



Republic of the Philippines
Department of Education

15 FEB 2018

DepEd MEMORANDUM
No. **027**, s. 2018

**ADMINISTRATION OF THE PROGRAMME FOR INTERNATIONAL STUDENT
ASSESSMENT 2018 MAIN SURVEY**

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public and Private Secondary Schools
All Others Concerned

1. The Department of Education (DepEd), through the Bureau of Education Assessment (BEA), will administer the **Programme for International Student Assessment (PISA) 2018 Main Survey**, pursuant to DepEd Order No. 29, s. 2017 entitled Policy Guidelines on System Assessment in the K to 12 Basic Education Program.
2. DepEd began the implementation of the K to 12 Basic Education Program in 2011, and the complete rollout of this enhanced curriculum in the entire country will be in 2018. The Philippines' participation in PISA 2018 will provide DepEd an additional tool in measuring the effectiveness of the enhanced curriculum and its delivery systems.
3. The goal of PISA 2018 is to evaluate education systems worldwide by testing the skills and knowledge of 15-year-old students who are approaching the end of their compulsory education. PISA 2018 tests how students can apply their knowledge to real-life situations and problems, rather than testing their knowledge recall.
4. The three main assessment domains in PISA 2018 are Reading Literacy, Mathematical Literacy and Scientific Literacy, and the Global Competence as a new additional domain for the current cycle. For PISA 2018, Reading Literacy is the major domain or focus.
5. A total of 81 countries are participating in the PISA 2018 cycle and 72 of this opted for a Computer-Based Assessment (CBA) mode of administration, including the Philippines.
6. After a multi-stage sampling conducted by PISA 2018 international contractors and BEA, 188 sample schools were selected from 16 regions. On the other hand, specific dates per school shall be determined by BEA, in coordination with the schools divisions and schools. The test administration shall be scheduled in batches as indicated in the table on the next page.

Batch	Testing Period	Region
1	March 5-9, 2018	Luzon (Regions I, II, III, IV-B and V)
2	March 12-16, 2018	Visayas and Mindanao
3	March 19-23, 2018	Luzon (Regions IV-A, National Capital Region (NCR) and Cordillera Administrative Region (CAR)

7. There shall be 42 sample students in each school which shall be selected using KeyQuest—a within-school sampling software that is provided by the international contractors. If there are no PISA eligible students in the sample school, Division Offices must provide BEA with a corresponding certification.

8. **Enclosure No. 1** indicates the list of 188 sample schools and corresponding replacement schools. **Enclosure No. 2** presents the said sample schools by region and division with corresponding PISA strata and School IDs. As per strict sampling guidelines, schools can only be replaced if the school has experienced the following conditions: fire, flood, some difficulties due to inclement weather conditions, a strike or other related temporary reason.

9. Students who are eligible to take PISA are those who were born in year 2002 (**January 1-December 31, 2002**).

An updated student list provided in **Enclosure No. 3** as of **January 22, 2018** must be submitted by the Division Offices to BEA. It is important to exclude students who dropped/transferred out as per the given cut-off date to avoid errors in sampling.

10. To complete and ensure the successful conduct of PISA 2018 Main Survey, the following are the required human resources from regions, schools divisions and schools:

	Human Resource	Role in PISA
1	Regional Testing Coordinator (RTC)	Overall test supervisor in the region
2	Division Testing Coordinator (DTC)	School Coordinator between BEA and sample schools
3	Information Technology Officer (ITO)	IT support for all schools in the Division
4	Test Administrator (TA)*	TA in the Division; external from the sample school
5	School Head	Respondent of School Questionnaire

**There must be one TA for every two sample schools*

The specific roles and responsibilities of the said human resources are stated as **Enclosure No. 4**. Updated contact information of human resources per region and division must be submitted to BEA.

11. Moreover, to raise awareness on PISA 2018 and its implications on system assessment and international benchmarking, and to generate support for Philippine's participation in PISA 2018, an initial advocacy campaign shall be conducted by BEA among sample schools, schools divisions and regions from **January 30 to February 1, 2018**.

Batch	Advocacy Date*	Region	Participants	Venue
1	January 30, 2018	I, II, III, V, VI	RTCs, and DTCs and School Heads of PISA Sample Schools	To be announced on a separate advisory
2	January 31, 2018	IV-A, IV-B, NCR, CAR		
3	February 1, 2018	VII, VIII, IX, X, XI, XII, CARAGA		

**Dates indicated do not include travel time*

12. Furthermore, BEA shall conduct a Test Administrators' Training on the standardized conduct of PISA Main Survey to firm up logistics, to discuss assessment details, and to provide extensive training to testing personnel as scheduled below.

Batch	Training Dates	Region	Participants	Venue
1	February 13–14, 2018	I, II, III, IV-B	RTCs DTCs ITOs TAs School Heads	To be announced on a separate advisory
2	February 15–16, 2018	IV-A, V, CAR		
3	February 20–21, 2018	VI, VII, VIII, XI		
4	February 22–23, 2018	IX, X, XII, CARAGA, NCR		

**Dates indicated do not include travel time*

13. The schedules for the abovementioned PISA advocacy campaign and training **exclude** travel time. Daily programs shall be from 8:00 a.m. to 5:00 p.m. Participants shall be accommodated a day before the activity proper; but must refrain from ordering travel tickets unless venue is finalized. They must strictly adhere to specific schedule due to board and lodging limitations.

14. Students shall take the PISA 2018 through the Student Delivery System (SDS), which is a self-contained set of applications for delivery of the cognitive assessments and student questionnaire. To ensure that the full PISA SDS runs without problems on school computers, it is required that the Division ITO, together with the DTC, conducts an ocular inspection of school computers using the PISA Systems Diagnostic (SD), which is an application that evaluates the compatibility of PISA with school computers. The SD shall be provided by BEA to schools divisions several weeks before the scheduled dates of assessment. Moreover, an updated Computer Facilities Inventory and Internet Connectivity Form provided in **Enclosure No. 5** must be submitted to BEA.

15. Aside from the students, the school heads of the sample schools shall also answer an online school questionnaire on the school's date of assessment. BEA shall provide a manual as well as the PISA 2018 link, login and password to the web-based questionnaire. The school questionnaire contains items on school background, school management, teaching staff, assessment and evaluation, targeted groups, and school climate.

16. Finally, DTCs are requested to submit the School Distance and Transportation Survey Form provided in **Enclosure No. 6** to assist BEA in assessment planning.

17. All required reports mentioned in this Memorandum must be submitted to BEA using the standard formats provided through email at pisa.philippines@gmail.com from **January 22 to 26, 2018**. Attention: **Ms. Dana Valiente-Altea**, PISA 2018 Sampling Manager/School Contact Person, telephone no. (02) 631-2591.

18. For more information and other concerns, contact the **PISA Philippines Team**, headed by **Dr. Nelia Benito**, CESO IV, Bureau of Education Assessment (BEA) Director and Programme for International Student Assessment (PISA) 2018 National Project Manager (NPM) at telephone no. (02) 631-2591 and telefax no. (02) 631-6921 or email at pisa.philippines@gmail.com.

