



Republic of the Philippines
Department of Education

16 JUL 2018

DepEd MEMORANDUM
No. **117** s. 2018

**FIRST NATIONAL CONVENTION OF THE DEPARTMENT
OF EDUCATION COOPERATIVES**

To: Undersecretaries
Assistant Secretaries
Regional Secretary, ARMM
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Division Chiefs
All Others Concerned

1. The Department of Education Cooperative (DepEdCoop), in coordination with the DepEd Employee Associations Coordinating Office (DEACO), will conduct the **First National Convention of DepEd Cooperatives** with the theme One DepEd Cooperative: Gearing Towards Unity and Synergy from September 26 to 28, 2018 at the Baguio Teachers Camp, Baguio City.
2. The convention aims to gather all DepEd cooperatives in the country to acquaint themselves with one another, and to strengthen the relation and coordination of DepEd management and the cooperatives in promoting the welfare of its teaching and nonteaching members. The objectives are to:
 - a. develop solidarity and commitment among DepEd cooperatives;
 - b. identify priority areas for the welfare and development of the cooperatives and its members based on the common needs such as:
 - i. Promotion of Frugality and Savings;
 - ii. Making a bigger cooperative through business and livelihood programs;
 - iii. Promotion of Health, Wellness and Beauty, and Life insurance; and
 - iv. Cooperative How To's.
 - c. establish synergy among DepEd cooperatives in order to attain greater success in serving the needs of its members.
3. Participants are teaching and nonteaching personnel who are officers and management staff of the different DepEd cooperatives from Luzon, Visayas, and Mindanao. Attendance to this activity is **on official time only**.
4. A registration fee of Five Thousand Pesos (P5,000) shall be charged each participant to cover expenses for the food and accommodation, convention kits, honoraria of resource persons and facilitators, and other incidental expenses charged to their respective cooperative funds.

5. Registration forms shall be accessed, filled-out, and submitted online at bit.ly/NCDepEdCoop2018. Payment of registration fee shall be deposited at Landbank Account Number 3342-1010-02, account name: DepEd Cooperative. Registration forms shall be submitted, together with the proof of payment of the registration fee (scanned copy of deposit slip), on or before **August 15, 2018** at email address: depedcoop@yahoo.com.

6. Arrival of the participants shall be on **September 26** (Day 0). First meal to be served is dinner on Day 0, and the last meal is breakfast on **September 29, 2018**.

7. Participants may promote/exhibit their cooperative's products and services through the exhibition booths installed within the vicinity of the Baguio Teachers Camp during the National Convention. For inquiries, interested exhibitors may contact the DepEdCoop office at telephone no. (02) 477-2141 or through email address: depedcoop@yahoo.com and official Facebook page: DepEd Cooperative.

8. Enclosed is the First National Convention of DepEd Cooperatives Quick Guide for reference.

9. For more information, contact:

- **Ms. Marivic B. Tolitol**
Chairperson, Board of Directors
Department of Education Cooperative (DepEdCoop)
Telephone No.: (02) 632-0260
Email Address: mtolitol@yahoo.com

- **Mr. Benito Etrata**
General Manager
DepEdCoop
Telephone No.: (02) 477-2141
Email Address: depedcoop@yahoo.com
Facebook Page: DepEd Cooperative

10. Immediate dissemination of this Memorandum is desired.


LEONOR MAGTOLIS BRIONES
Secretary

Encl.: As stated

Reference: N o n e

To be indicated in the Perpetual Index
under the following subjects:

COOPERATIVE EDUCATION
CONVENTION
EMPLOYEES
EXHIBIT
TEACHERS

1st NATIONAL CONVENTION OF DEPED COOPERATIVES

One DepEd Cooperative: Gearing Towards Unity and Synergy
September 26-28, 2018 • Teachers Camp, Baguio City

TARGET NO. OF PARTICIPANTS: 800 pax

COMPOSITION OF PARTICIPANTS:

- DepEd employees who are officers (e.g. member of the Board of Directors) and management staff of cooperatives in the central, regional, division, and school level.

PROGRAM OBJECTIVES:

This three-day National Convention aims to gather all DepEd cooperatives across the country to acquaint themselves with one another, and strengthen the relation and coordination of DepEd management and the DepEd cooperatives in promoting the welfare of its teaching and non-teaching members.

Specifically, the objectives of the National Convention are to:

- √ develop solidarity and common strong commitment among DepEd cooperatives;
- √ identify the common problems of DepEd cooperatives, provide solutions, share best practices, and determine future directions; and
- √ establish synergy among DepEd cooperatives in order to attain greater success in serving the needs of its members.

PRIORITY AREAS:

For this activity, priority areas for the welfare and development of the cooperatives and its members are identified based on the common needs such as:



Promotion of Frugality and Savings



Making a Bigger Cooperative Through Business and Livelihood Programs



Promotion of Health, Wellness & Beauty, and Life Insurance



Cooperative How To's

PROGRAM OF ACTIVITIES	
Day 0	September 26, 2018 (Wednesday)
	Arrival & Registration
	First Meal: Dinner
Day 1	September 27, 2018 (Thursday)
8:30-10:00 am	<ul style="list-style-type: none"> • Opening Program • Keynote Speaker: Sec. Leonor Magtolis Briones • Ribbon Cutting: Coop Fair
10:00-10:30 am	<ul style="list-style-type: none"> • Role of DepEd Employees Association Coordinating Office (DEACO)
10:30 am-12:00 nn	<ul style="list-style-type: none"> • TEAM COOP - Getting to Know Cooperatives - Team Building Activity
1:00-2:00 pm	<ul style="list-style-type: none"> • Promotion of Frugality and Savings
2:00-5:00 pm	<ul style="list-style-type: none"> • Making a Bigger Cooperative Through Business and Livelihood Programs - Canteen Management - Cooperative Store - Lending - Catering - Payment, Loading, and Ticketing Center
7:00 pm	<ul style="list-style-type: none"> • Fellowship Night ("Pirates" Theme)
Day 2	September 28, 2018 (Friday)
8:30 am-12:00 nn	<ul style="list-style-type: none"> • Promotion of Employees Welfare - Health Maintenance Services - Fitness and Wellness Program - Life Insurance - Memorial Plan
1:00-3:00 pm	<ul style="list-style-type: none"> • Cooperative How To's - CDA Registration - Training Requirements - Application of Tax Exemption - Membership to Automatic Payroll Deduction System (APDS)
3:30-5:00 pm	<ul style="list-style-type: none"> • Commitment • Launching of the ONE DEPED COOP Facebook Page • Closing Program
Day 3	September 29, 2018 (Saturday)
	Last Meal: Breakfast (Home Sweet Home)