



Republic of the Philippines
Department of Education

DepEd MEMORANDUM
No. **11** s. 2017

23 JAN 2017

**NATIONAL CONFERENCE ON THE STANDARDIZED ADMINISTRATION OF ACCREDITATION
AND EQUIVALENCY TEST, NATIONAL ACHIEVEMENT TEST FOR GRADES 6 AND 10,
AND EARLY LANGUAGE LITERACY AND NUMERACY ASSESSMENT
FOR THE SCHOOL YEAR 2016-2017**

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary Schools Heads
All Others Concerned

1. The Department of Education (DepEd), through the Bureau of Education Assessment (BEA), will conduct the **National Conference on the Standardized Administration of Accreditation and Equivalency Test (A&E), National Achievement Test for Grades 6 and 10 (NATG6 & 10), and the Early Language Literacy and Numeracy Assessment (ELLNA) for the School Year (SY) 2016-2017** by cluster on the following dates with respective venues:

Cluster	Region	Venue	Schedule
Luzon			
Cluster 1	Cordillera Administrative Region and I	Baguio City	February 7, 2017
Cluster 2	IV-A (CALABARZON) and IV-B (MIMAROPA)	Palawan	February 10, 2017
Cluster 3	II, III, and National Capital Region	Zambales	February 14, 2017
Visayas			
Cluster 1	Negros Island Region and VI	Guimaras	February 21, 2017
Cluster 2	V, VII, and VIII	Bohol	February 28, 2017
Mindanao			
Cluster 1	XI, XII and Autonomous Region of Muslim Mindanao (ARMM) (Maguindanao, Cotabato Province, Cotabato City)	General Santos City	February 17, 2017
Cluster 2	X, Caraga, and ARMM (Lanao del Sur, Lanao del Norte, and Marawi City)	Butuan City	March 23, 2017
Cluster 3	IX and ARMM (Sulu, Tawi-Tawi, Basilan and Isabela)	Zamboanga City	March 20, 2017

2. The following topics shall be discussed in the said Conference:
 - a. Standard Procedures on the Conduct or Administration of the Tests;
 - b. Security of Test Materials, Delivery and Retrieval Scheme;
 - c. Allocation of Test Materials; and
 - d. Financial Matters Relative to Test Administration.
3. Regional testing coordinators (RTCs) from all the regions, one division testing coordinator (DTC) from each schools division, and one private school supervisor (PPS) from each schools division that has at least 20 private schools are authorized to attend on the specified dates and venues.
4. The DTCs are directed to bring the actual enrolment of A&E registrants, Grades 4, 6 and 10 learners for SY 2016-2017, both public and private elementary and secondary schools for allocation of test materials. The enrolment data to be submitted should be based on **August 21, 2016** for both public and private schools in soft and hard copies, in Excel as shown in the format below:

Region	Division	City/ Municipality	Legislative District	Division Code	Type of School (Public or Private)	School ID	Name of School	2016-2017 Enrolment (Grade 5 & 9)

5. The participants must attend only on the date and at the venue where their respective regions are clustered. Conference proper will start at exactly 8:00 a.m. Participants can be accommodated on the evening before the scheduled conference.
6. Travel expenses and allowable expenses shall be charged to BEA Funds, subject to the usual accounting and auditing rules and regulations.
7. For more information, all concerned may contact **Mr. Abelardo B. Medes**, Chief Education Program Specialist, Bureau of Education Assessment-Education Assessment Division (BEA-EAD), Department of Education (DepEd) Central Office, 2nd Floor, Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City at telephone nos. (02) 631-2589 or (02) 631-2571.
8. Immediate dissemination of this Memorandum is desired.


LEONOR MAGTOLIS BRIONES
 Secretary

References:

DepEd Order Nos. 9, s. 2015; 53, s. 2003
 DepEd Memorandum Nos.: 153, s. 2011; 12 and 31, s. 2012
 78, s. 2015; 222 and 111, s. 2013

To be indicated in the Perpetual Index
 under the following subjects:

ACCREDITATION	EXAMINATIONS	SCHOOLS
ASSESSMENT	LEARNERS	TEST
CONFERENCE		