19. Immediate dissemination of this Memorandum is desired.


LEONOR MAGTOLIS BRIONES
Secretary

Encls.:

As stated

Reference:

N o n e

To be indicated in the Perpetual Index
under the following subjects:

ASSESSMENT
EXAMINATION
OFFICIALS
SCHOOLS
STUDENTS
SURVEY

SMMA/DM Administration of the PISA
0030/January 12/18, 2018

Annex 1. Sample and Replacement Schools for PISA 2018 Main Survey

	PISA Assigned Stratum ID	Region	National School ID	Sampled Schools	National School ID	First Replacement	National School ID	Second Replacement
1	01	01	300130	Don Eufemio F. Eriguell Memorial NHS	300002	Bacarra NCHS	300322	Luciano Millan NHS
2	01	01	300388	(SEPNAS) Speaker Eugenio Perez National Agricultural School	300118	La Union National High School	300341	Rosales NHS
3	01	01	1500058	Guelew Integrated School	1500055	Pugaro IS	1500375	Sison Central IS
4	01	01	300120	Luna NHS	300391	Turac NHS	300236	Urbiztondo National High School
5	01	01	300288	Bersamin Agro-Industrial HS	300186	Canan National High School	300173	Bocboc East National High School
6	01	01	300168	Bayambang National High School	300222	Mangatarem National High School	300112	Don Eulogio De Guzman MNHS
7	01	01	300203	Estanza National High School	300274	Anonang NHS	321219	Sta. Maria East Integrated School
8	01	01	300277	Ariston-Bantog NHS	300402	Don Antonio Bongolan NHS	300335	Pindangan NHS (Alcala)
9	01	01	400012	St. Joseph Institute of Dingras, Inc.	400277	Divine Word College-LHS	400240	Luna Colleges Inc.
10	01	01	400115	Saint Louis College	400146	Binmaley Catholic School	400050	Sta. Lucia Academy
11	02	02	300641	Nueva Vizcaya GCHS	300646	Solano HS	300599	Santiago City National High School
12	02	02	300665	Saguday NHS	300503	Benito Soliven NHS	300606	Sto. Tomas NHS
13	02	02	306017	Amulung NHS - Dadda Ext.	1500080	Lupigue Integrated School	325201	Santiago City National High School - Sinsayon
14	02	02	300458	Enrile Vocational High School	300467	Itawes National High School	300462	Gattaran NTS
15	02	02	300447	Casambalangan NHS	300617	Ambaguio HS	300441	Calayan HS
16	02	02	300596	San Mateo Voc'l. & Industrial High School-Main	300574	Raniag HS	300488	Sta. Ana Fishery National High School
17	02	02	400473	Santiago Cultural Institute	415599	Our Lady of the Pillar-Cauayan San Manuel	416501	Maddela Marvelous Grace Christian School
18	02	02	401782	Cagayan Valley Computer and Information Technology College (CVCITC)	407485	Saint James Academy of Iguig, Inc.	400332	Lyceum of Abulug
19	03	03	301053	Gordon Heights NHS	306927	Doña Asuncion Lee Integrated School	301066	Sindalan NHS
20	03	03	300727	Dr. Felipe de Jesus NHS	306611	Luakan NHS - Annex	500439	Bancal Integrated School
21	03	03	300891	Guillermo D. Mendoza NHS	300750	Malolos Marine Fishery School & Laboratory	307504	Graceville National High School
22	03	03	307512	Muzon Harmony Hills High School	307511	Marangal National High School	300777	Sta. Maria National High School
23	03	03	300905	Don Jesus Gonzales HS	300721	Balagtas National Agricultural HS	300755	San Pedro National High School
24	03	03	300757	Meycauayan NHS	300824	MNHS-Main (BEC,STE,SPA)	300767	Pulong Buhangin NHS
25	03	03	301062	Sapang Palay National High School	300826	Nueva Ecija National High School	300702	Bataan National High school
26	03	03	301064	Pampanga NHS	300996	Tarlac National High School (Main)	300740	Assemblywoman Felicita G. Bernardino Memorial Trade School
27	03	03	306601	Justice Emilio Angeles Gancayco Mem. HS (Orion NHS)	300879	Basa Air Base High School	300704	Jose C. Payumo Jr. Memo. HS

	PISA Assigned Stratum ID	Region	National School ID	Sampled Schools	National School ID	First Replacement	National School ID	Second Replacement
28	03	03	300710	Mariveles NHS, Cabcaben	300754	Ramona S. Trillana HS (Mayor)	306704	Vedasto R. Santiago HS
29	03	03	300926	San Pedro NHS	300793	Cabucbucan High School	300856	Sta. Rita National High School
30	03	03	300911	Eastern Porac National High School	300770	Frances NHS	300982	Ramos NHS
31	03	03	306712	Sto. Nino HS	300918	San Isidro HS (San Luis)	300921	San Juan HS, Mexico
32	03	03	300830	Cadaclan High School	300948	Balaoang NHS (Main)	306805	Sto. Niño 3rd National High School
33	03	03	300928	San Roque Dau HS	300747	Taal High School	300850	San Ricardo National High School
34	03	03	300809	Bartolome Sangalang National High School (former Guimba National High School)	300976	Cristo Rey HS	301000	Victoria High School (Main)
35	03	03	306514	Tinib-Calangucusan IS	325802	Tayabo High School - CPNHS Annex	1500396	Magtanggol Integrated School
36	03	03	401076	St. Christopher Montessori School of Santa Rosa	401396	Berlyn Academy	401178	East Central College/Our Lady of Fatima University
37	03	03	400619	The Peninsula School	400624	Mt. View Village School	401400	Calvary Christian Academy
38	03	03	400729	Colegio de Calumpit	400638	Jose Rizal Institute - Orion	401212	Camiling Colleges
39	03	03	401194	Pampanga Central High School (San Simon) Inc.	400725	Notre Christi Academy of the Philippines	401078	Dominican High School
40	03	03	401289	Santa Cruz Academy	401302	Angeles University Foundation	401370	Columban College-Asinan
41	03	03	418695	Our Lady of Guadalupe School of Baliwag, Inc.	400812	Lord's Vine Montessori Academy, Inc.	400965	Mater Dei Academy
42	04	IVA	301440	Burgos NHS	301142	San Pascual NHS	301458	San Mateo NHS
43	04	IVA	301246	Los Baños Community NHS	307817	Tanza NTS Annex	307936	Los Banos Integrated Sch. (LBCHS-Annex)
44	04	IVA	301257	Pedro Guevara Memorial NHS	301190	Gen. Emilio Aguinaldo NHS - Main	301171	Bacoor NHS- Molino
45	04	IVA	301472	Batangas NHS	301177	Carmona NHS	301196	Imus NHS - Main
46	04	IVA	301448	Mambugan NHS	301466	Manuel I Santos MNHS	301182	Paliparan NHS
47	04	IVA	301256	Pacita Complex NHS	301505	Col. Lauro Dizon Mem. NHS	301170	BacoorNHS-Tabing Dagat
48	04	IVA	324001	Southville IV NHS	301464	Tanay NHS	308105	Mahabang Parang NHS
49	04	IVA	307822	Luis Y. Ferrer Jr. West National High School	308125	Lagundi - C.C.L. NHS	308122	Manggahan NHS
50	04	IVA	301523	Makiling NHS	301240	Famy NHS	301284	Alabat Island NHS
51	04	IVA	301216	Tagaytay City NHS	301345	Lopez NCHS	307923	Southville I NHS
52	04	IVA	301493	Lipa City NHS	301227	Balibago NHS	301183	Dasmarinas East NHS
53	04	IVA	301186	Dasmarinas NHS	301192	Gen. Mariano Alvarez Technical HS	301457	San Jose NHS
54	04	IVA	301432	B.F. San Juan NHS	301155	Taysan National HS	328201	Francisco E. Barzaga NHS
55	04	IVA	301234	Cabuyao NHS	301422	Mayamot NHS	307907	San Pedro Relocation Center National High School, Main (Langgam) Campus
56	04	IVA	301474	Paharang NHS	301475	Pedro S. Tolentino Mem. NHS	301374	Patnanungan NHS
57	04	IVA	301349	Lutucan NHS	301167	Amaya Sch. of Home Industries	301153	Dr. Juan A. pastor Memorial NHS
58	04	IVA	301524	Palo Alto NHS	301244	Liliw NHS	301456	Sampaloc NHS
59	04	IVA	308041	Castañas NHS	301280	Abuyon NHS	308202	Ting Itaas Sorosoro Ilaya Sorosoro Ibaba NHS

