



Republic of the Philippines
Department of Education

09 JUL 2018

DepEd MEMORANDUM
No. **116**, s. 2018

NATIONAL ASSEMBLY OF EDUCATION LEADERS

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Regional Secretary, ARMM
Schools Division Superintendents
Public Schools District Supervisors
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. The Association of DepEd Directors (ADD) Inc. shall convene the **National Assembly of Education Leaders** with the theme Hold IT in Trust: LEADING in the Time of Industry 4.0 on September 25-27, 2018 at the Manila Marriott Hotel Grand Ballroom, Pasay City.
2. The assembly aims to provide education leader-participants the opportunity to strengthen their capabilities in achieving the goals of the K to 12 Basic Education Curriculum Program.
3. All Central Office management staff, namely: bureau, service directors and chiefs of bureaus and services, and field personnel, particularly the regional directors, schools division superintendents, assistant regional directors and assistant schools division superintendents, division chiefs of the regional and division offices, regional, division and district supervisors, school heads and Career Executive Service Written Examination (CESWE) passers are authorized to attend. The members of the Secretariat and working committees who shall provide support in the conduct of the assembly are also authorized to attend. Attendance shall be on **official business**.
4. A registration fee of Six Thousand Pesos (P6,000.00) shall be charged to each participant on a live-out basis. The fee shall cover the following to cover the cost of meals (lunch and snacks), rental of venue, honoraria of resource speakers, kits, including supplies and materials, and other expenses. Participants shall make their own arrangements for their travel expenses, board and lodging and other incidental expenses. On the other hand, DepEd participants shall charge the registration fee, board and lodging and other incidental expenses to the funds of their respective offices, subject to the usual accounting and auditing rules and regulations.
5. Payment of registration fee shall be accepted **until August 10, 2018 only** through the following bank details:

Bank Name : Landbank of the Philippines (DECS Extension Office)
Account Name : Association of DepEd Directors Inc.
Account Number : 3342-1014-52

6. The participants are advised to register online at <http://bit.ly/NAEducationLeaders> on or before **August 24, 2018**. To facilitate the issuance of official receipts, the Regional Coordinators shall consolidate the original copies of deposit slips of all regional participants and present to the Registration Committee on **September 25, 2018** at the venue.
7. The Indicative Program Matrix is enclosed.
8. For more information, contact **Dir. Jocelyn DR. Andaya**, President of the Association of DepEd Directors (ADD), Department of Education (DepEd) Central Office, Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City, and/ or the **ADD National Assembly Secretariat** at telefax no. (02) 636-5096 or email at add@deped.gov.ph.
9. Immediate dissemination of this Memorandum is desired.


LEONOR MAGTOLIS BRIONES
Secretary

Encl.:

As stated

Reference:

DepEd Memorandum No. 136, s. 2017

To be indicated in the Perpetual Index
under the following subjects:

ASSEMBLY
BASIC EDUCATION
CONFERENCE
OFFICIALS
SOCIETY OR ASSOCIATIONS

(Enclosure to DepEd Memorandum No. 116, s. 2018)

National Assembly of Education Leaders
 Theme: *Hold IT in Trust: LEADING in the Time of Industry 4.0*
 September 25-27, 2018
 Manila Marriott Hotel Grand Ballroom, Pasay City

Indicative Program Matrix

Time	Day 1	Day 2	Day 3
8:00-8:15	Registration of Participants	Preliminaries	Preliminaries
8:15-10:00		Plenary Session 2: <i>Leadership as Stewardship</i> Panel Discussion	Plenary Session 6: <i>Key Elements that Make for a Good Public Servant</i> Panel Discussion
10:00-10:15		HEALTH BREAK	
10:15-12:00		Plenary Session 3 <i>Leadership and Public Accountability</i> Panel Discussion	Closing Program
12:00-1:00		LUNCH BREAK	
1:00-2:00	Opening Program	Plenary Session 4: <i>Integrity as the Cornerstone of Leadership</i> Panel Discussion	HOME SWEET HOME
2:00-3:00	Keynote Address Leonor Magtolis Briones Secretary		
3:00-3:15	HEALTH BREAK		
3:15-5:00	Plenary Session 1: <i>Leadership in the Digital Age</i> Panel Discussion	Plenary Session 5: <i>Trust in Leadership: Why It Matters</i> Panel Discussion	