



Republic of the Philippines  
**Department of Education**

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25 JUL 2018

DepEd MEMORANDUM  
No. **123** s. 2018

**2nd NATIONAL CONSULTATIVE CONFERENCE FOR PRESIDENTS  
OR PRINCIPALS OF PRIVATE MADARIS**

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Secretary, ARMM  
Regional Directors  
Schools Division Superintendents  
Private Madrasah School Heads  
All Others Concerned

1. The Department of Education (DepEd), through the Bureau of Learning Delivery-Student Inclusion Division (BLD-SID), will conduct the **2nd National Consultative Conference for Presidents or Principals of Participating Private Madaris** from July 23 to 27, 2018 (inclusive of travel time) at a venue to be announced later.
2. The activity aims to:
  - a. provide policy direction in the implementation of financial assistance to private madaris,
  - b. clarify or address issues and concerns on the implementation of financial assistance, and
  - c. appraise the necessary documents required for participating in the financial assistance program.
3. The participants are preferably the president or principal of the private *madaris* as indicated in Enclosure No. 1. Only one representative from each private *madaris* shall be allowed and accommodated to attend the said activity.
4. Travel expenses of participants going to and from the venue shall be charged to local funds, while travel expenses, board and lodging of the DepEd management team, resource speakers, and other participants identified by the DepEd Central Office (CO) shall be charged to the project funds, subject to the usual accounting and auditing rules and regulations.
5. The participants are advised to bring the necessary documents/requirements for appraisal, especially the original copies of receipts, signed payroll of teachers, and other requirements as listed in Items 19 and 20 of Enclosure No. 2.

6. The concerned regional office (RO), through the regional Arabic Language and Islamic Values Education (ALIVE) coordinator, is requested to inform and provide assistance to the private *madrasah* in the preparation of documents to be inspected and verified by the DepEd CO Team of Evaluators.
7. The participants are requested to submit their accomplished confirmation form (Enclosure No. 3) to the BLD-SID through telefax no. (02) 631-9993 or email address [bld.sid@deped.gov.ph](mailto:bld.sid@deped.gov.ph) **on or before July 6, 2018**.
8. For more information, contact **Mr. Angelito R. Cortez Jr.**, Supervising Education Program Specialist, Bureau of Learning Delivery-Student Inclusion Division (BLD-SID), Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City at telefax no. (02) 631-9993 or email at [bld.sid@deped.gov.ph](mailto:bld.sid@deped.gov.ph).
9. Immediate dissemination of this Memorandum is desired.

  
**LEONOR MAGTOLIS BRIONES**  
Secretary

Encls.:

As stated

Reference:

N o n e

To be indicated in the Perpetual Index  
under the following subjects:

CONFERENCE  
MADRASAH EDUCATION  
OFFICIALS  
PROGRAMS  
SCHOOLS

**ENCLOSURE 1**

**MADRASAH EDUCATION PROGRAM  
NATIONAL CONSULTATIVE CONFERENCE OF PRESIDENT/ PRINCIPALS OF  
PRIVATE MADARIS  
July 23-27, 2018 – Region XII**

**DEPEDCO Student Inclusion Division**

- 1) Dir. Marilette Almayda
- 2) Jose Tuguinayo, Jr., Chief EPS
- 3) Angelito Cortez, Jr., SvEPS
- 4) Mita Parocha, SvEPS
- 5) Armi Victor, SvEPS
- 6) Jenifer Capistrano, SEPS
- 7) Nhor Sawato, T1
- 8) Salvador Justo, DEMO
- 9) SID Personnel (to be identified later)
- 10) Technical Assistant
- 11) Technical Assistant

**DEPEDCO Accounting and Budget Representatives (3)**

**MEP REPRESENTATIVES (Evaluators from the Region/Division)**

- 1) Rolando Taha, EPS Division of Palawan
- 2) Alhadzmar Lantaka, SEPS, Division of Zamboanga City
- 3) Hatta Amil, EPS Division of Basilan
- 4) Lucman Manupac, EPS Regional Office IX
- 5) Aima Hasan, Principal, Dalapang Elementary School
- 6) Education Specialist (to be identified later)