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60	04	IVA	301355	Maligaya NHS	307707	Nagsaulay NHS	307928	Paagahan NHS (Matalatala Ext)
61	04	IVA	301135	Payapa NHS	307801	GFMNHS (Biclatan Annex)	307706	Lian NHS
62	04	IVA	301210	Pangil NHS	307724	Lumbang na Matanda NHS	301233	Bukal NHS
63	04	IVA	301204	Maragondon NHS	301132	Pansol NHS	301489	Bulacnin NHS
64	04	IVA	403226	Holy Trinity School of Padre Garcia	424029	Academia Primera School	402110	Brentwood Academy of Dasmariñas Inc.
65	04	IVA	401684	Daughters of Mary Immaculate School	401918	Danhill Academy	425548	St. Michael Montessori Integrated School
66	04	IVA	424538	Lake Shore Educational Institution	402759	Eastern Tayabas College	401860	University of Perpetual Help System-DALTA
67	04	IVA	401599	Saint Claire Academy	402802	Manuel S. Enverga Institute Foundation, Inc.	424232	The Palmridge School
68	04	IVA	402501	St. Vincent College of Cabuyao	402951	College of San Benildo-Rizal	425531	San Beda College Rizal
69	04	IVA	401601	Lobo Institute Inc.	402162	Don Bosco Institute of Arts and Sciences	401598	Saint Anne Academy
70	04	IVA	402782	Mother Perpetua Parochial School	424545	Institute for Foundational Learning	402828	Saint John Bosco Academy
71	04	IVA	402128	Elizabeth Seton School - South	402547	LITTLE SHEPHERD BUSINESS & SCIENCE HS	403322	Canossa Academy
72	05	IVB	309103	Central Taytay NHS	308909	Caminawit NHS	301804	Parang NHS
73	05	IVB	309301	Palawan National School	301800	Oriental Mindoro NHS	301593	Occidental Mindoro NHS
74	05	IVB	301619	Bayuin NHS	301780	Bahile NHS	308908	San Jose NAIHS - Mangarin Annex
75	05	IVB	301738	San Vicente NHS	301771	San Andres NHS	301747	Alcantara NHS
76	05	IVB	301542	Dolores NHS	301708	Manamoc NHS	301691	Dumaran NHS
77	05	IVB	301712	New Guinlo NHS	309402	Bucayao NHS	301801	Ceriaco A. Abes MNHS
78	06	V	600142	Partido State University - Goa	301850	Lower Binogsacan HS	302035	Rangas-Ramos NHS (formerly:Sn Jose Fish.Sch.)
79	06	V	302111	Aroroy NHS	302225	Matnog NHS	301889	Basud NHS
80	06	V	302148	Masbate National Comp. HS	301837	Ligao NHS	302001	Nabua NHS
81	06	V	302051	Sta. Lutgarda NHS	302073	Baras Rural Development HS	302022	Rodriguez NHS
82	06	V	302091	Manambrag NHS	302011	Pambuhan NHS	309719	Dona Basilia S. Quilon MHS
83	06	V	302275	Rawis NHS	301892	D. Q. Liwag NHS	302013	Pamukid HS
84	06	V	309742	Canayonan HS	301831	Labnig NHS	301884	Mancao NHS
85	06	V	309516	Malidong NHS	301838	Bacong NHS	302220	Magallanes NVHS
86	06	V	302187	Juban HS	301915	San Felipe NHS	301983	Jose De Villa NHS
87	06	V	301853	Naga NHS	302006	Ocampo NHS	302230	Pilar National Comprehensive HS
88	06	V	302089	Hawan NHS	302210	F.G Glua HS (Otavi)	302209	Gogon Annex - Donsol Voc. HS
89	06	V	403809	Juban Institute	403803	Estenias Science Foundation	403845	Forbes Academy
90	07	VI	302332	Regional Science HS for Region VI	302363	Libertad NVS	302377	Sebaste HS
91	07	VI	302522	Leon NHS	302406	Ivisan NHS	302507	Igbaras NHS
92	07	VI	302498	Dumangas NHS	302517	Lambunao NHS	302457	Barotac Nuevo NCHS
93	07	VI	302391	Capiz NHS	302738	Iloilo City NHS	302341	Antique National School
94	07	VI	302556	Pototan NCHS	302550	Pavia NHS	302747	La Paz NHS
95	07	VI	302433	Simeon J. Jabasa NHS	302435	Calaya NHS	302376	San Roque - Espeleta NHS
96	07	VI	302524	Maasin NCHS	302541	Nicomedes R. Tubar Sr. NHS	302346	Barbaza NHS

