



Republic of the Philippines  
**Department of Education**

02 JUN 2014

DepEd MEMORANDUM  
No. **61**, s. 2014

**COMPUTATION OF PUBLIC SCHOOL TEACHERS' PROPORTIONAL VACATION PAY (PVP)  
FOR SCHOOL YEAR (SY) 2013-2014**

To: Regional Directors  
Schools Division Superintendents  
Heads, Public Elementary and Secondary Schools

1. This is to provide the field offices with a uniform basis for the computation of the Proportional Vacation Pay (PVP) entitled to all public elementary and secondary school teachers under the teacher's leave basis.

2. For School Year (SY) 2013-2014, teachers who have continuous services from June 3, 2013 to March 31, 2014 shall be entitled to **77 days total of PVP** from Summer and Christmas vacation days, which is computed as follows:

Total Number of days served	=	302 days
from June 3, 2013 to March 31, 2014		
Less: Number of Christmas vacation days earned	=	<u>-16 days</u>
from December 21, 2013 to January 5, 2014		
Actual days served	=	286 days
Multiply factor	=	<u>x 0.269</u>
<b>Total PVP earned from the number of Summer and Christmas vacation days</b>	=	<b>77 days</b>
Less: Number of Christmas vacation days	=	<u>-16 days</u>
Number of the Summer vacation days earned from April 1 to June 1, 2014	=	61 days

3. Factor **0.269** shall be used for the computation of absences and PVP for SY 2013-2014. Below is the **derivation of factor 0.269**.

Number of Summer vacation days	=	61 days
Add: Number of Christmas vacation days	=	<u>+16 days</u>
<b>Total PVP (Summer and Christmas vacation days)</b>	=	<b>77 days</b>
Divided by actual days served	=	286 days
Multiply factor	=	<b>0.269</b>

4. Immediate dissemination of this Memorandum is desired.

  
**BR. ARMIN A. LUISTRO FSC**  
Secretary

Reference:

DepEd Memorandum: No. 86, s. 2013

To be indicated in the Perpetual Index  
under the following subjects:

LEAVE  
RULES and REGULATIONS  
SCHOOLS  
TEACHERS

Madel: Computation of PVP  
0355-May 13, 2014