**RESOURCE SPEAKERS (2)**

**LIST OF PRIVATE MADARIS (Renewal applications)**

**BASILAN, SULU, TAWI-TAWI**

**Lamitan, Basilan**

1. ISLAMIC CALL INSTITUTE OF LAMITAN [Mahad Dawah Al-Islamiyah]
2. MADRASATUZ ZEHRA SCHOOL OF RELIGIOUS & MODERN SCIENCE

**Sulu**

3. SAHAYA INTEGRATED ISLAMIC LEARNING CENTER
4. NANNAH ISLAMIC INSTITUTE, INC.

**Tawi-Tawi**

5. ILMOH FOUNDATION, INC.

**LANAO DEL SUR**

6. MA'HAD LANAO AL-ISLAMIE (Formerly MAAHAD MALABANG JUNOBI AL-ISLAMIE, INC.)
7. MA'HAD MADALUM AL-ISLAMIE INC.
8. MAAHAD AL-IRSHAD AL-ISLAMIE INC
9. MA'HAD AS-SAQAFAH AL-ISLAMIA, INC.
10. MA'HAD CAMALIG AL-ISLAMIE INC.
11. SHA'ARAWI INTEGRATED PILOT MADRASAH INC.
12. AS-SALIHEIN INTEGRATED SCHOOL FOUNDATION INC.
13. MA'HAD FALAH AL-KHAIRIE
14. MA'AHAD ADDINIE AL-ISLAMIE INTEGRATED SCHOOL
15. ASNORA ISLAMIC LEARNING CENTER, INC.

16. HAYAT INTEGRATED ACADEMY, INC.
17. MA'HAD BINIDAYAN AL-ARABIE AL-ISLAMIE IBN KHALDON INTEGRATED SCHOOL
18. MA-AHAD AL-KHAIRIAH AL-SHAMILAH AL-ISLAMIAH
19. GANASSI ARABIC ISLAMIC INSTITUTE INC.
20. MADRASAH NOROL JADED AL ISLAMIA PILOT MADRASAH
21. BINNOR PANGANDAMAN INTEGRATED MADRASAH

MARAWI CITY

22. DHAYFULLAH ISLAMIC INSTITUTE INC.
23. MASIRICAMPO ABANTAS EDUCATION CENTER, INC.
24. AMANODDIN MASCARA INTEGRATED LEARNING CENTER INC
25. KHADIJA PILOT MADRASAH
26. INTEGRATED SCHOOL FOR THE SCIENCES OF PEACE JALTEK FOUNDATION INC.
27. RANAO INSTITUTE FOR SCIENCE & TECHNOLOGY
28. IBN SIENA INTEGRATED SCHOOL FOUNDATION INC.

MAGUINDANAO

29. MADRASAH DATU MANGUDA TIMAN, INC.
30. IBN TAIMIYAH ACADEMY INC.
31. SHARIF AWLIYA ACADEMY (MAIN)
32. SHARIFF AGUAK IBN AIM ACADEMY
33. MADRASATUL IRSHADIL ISLAMIA-IBTIDAIYYAH INC.
34. MAHAD KUTAWATO AS SHARQI AL ISLAMIE (Eastern Kutawato Islamic Institute)
35. MAAHAD SAADAH AL ARABIE INTEGRATED SCHOOL
36. DATU IBRAHIM PAGLAS MEMORIAL COLLEGE, INC.
37. MOHAMMAD BIN AL DAHIRIE ISLAMIC ACADEMY
38. HADJI ALI BAGANIAN MEMORIAL SCHOOL, INC.
39. GANI L. ABPI COLLEGES, INC.
40. JUMEEYYATU DAR ALKHAIREI INC.
41. SHARIF AWLIYA ACADEMY (ANNEX)

OUTSIDE ARMM

NCR-Pasig City

42. ASIA ACADEMIC INTEGRATED SCHOOL FOUNDATION

IV-CALABARZON-Cavite

43. ISLAMIC STUDIES CALL AND GUIDANCE

IX-Zamboanga del Sur

44. SARANG BANGUN FOUNDATION INC.
45. ISLAMIC INSTITUTE OF THE PHILIPPINES
46. ASIA ACADEMIC SCHOOL
47. HMIJ FOUNDATION PHILIPPINE ISLAMIC COLLEGE

X-Iligan City

48. MONEERAH INTEGRATED SCHOOL

XI-Davao Oriental

49. LUPON ISLAMIC ELEMENTARY SCHOOL INC.
50. BANAYBANAY PILOT MADRASAH, INC.

XII-Cotabato City

51. NOORUL EILM ACADEMY INC.
52. DAR AL ULOOM WAL HIKMAH, INC.
53. IQRA ACADEMY OF MINDANAO INC.

54. SULTAN MUHAMMAD DIPATUAN KUDARAT ISLAMIC ACADEMY FOUNDATION, INC. [SULTAN KUDARAT ISLAMIC ACADEMY]
55. KUTAWATO INSTITUTE OF TECHNOLOGY FOUNDATION INC.
56. SCHOOL OF CHARACTER INC.
57. MADRASAH ABUBAKAR AL-ISLAMIA INC.
58. AL AZHARIE ACADEMY CENTER INC.
59. NAHDAH CENTRAL ACADEMY INC.