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97	07	VI	302552	Pili NHS	302291	Batan Academy (A National School)	302806	Efraim M. Santibañez NHS
98	07	VI	302530	Mateo NHS	302576	Tagging-Buyo NHS	302475	Cadagmayan NHS
99	07	VI	403921	Central Visayan Institute of Aklan	403954	Madyaas Insitute Inc.	438006	Central Panay College of Science & Technology, Inc.
100	17	VI	302789	Kabankalan NHS	302712	Handumanan NHS	302603	Calatrava NHS
101	17	VI	302649	Himamaylan NHS	302767	Sagay NHS	303231	GNHS Poblacion
102	17	VI	302656	La Castellana NHS	302587	Aguisan NHS	302730	Dr. Vicente F. Gustilo MNHS
103	17	VI	302752	La Granja NHS	302799	Tabugon NHS - Tagoc Ext.	302602	Cabacungan NHS
104	17	VI	302596	Buenavista NHS - Japitan Ext.	404102	Don Bosco Technical Institute	303282	Polo HS
105	17	VI	404151	University of St. La Salle - Integrated School	303167	Junob NHS	404055	Stella Maris Academy of Himamaylan
106	08	VII	312704	Sudtonggan (Night) High School	312807	Maguikay HS	302639	Gil Montilla NHS - Crossing Tanduay Ext.
107	08	VII	302846	Dr. Cecilio Putong National HS	303199	Mandaue City Comprehensive NHS	312402	Tanke Nat'l High School
108	08	VII	302997	Dalaguete NHS	303063	Compostela NHS	303180	Marigondon National High School
109	08	VII	302972	Carcar Central NHS	303308	Bato NHS	303140	Talamban NHS (Day)
110	08	VII	303174	Bankal National High School	303184	Pajo National High School	302919	Aloguinsan NHS
111	08	VII	302812	Badiang NHS	303071	Cagay NHS	303172	Babag National High School
112	08	VII	302985	Argao NHS	302940	Bitoon NVHS	312425	Pedro B. Uy Calderon MNHS
113	08	VII	303157	Guba National High School	302906	Sikatuna NHS	302967	Camotes INHS
114	08	VII	302941	Dumanjug NHS	302901	San Roque NHS	302852	Garcia-Hernandez HS
115	08	VII	1500232	Cabulihan Integrated School	312433	Lanas NHS	303044	Looc Norte NHS
116	08	VII	404432	Center for International Educ. Global College	404640	Leaton School	322010	Raymunda B. Hermosilla Integrated School
117	08	VII	404556	St. Alphonsus Catholic School Inc.	404273	Holy Name University	491507	Rosemont Hills Montessori College
118	17	VII	303225	Dauin NHS	303265	Sta. Catalina NHS	404585	Saint Louis College-Cebu
119	17	VII	323013	Tangcologan High School	303285	Bahi-an HS	303270	Sibulan NHS
120	09	VIII	303666	Sagkahan NHS	303664	Marasbaras NHS	303519	Nicasio M. Alvarez II MNHS
121	09	VIII	303354	Burauen NHS	303601	Daram NHS	303521	Quinapondan NHS
122	09	VIII	303487	Sogod NHS	303500	Eastern Samar National Comprehensive HS	303499	Dolores NHS
123	09	VIII	303584	Sumoroy AIS	303560	Las Navas NHS	303330	Naval NHS
124	09	VIII	406262	Naval State University	313334	Putingbato, Cangag, Canandan, Consolacion St. Filomena National High School	313718	Primitivo T. Torrechiva NHS
125	09	VIII	303320	Biliran National Agricultural HS	303636	Tominamos IS	303437	Tanauan NHS (San Roque NHS)
126	09	VIII	303375	Hindang NHS	303326	Kawayan NHS	303596	Calapi NHS
127	09	VIII	313714	Buenos Aires IS	303476	Pintuyan NHS	313522	Concepcion National High School
128	09	VIII	451532	Palompon Institute of Technology	404689	Primona Holy Infant Acad., Inc.	404724	Celestino A. Ablas, Sr. Academy Foundation Inc.
129	10	IX	314801	Talon-Talon NHS	303922	Maria Clara L. Lobregat NHS	303893	Zamboanga Del Norte NHS

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130	10	IX	303913	Zamboanga del Sur School of Arts and Trades	314705	Co Tek Chun National Trade Sch.	303689	Julian Soriano Mem. CHS
131	10	IX	303804	Paulino Dari NHS	303817	Sominot NHS	303840	Kabasalan Sci.&Tech HS
132	10	IX	303773	Dumingag NHS	303915	Ayala NHS	303866	Surabay NHS
133	10	IX	314114	Binoni NHS	303678	Bartolome C. Lira, Sr. NHS	314105	Polanco NHS Ext. - Isis
134	10	IX	404823	St. Mary s College of Labason	404837	Santa Teresita Academy	404888	Loyola High School
135	11	X	304091	Mis. Or. Gen. CHS	304145	IC National HS	303950	Bukidnon NHS
136	11	X	304059	Alubijid NCHS	303958	Kalilangan NHS	304096	Salay NHS
137	11	X	323801	Tongantongan National High School	304097	San Isidro NHS	315304	Lumbo NHS
138	11	X	303967	Lantapan NHS	303968	Libona NHS	303955	Halapitan NHS
139	11	X	303996	Tupsan NHS	315507	Lunao NHS	315405	Dansolihon NHS
140	12	XI	304343	Baguio National School of Arts And Trades	304377	Jesus J. Soriano NHS	304281	Jose Abad Santos NHS
141	12	XI	304199	Monkayo NHS	304325	Mati NCHS	304375	Maa National HS
142	12	XI	304359	Daniel R. Aguinaldo NHS	304360	Davao City NHS	304366	F. Bangoy NHS
143	12	XI	304245	Mambago-B NHS	304215	Alejal NHS	315805	Pindasan NHS
144	12	XI	304288	Matanao NHS	304248	New Corella NHS	304287	Mariano Peralta NHS (Malita NHS)
145	12	XI	304267	Fishing Village CNHS (Benjamin V. Bautista, Sr. Special HS)	304231	Jose Tuason Jr. Memorial NHS	304278	Inawayan NHS
146	12	XI	304282	Jose De Arce MHS (Sangkokdatal HS)	304337	Tagugpo NHS	304330	Pundaguitan NHS
147	12	XI	405438	Davao Central College	405379	Max Mirafuentes Academy	405586	Maryknoll High School of Panabo
148	12	XI	405500	Brokenshire College Toril Davao City Inc.	464504	Davao del Norte Agri. College Foun., Inc.	405409	Sta. Maria Institute, Inc.
149	13	XII	304444	Kabacan NHS	304568	Sto. Niño NHS	304597	Lambayong NHS
150	13	XII	304624	Tacurong NHS	304589	Esperanza NHS	304575	Tupi NHS
151	13	XII	304642	General Santos City NHS (Main)	304671	Koronadal NCHS	304661	Kidapawan City NHS
152	13	XII	304578	Palkan NHS	304609	Mamali NHS	304419	Banayal HS
153	13	XII	316701	Surallah NHS	316712	Landan NHS	304532	Maguling NHS
154	13	XII	316917	Lubol IS	1500275	Consolacion IS	1500276	Tangan Integrated School
155	13	XII	405656	Malandag Institute Inc.	405844	New Era University, Gen. Santos City Branch	405686	Alah Valley Academy
156	13	XII	467515	Asian Colleges & Technological Institute Inc.	468501	Batotitik Mission Academy Inc.	405874	Casa Dolores Children's House
157	14	NCR	305385	Caybiga HS	320306	Las Pinas National High School - Almanza	305453	Navotas NHS
158	14	NCR	320611	Taguig Integrated School	305371	Talipapa HS	320305	TS Cruz HS
159	14	NCR	305388	Caloocan HS	305341	San Bartolome HS	305374	Camarin HS
160	14	NCR	305306	R. Magsaysay HS	305382	Kalayaan Natl HS	305339	North Fairview HS
161	14	NCR	305418	Manggahan HS	305344	Sauyo HS	305470	Pedro E. Diaz High School
162	14	NCR	305372	Bagumbong HS	319501	Holy Spirit NHS	305288	Dr. J. Nolasco HS
163	14	NCR	305294	J.P. Laurel HS	305446	Sitero Francisco Memorial NHS	305373	Sampaguita HS
164	14	NCR	320602	Ma. Asuncion Rodriguez Tiña HS	305407	San Isidro NHS	320402	Vicente P. Trinidad NHS
165	14	NCR	320101	Pasig City Science HS	1500336	Addition Hills Integrated School	320401	Valenzuela City Science HS

