to local funds, subject to the usual accounting and auditing rules and procedures.
9. Confirmation of attendance of the participants using the enclosed format must be submitted three days before the scheduled training to the PFSED, DepEd or to the CCI Technical Support Unit.
10. For more information or clarifications, all concerned may contact any of the following:
  - **Ms. Sylvia G. Baltazar**  
Project Classroom Construction Initiative (CCI)  
Telephone No.: (02) 689-7119  
Mobile Phone No.: 0921-322-4835
  - **Candelaria F. De Juan**  
Physical Facilities and Schools Engineering Division (PFSED)  
Telephone No.: (02) 633-7263  
Mobile Phone No.: 0947-389-3170
11. Immediate dissemination of this Memorandum is desired.

  
**BR. ARMIN A. LUISTRO FSC**  
 Secretary

**(Enclosure No. 1 to DepEd Memorandum No. 208, s. 2013)**

**INDICATIVE SCHEDULE OF TRAINING COURSES AND TARGET PARTICIPANTS**

Training Course and Number of Batches	Target Participants	Implementation Period
1. Records Management 5 Batches	Selected Staff of Central Office <ul style="list-style-type: none"><li>• PFSED</li><li>• Records Division, Administrative Service</li><li>• Office of Planning Service (Data Base Management Unit)</li><li>• Procurement Service</li></ul> Selected Staff of Regions III and IV-A: <ul style="list-style-type: none"><li>• Regional Records Officers</li><li>• Regional Planning Officers</li><li>• Division Records Officers (project sites)</li><li>• Division Planning Officers (project sites)</li><li>• BAC representatives (project sites)</li></ul>	October 2013 to January 2014
2. Project Management Using MS Project software – 2 Batches	PFSED Unit Heads Area Managers Regional Lead Engineers	January to April 2014
3. Leadership Development – 2 Batches	PFSED Unit Heads Area Managers Regional Lead Engineers	January to April 2014

**(Enclosure No. 2 to DepEd Memorandum No. 208, s. 2013)**

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**CONFIRMATION ATTENDANCE SLIP**

NAME OF PARTICIPANT (S)	OFFICE NAME AND ADDRESS	POSITION/DESIGNATION	CONTACT NUMBER(S)

APPROVED BY:

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Authorized Official  
(Signature over Printed Name)