ADVISORY:

1. The dates stated herein are inclusive of travel time.
2. First meal to be served will be BREAKFAST, July 23, 2018 (Monday) and last meal to be served will be DINNER, July 27, 2018 (Friday).
3. The names of MEP representatives for the activity as indicated in Enclosure No. 1 are requested to prepare and process their respective travel authority to be signed by the Regional Directors and/or Schools Divisions Superintendents.
4. The private madrasah is requested to submit the name of its representative (pre-registration) to the email address: [bld.sid@deped.gov.ph](mailto:bld.sid@deped.gov.ph).

## **ENCLOSURE NO. 2**

### **2<sup>ND</sup> NATIONAL CONSULTATIVE CONFERENCE OF PRESIDENT/ PRINCIPALS OF PRIVATE MADARIS JULY 23-27, 2018 – REGION XII**

*Documentary evidences to be presented and submitted during the activity:*

1. Application for new/renewal of DepEd Financial Assistance for Private Madaris. The application must be recommended by the Regional Director/DepEd ARMM Secretary.
2. Madrasah Information Sheet.
3. Original/certified true copy/authenticated copy of Permit to Operate (PTO) (Government Permit/Government Recognition). The PTO must be updated (for SY 2018-2019).
4. Certified Copy of Deed of Donation or Certificate Title for Madrasah Site.
5. School ID No.
6. School Forms 1 and 6 signed by the principal/school head.
7. Certification signed by the academic head and the president of the private madaris stating that the old curriculum of madrasah shall be gradually phased-out.
8. Board Resolution adopting the K to 12 curriculum.
9. Official statement signed by the Academic Head or Registrar AND the President of the madrasah stating that the tuition fee collected is not less than P 5,000.00 per student/school year.
10. Schedule of tuition and other fees signed by the school registrar and approved by the school head.
11. Updated list of K-12 Teachers teaching secular subjects.
12. K-12 Teachers' Transcript of Records (TOR), LET Result and photocopy of updated Teacher's License, Service Record and Contract.
13. Updated list of Teachers teaching religious subjects (Islamic Studies and Arabic Language-ISAL).
14. ISAL Teachers' Transcript of Records (TOR) and photocopy of updated Service Record and Contract.
15. Matrix of Teachers' / Teachers' Program (K to 12 and ISAL subjects).
16. Number of Learners enrolled per Grade Level and per Section/s, certified by the registrar and school head. The LRN must be indicated.
17. Student Individual Record per Grade Level and per Section/s, certified by the registrar and school head.
18. Copy of the curriculum for K-12 and ISAL subjects.
19. Report on the utilization of financial assistance with supporting evidences such as original official receipt, payroll duly signed by teacher recipients (for renewal applications).
20. List and photographs of projects previously completed (for renewal applications).
21. LBP Bank Account for private madrasah qualified to receive the financial grant and copy of STI-1 issued by Land Bank.

**ENCLOSURE NO. 3**

**2<sup>ND</sup> NATIONAL CONSULTATIVE CONFERENCE OF PRESIDENT/ PRINCIPALS  
OF PRIVATE MADARIS  
JULY 23-27, 2018 – REGION XII**

**CONFIRMATION SHEET**

Name of Participant : \_\_\_\_\_  
Position : \_\_\_\_\_  
Name of School : \_\_\_\_\_  
Address : \_\_\_\_\_  
Region & Division : \_\_\_\_\_  
Mobile Number : \_\_\_\_\_  
Telefax: \_\_\_\_\_  
Email Address : \_\_\_\_\_

- I will attend  
 Regrets  
 Will send a representative

Name of Representative : \_\_\_\_\_  
Position : \_\_\_\_\_  
Mobile Number : \_\_\_\_\_  
Email Address : \_\_\_\_\_

Submitted and approved by:

\_\_\_\_\_

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Confirmation is needed for this activity. Priority shall be given to those who were previous recipient of the grant. The private madrasah is requested to submit the accomplished confirmation sheet (pre-registration) through Telefax (02) 631-9993 or email address: bld.sid@deped.gov.ph on or before July 6, 2018.