	PISA Assigned Stratum ID	Region	National School ID	Sampled Schools	National School ID	First Replacement	National School ID	Second Replacement
166	14	NCR	319401	Pres. Corazon C. Aquino High School/Manila HS Annex	305319	E. Rodriguez Voc. HS	305426	PNHS - Baclaran
167	14	NCR	305383	Bagong Barrio Natl HS	305289	T. Paez Intg. HS	320203	Moonwalk NHS
168	14	NCR	305303	Raja Soliman Science & Technology HS	305326	Ernesto Rondon HS	305438	Malinta NHS
169	14	NCR	305302	J.A. Santos HS	305309	M. Araullo HS	305368	Pasay City West HS (REGULAR)
170	14	NCR	319505	Judge Feliciano Belmonte Sr. HS	305430	Las Pinas NHS	305340	Novaliches HS
171	14	NCR	305411	Fort Bonifacio HS	320102	Nagpayong HS	305331	Commonwealth HS
172	14	NCR	305424	Parañaque NHS - Main	305330	Batasan Hills NHS	305463	Signal Village Natl. HS
173	14	NCR	305297	M.L. Quezon HS	1500331	Isaac Lopez Integrated School	305352	Juan Sumulong HS
174	14	NCR	305432	Golden Acres NHS	305404	Parang HS	305370	Pasay City South HS
175	14	NCR	483001	Golden Treasure Baptist Academy	485052	Makati Integrated Christian Academy, Inc.	482962	First Line Integrated School, Inc.
176	14	NCR	406946	Sacred Heart Academy - Pasig	407059	St. Paul College of Parañaque	407350	De La Salle Zobel School (BRAFNHS)
177	14	NCR	407185	St. Bernadette College of Valenzuela	407349	De La Salle Santiago Zobel School	483552	Escuela San Gabriel de Arcangel Foundation, Inc.
178	14	NCR	406943	Pasig Christian Academy	406691	World Citi Colleges	406717	St. Clare College of Caloocan Inc.
179	14	NCR	406338	Holy Trinity Academy	406385	Angelicum College	406653	Sta. Clara Parish School
180	14	NCR	406958	Dominican College	406606	Holy Family School of Q.C.	406620	St. Pedro Poveda College
181	15	CAR	305269	Baguio City NHS - Main	305221	Tabuk City NHS	305280	Irisan NHS
182	15	CAR	305178	Hingyon NHS	305081	Cayapa NHS	319001	Bangbang NHS
183	15	CAR	406127	Fr. Arnoldus HS	406153	Home Oriented Prime Education Christian Academy, Inc.	406176	Ifugao Academy
184	16	CARAGA	304892	Jacinto P. Elpa NHS	304811	Alegria NHS	600107	SURIGAO STATE COLLEGE OF TECHNOLOGY (MALIMONO CAMPUS)
185	16	CARAGA	304769	San Vicente NHS	304673	Agay NHS	304897	Madrid NHS
186	16	CARAGA	317511	Ampayon NHS	304782	San Isidro NHS	317906	Cresencio S. Lago NHS
187	16	CARAGA	304898	Marihatag National Agricultural HS - Main	317515	Pareja ISS	317508	Pinamanculan NHS
188	16	CARAGA	304691	Magallanes NHS	304731	Prosperidad NHS	304889	Gamut NHS (Tago)

Annex 2: Sample Schools for PISA 2018 Main Survey

	PISA Assigned Stratum ID	PISA Assigned School ID	National School ID	Division	School Name
	REGION I				
1	01	001	300130	La Union	Don Eufemio F. Eriguel Memorial NHS
2	01	002	300388	San Carlos City	(SEPNAS) Speaker Eugenio Perez National Agricultural School
3	01	003	1500058	San Carlos City	Guelew Integrated School
4	01	004	300120	La Union	Luna NHS
5	01	005	300288	Pangasinan II, Binalonan	Bersamin Agro-Industrial HS
6	01	006	300168	Pangasinan I, Lingayen	Bayambang National High School
7	01	007	300203	Pangasinan I, Lingayen	Estanza National High School
8	01	008	300277	Pangasinan II, Binalonan	Ariston-Bantog NHS
9	01	009	400012	Ilocos Norte	St. Joseph Institute of Dingras, Inc.
10	01	010	400115	San Fernando City	Saint Louis College
	REGION II				
11	02	001	300641	Nueva Vizcaya	Nueva Vizcaya GCHS
12	02	002	300665	Quirino	Saguday NHS
13	02	003	306017	Cagayan	Amulung NHS - Dadda Ext.
14	02	004	300458	Cagayan	Enrile Vocational High School
15	02	005	300447	Cagayan	Casambalangan NHS
16	02	006	300596	Isabela	San Mateo Voc'l. & Industrial High School-Main
17	02	007	400473	Santiago City	Santiago Cultural Institute
18	02	008	401782	Santiago City	Cagayan Valley Computer and Information Technology College (CVCITC)
	REGION III				
19	03	001	301053	Olongapo City	Gordon Heights NHS
20	03	002	300727	Bulacan	Dr. Felipe de Jesus NHS
21	03	003	300891	Pampanga	Guillermo D. Mendoza NHS
22	03	004	307512	San Jose del Monte City	Muzon Harmony Hills High School
23	03	005	300905	Pampanga	Don Jesus Gonzales HS
24	03	006	300757	Meycauayan City	Meycauayan NHS
25	03	007	301062	San Jose del Monte City	Sapang Palay National High School
26	03	008	301064	San Fernando City	Pampanga NHS
27	03	009	306601	Bataan	Justice Emilio Angeles Gancayco Mem. HS (Orion NHS)
28	03	010	300710	Bataan	Mariveles NHS, Cabcaban
29	03	011	300926	Pampanga	San Pedro NHS
30	03	012	300911	Pampanga	Eastern Porac National High School
31	03	013	306712	Bulacan	Sto. Nino HS
32	03	014	300830	Nueva Ecija	Cadaclan High School
33	03	015	300928	Pampanga	San Roque Dau HS
34	03	016	300809	Nueva Ecija	Bartolome Sangalang National High School (former Guimba National High School)
35	03	017	306514	Aurora	Tinib-Calangcusan IS

	PISA Assigned Stratum ID	PISA Assigned School ID	National School ID	Division	School Name
36	03	018	401076	Nueva Ecija	St. Christopher Montessori School of Santa Rosa
37	03	019	400619	Bataan	The Peninsula School
38	03	020	400729	Bulacan	Colegio de Calumpit
39	03	021	401194	Pampanga	Pampanga Central High School (San Simon) Inc.
40	03	022	401289	Zambales	Santa Cruz Academy
41	03	023	418695	Bulacan	Our Lady of Guadalupe School of Baliwag, Inc.
	REGION IV-A				
42	04	001	301440	Rizal	Burgos NHS
43	04	002	301246	Laguna	Los Baños Community NHS
44	04	003	301257	Laguna	Pedro Guevara Memorial NHS
45	04	004	301472	Batangas City	Batangas NHS
46	04	005	301448	Antipolo City	Mambugan NHS
47	04	006	301256	Laguna	Pacita Complex NHS
48	04	007	324001	Sta. Rosa City	Southville IV NHS
49	04	008	307822	Cavite	Luis Y. Ferrer Jr. West National High School
50	04	009	301523	Calamba City	Makiling NHS
51	04	010	301216	Cavite	Tagaytay City NHS
52	04	011	301493	Lipa City	Lipa City NHS
53	04	012	301186	Dasmaringas City	Dasmaringas NHS
54	04	013	301432	Rizal	B.F. San Juan NHS
55	04	014	301234	Cabuyao City	Cabuyao NHS
56	04	015	301474	Batangas City	Paharang NHS
57	04	016	301349	Quezon	Lutucan NHS
58	04	017	301524	Calamba City	Palo Alto NHS
59	04	018	308041	Quezon	Castañas NHS
60	04	019	301355	Quezon	Maligaya NHS
61	04	020	301135	Batangas	Payapa NHS
62	04	021	301210	Cavite	Pangil NHS
63	04	022	301204	Cavite	Maragondon NHS
64	04	023	403226	Lipa City	Holy Trinity School of Padre Garcia
65	04	024	401684	Tanauan City	Daughters of Mary Immaculate School
66	04	025	424538	Binan City	Lake Shore Educational Institution
67	04	026	401599	Batangas	Saint Claire Academy
68	04	027	402501	Cabuyao City	St. Vincent College of Cabuyao
69	04	028	401601	Batangas	Lobo Institute Inc.
70	04	029	402782	Quezon	Mother Perpetua Parochial School
71	04	030	402128	Imus City	Elizabeth Seton School - South
	REGION IV-B				
72	05	001	309103	Palawan	Central Taytay NHS
73	05	002	309301	Puerto Princesa City	Palawan National School
74	05	003	301619	Oriental Mindoro	Bayuin NHS
75	05	004	301738	Palawan	San Vicente NHS
76	05	005	301542	Marinduque	Dolores NHS
77	05	006	301712	Palawan	New Guinlo NHS

	PISA Assigned Stratum ID	PISA Assigned School ID	National School ID	Division	School Name
	REGION V				
78	06	001	600142	Camarines Sur	Partido State University - Goa
79	06	002	302111	Masbate	Aroroy NHS
80	06	003	302148	Masbate City	Masbate National Comp. HS
81	06	004	302051	Camarines Sur	Sta. Lutgarda NHS
82	06	005	302091	Catanduanes	Manambrag NHS
83	06	006	302275	Sorsogon City	Rawis NHS
84	06	007	309742	Camarines Sur	Canayonan HS
85	06	008	309516	Albay	Malidong NHS
86	06	009	302187	Sorsogon	Juban HS
87	06	010	301853	Albay	Naga NHS
88	06	011	302089	Catanduanes	Hawan NHS
89	06	012	403809	Sorsogon	Juban Institute
	REGION VI				
90	07	001	302332	Aklan	Regional Science HS for Region VI
91	07	002	302522	Iloilo	Leon NHS
92	07	003	302498	Iloilo	Dumangas NHS
93	07	004	302391	Capiz	Capiz NHS
94	07	005	302556	Iloilo	Pototan NCHS
95	07	006	302433	Guimaras	Simeon J. Jabasa NHS
96	07	007	302524	Iloilo	Maasin NCHS
97	07	008	302552	Iloilo	Pili NHS
98	07	009	302530	Iloilo	Mateo NHS
99	07	010	403921	Aklan	Central Visayan Institute of Aklan
100	17*	001	302789	Kabankalan City	Kabankalan NHS
101	17*	002	302649	Negros Occidental	Himamaylan NHS
102	17*	003	302656	Negros Occidental	La Castellana NHS
103	17*	006	302752	La Carlota City	La Granja NHS
104	17*	007	302596	Escalante City	Buenavista NHS - Japitan Ext.
105	17*	008	404151	Bacolod City	University of St. La Salle - Integrated School
	REGION VII				
106	08	001	312704	Lapu-Lapu City	Sudtonggan (Night) High School
107	08	002	302846	Tagbilaran City	Dr. Cecilio Putong National HS
108	08	003	302997	Cebu	Dalaguete NHS
109	08	004	302972	Carcar City	Carcar Central NHS
110	08	005	303174	Lapu-Lapu City	Bankal National High School
111	08	006	302812	Bohol	Badiang NHS
112	08	007	302985	Cebu	Argao NHS
113	08	008	303157	Cebu City	Guba National High School
114	08	009	302941	Cebu	Dumanjug NHS
115	08	010	1500232	Siquijor	Cabulihan Integrated School

	PISA Assigned Stratum ID	PISA Assigned School ID	National School ID	Division	School Name
116	08	011	404432	Cebu City	Center for International Educ. Global College
117	08	012	404556	Lapu-Lapu City	St. Alphonsus Catholic School Inc.
118	17*	004	303225	Negros Oriental	Dauin NHS
119	17*	005	323013	Bais City	Tangcologan High School
	REGION VIII				
120	09	001	303666	Tacloban City	Sagkahan NHS
121	09	002	303354	Leyte	Burauen NHS
122	09	003	303487	Southern Leyte	Sogod NHS
123	09	004	303584	Northern Samar	Sumoroy AIS
124	09	005	406262	Biliran	Naval State University
125	09	006	303320	Biliran	Biliran National Agricultural HS
126	09	007	303375	Leyte	Hindang NHS
127	09	008	313714	Samar (Western Samar)	Buenos Aires IS
128	09	009	451532	Leyte	Palompon Institute of Technology
	REGION IX				
129	10	001	314801	Zamboanga City	Talon-Talon NHS
130	10	002	303913	Pagadian City	Zamboanga del Sur School of Arts and Trades
131	10	003	303804	Zamboanga del Sur	Paulino Dari NHS
132	10	004	303773	Zamboanga del Sur	Dumingag NHS
133	10	005	314114	Zamboanga del Norte	Binoni NHS
134	10	006	404823	Zamboanga del Norte	St. Mary s College of Labason
	REGION X				
135	11	001	304091	Misamis Oriental	Mis. Or. Gen. CHS
136	11	002	304059	Misamis Oriental	Alubijid NCHS
137	11	003	323801	CITY OF VALENCIA	Tongantongan National High School
138	11	004	303967	Bukidnon	Lantapan NHS
139	11	005	303996	Camiguin	Tupsan NHS
	REGION XI				
140	12	001	304343	Davao City	Baguio National School of Arts And Trades
141	12	002	304199	Compostela Valley	Monkayo NHS
142	12	003	304359	Davao City	Daniel R. Aguinaldo NHS
143	12	004	304245	Island Garden City of Samal	Mambago-B NHS
144	12	005	304288	Davao del Sur	Matanao NHS
145	12	006	304267	Davao Occidental	Fishing Village CNHS (Benjamin V. Bautista, Sr. Special HS)
146	12	007	304282	Davao Occidental	Jose De Arce MHS (Sangkokdataal HS)
147	12	008	405438	Davao City	Davao Central College
148	12	009	405500	Davao City	Brokenshire College Toril Davao City Inc.
	REGION XII				
149	13	001	304444	North Cotabato	Kabacan NHS
150	13	002	304624	Tacurong City	Tacurong NHS

	PISA Assigned Stratum ID	PISA Assigned School ID	National School ID	Division	School Name
151	13	003	304642	General Santos City	General Santos City NHS (Main)
152	13	004	304578	South Cotabato	Palkan NHS
153	13	005	316701	South Cotabato	Surallah NHS
154	13	006	316917	South Cotabato	Lubol IS
155	13	007	405656	Sarangani	Malandag Institute Inc.
156	13	008	467515	North Cotabato	Asian Colleges & Technological Institute Inc.
	NCR				
157	14	001	305385	Caloocan City	Caybiga HS
158	14	002	320611	Taguig	Taguig Integrated School
159	14	003	305388	Caloocan City	Caloocan HS
160	14	004	305306	Manila	R. Magsaysay HS
161	14	005	305418	Pasig City	Manggahan HS
162	14	006	305372	Caloocan City	Bagumbong HS
163	14	007	305294	Manila	J.P. Laurel HS
164	14	008	320602	Taguig	Ma. Asuncion Rodriguez Tiñga HS
165	14	009	320101	Pasig City	Pasig City Science HS
166	14	010	319401	Manila	Pres. Corazon C. Aquino High School/Manila HS Annex
167	14	011	305383	Caloocan City	Bagong Barrio Natl HS
168	14	012	305303	Manila	Raja Soliman Science & Technology HS
169	14	013	305302	Manila	J.A. Santos HS
170	14	014	319505	Quezon City	Judge Feliciano Belmonte Sr. HS
171	14	015	305411	Makati City	Fort Bonifacio HS
172	14	016	305424	Paranaque City	Parañaque NHS - Main
173	14	017	305297	Manila	M.L. Quezon HS
174	14	018	305432	Las Piñas City	Golden Acres NHS
175	14	019	483001	Pasay City	Golden Treasure Baptist Academy
176	14	020	406946	Pasig City	Sacred Heart Academy - Pasig
177	14	021	407185	Valenzuela City	St. Bernadette College of Valenzuela
178	14	022	406943	Pasig City	Pasig Christian Academy
179	14	023	406338	Manila	Holy Trinity Academy
180	14	024	406958	City of San Juan	Dominican College
	CAR				
181	15	001	305269	Baguio City	Baguio City NHS - Main
182	15	002	305178	Ifugao	Hingyon NHS
183	15	003	406127	Abra	Fr. Arnoldus HS
	CARAGA				
184	16	001	304892	Tandag City	Jacinto P. Elpa NHS
185	16	002	304769	Butuan City	San Vicente NHS
186	16	003	317511	Butuan City	Ampayon NHS
187	16	004	304898	Surigao del Sur	Marihatag National Agricultural HS - Main
188	16	005	304691	Agusan del Norte	Magallanes NHS

*Previously NIR

ANNEX 3: STUDENT LIST

Student List: Student Information							
(A) Student Name	LRN	(B) Grade	(C) Gender (Female= 1; Male=2)	(D) Birth-Date		(E) Study Program	(F) Special Educational Needs (SEN)
				Month (MM)	Year (YYYY)		

Study Programme Codes

Study Programme	Code
Junior High School	1
Senior High School	2

Codes for Special Educational Needs

Description	CODE**
Functional disability	1
-student has a moderate to severe permanent physical disability	
Cognitive, behavioral, or emotional disability	2
-in the opinion of qualified staff, student has cognitive, behavioral, or emotional disability	
Limited assessment language experience*	3
- student is not a native speaker of any of the languages of the assessment in the country and has limited	
No materials available in language of instruction	5
- There are no materials available in the language in which the student is taught	

* English is the language of assessment for PISA.

** Code 4 must not be used.

- Notes:**
1. *Format of Student List is prescribed by PISA international contractors and must be strictly followed. The DTC may request e-copy from pisa.philippines@gmail.com.*
 2. *Student List must be updated until January 22, 2018 and must be submitted to BEA from January 22-26, 2018.*

Annex 4. PISA 2018 Main Survey Human Resources

In reference to the school-level materials provided by PISA international contractors, this document provides an overview of the roles and responsibilities of human resources required to complete and ensure the successful conduct of PISA Main Survey (MS) in the Philippines from **March 5 to 23, 2018**. Identified PISA MS 2018 human resources per region and division must be submitted to the Bureau of Education Assessment (BEA), the National Center (NC) for PISA 2018, from January 22-26, 2018 through pisa.philippines@gmail.com.

The DepEd Regional Director shall assign one (1) Regional Testing Coordinator while the Schools Division Superintendent shall assign the following testing personnel: one (1) School Coordinator, one (1) Information Technology Officer and one (1) or more Test Administrator/s (TA) depending on the number of sample schools in the Division.

The roles and responsibilities are briefly described below.

REGIONAL TESTING COORDINATOR (RTC)

The RTC serves as the overall supervisor in the conduct of PISA 2018 in sample schools within the region. **The RTC is the Regional Testing Coordinator of local national examinations.**

Responsibilities:

- Coordinate with the PISA 2018 National Team regarding assessment planning in the region;
- Supervise and ensure the successful conduct of PISA 2018 in all sample schools per Division in the region;
- Ensure the adherence of testing personnel to PISA 2018 standards; and
- Attend the PISA Advocacy and Training on January and February 2018, respectively.

SCHOOL COORDINATOR (SC)

The SC acts as the liaison officer for the National Center (NC), Region, Division, and sample school/s on the logistics of the test administration. **The SC is the Division Testing Coordinator (DTC) of local national examinations.**

Responsibilities:

- Prepare the Student List per sample school to define the PISA 2018 target population in coordination with the School Head;
- Conduct PISA advocacy campaign to sample schools, students, and stakeholders;
- Assist the Information Technology Officer (ITO) in conducting ocular inspection of sample schools' computer requirements using the PISA 2018 Systems Diagnostic software;
- Assist the RTC, Test Administrator (TA) and School Head in assessment planning and troubleshooting;
- Review and update the Student Tracking Form (STF) together with the School Head at

least a day before the actual PISA 2018 administration;

- Assist in post-assessment activities and conduct review of assessment sessions with TA;
- Adhere strictly to the standards outlined in the School Coordinator's manual;
- Ensure the security and confidentiality of all test materials and associated materials; and
- Attend the PISA Advocacy and Training on January and February 2018, respectively.

SCHOOL HEAD (SH)

The School Head is responsible for managing the conduct of PISA in the school with the assistance of the School Coordinator. **The School Head is the Principal, Officer-in-Charge or its equivalent, of the sample school.**

Responsibilities:

- Ensure the timely and accurate submission of Student List to the SC;
- Ensure 100% student and school participation through the conduct of PISA orientation and advocacy campaign;
- Provide mechanisms to gain support from stakeholders for the conduct of PISA 2018 in the school;
- Cooperate with the SC and ITO in the conduct of ocular inspection of the school's computer facilities and internet connectivity;
- Coordinate with the SC and ITO in ensuring that there are testing facilities (computer units, internet connectivity) in the school that meet PISA 2018 requirements before the scheduled assessment;
- Assist the TA in validating the identity of examinees on testing day;
- Accomplish and submit the online PISA 2018 School Questionnaire; and
- Attend the PISA Advocacy and Training on January and February 2018, respectively.

INFORMATION TECHNOLOGY OFFICER (ITO)

The ITO is from the Division Office and is responsible for managing PISA IT-related activities and its implementation in the sample school/s. This responsibility requires the personnel to be highly proficient in IT applications and troubleshooting, and generally familiar with national testing activities in schools. For Divisions who were sampled in the PISA Field Trial on March 2017, it is recommended that the same ITOs who served and gained experience in the said Field Trial shall be involved in the Main Survey in 2018.

Responsibilities:

- Accomplish the Inventory Form on Computer Facilities and Internet Connectivity per school and submit to BEA;
- Conduct ocular inspection of the sample schools' computer facilities and internet connectivity using the PISA 2018 Systems Diagnostic which shall be provided on January 2018;
- Assist the BEA representatives in installing the PISA 2018 Student Delivery System (SDS) in school computers on testing day;

- Assist the TA in preparing the testing room/s before the start of test;
- Assist the students and TA in the use of computer and conduct of test administration;
- Monitor and ensure the successful PISA 2018 test data submission online in all sample schools in the Division;
- Troubleshoot hardware and networking problems;
- Resolve web-based and web-service problems with nationally used operating systems;
- Maintain the security and confidentiality of all test materials in an internet environment; and
- Attend the PISA Training on February 2018.

TEST ADMINISTRATOR (TA)

The TA is the person assigned to administer PISA 2018 in one or more sample schools in the Division. He/she must be external to the sample schools and should preferably be a high school teacher within the Division. He/she must have an IT background, experience and competence in administering national tests in the country. Most importantly, he/she must be credible and trustworthy as PISA 2018 requires utmost confidentiality.

For Divisions who were sampled in the PISA Field Trial on March 2017, it is recommended that the same TAs who served and gained experience in the said Field Trial shall be involved in the Main Survey in 2018.

For the training on PISA administration on February 2018, there must be one (1) TA for every two (2) sample schools in the Division; otherwise, only (1) TA shall attend the training if there is only one (1) sample school in the Division.

Responsibilities:

- Receive, check and secure all test materials and associated forms given by the SC and BEA;
- Familiarize with session ID codes, assessment forms, procedures and test scripts;
- Coordinate closely with SC and School Head for assessment plans;
- Maintain security and confidentiality of assessment materials and associated materials;
- Validate the identity of examinees with the assistance of the School Head;
- Prepare and accomplish correctly all PISA 2018 forms such as the Session Attendance Form (SAF) and Session Report Forms (SRF);
- Set up testing room with the help of the ITO;
- Conduct the test and follow-up sessions, if necessary;
- Complete post-assessment activities and review assessment session with SC;
- Prepare school folder and envelope;
- Prepare assessment materials for shipment/return to SC and BEA; and
- Attend the PISA Training on February 2018.

Prepared by: Bureau of Education Assessment (BEA), DepEd Central Office, Pasig City
pisa.philippines@gmail.com / 02-6316921 (telefax)

Date: December 2017

Reference: The School-level Materials, PISA 2018 International Contractors

ANNEX 5: COMPUTER FACILITIES AND INTERNET CONNECTIVITY INVENTORY

School Name:		Fax:	
Address:		Email:	
Telephone:		Total number of functional computers that meet PISA requirements:	
Number of Computer Rooms/Labs:		Prepared by:	
Average Number of Computers per Lab:		Date prepared:	

No.	Computer Serial / Reference Number	Computer Room / Lab No.	CONDITION	INTERNET CONNECTIVITY	CPU Speed	System RAM	Operating System	Screen Resolution
			1 = functioning; 2 = not functioning	Y/N	1 = meets the minimum requirement; 2 = below minimum requirement	1 = meets the minimum requirement; 2 = below minimum requirement		

PISA Computer Requirements

The USB Flash Drive that will be used in PISA 2018 Main Survey requires the following minimum qualifications:

CPU Speed	1,500 MHz	CPU Speed	1,500 MHz
System RAM	Windows XP: 512MB installed, 348 MB available or 1GB installed, 768 MB	System RAM	Windows XP: 512MB installed, 348 MB available or 1GB
Operating System	Windows XP/Vista/ 7/8/10	Operating System	Windows XP/Vista/ 7/8/10
Screen Resolution	1024 x 768 pixels	Screen Resolution	1024 x 768 pixels

Note: The DTC/ITO may request e-copy of this document from pisa.philippines@gmail.com. The report must be submitted to the same email from January 22 to 26, 2018.

ANNEX 6: SCHOOL DISTANCE AND TRANSPORTATION SURVEY

Region:	Office Address:
Division:	Office Address:

1	2	3	4	5	6	7	Sample School	Complete School Address (street, barangay, city/province, postal code)	Distance from the Division Office (DO)	Mode(s) of Transportation	Approx. Travel Time from DO to School	Frequency of Trips	Remarks
1													
2													
3													
4													
5													
6													
7													

Note: To be submitted to BEA (pisa.philippines@gmail.com) from January 22-26, 2018



Programme for International Student Assessment (PISA)
Checklist of Required Reports

Date of Submission of Reports: January 22-26, 2018
For submission to BEA through: pisa.philippines@gmail.com

Annex	Requirement	Person Responsible
3	Student List (updated as of January 22, 2018)	DTC and school head(s) of sample schools
4	Updated contact information of PISA Human Resources	RTC and DTC
5	Computer Facilities and Internet Connectivity Inventory	DTC and ITO
6	School Distance and Transportation Survey	DTC

Guidelines:

1. Prescribed international formats must be strictly followed. Electronic copies of Annex 3 and Annex 5 may be requested from pisa.philippines@gmail.com.
2. Contact information must include email / mobile number of PISA human resources.
3. Identified PISA human resources are also required to register in the link provided below to ensure board and lodging in the PISA Advocacy Campaign and PISA Training.

<https://goo.gl/forms/bJ4ayFcoWir5jnS42>