



Republic of the Philippines  
**Department of Education**



Office of the Secretary

NOV 03 2008

DepED MEMORANDUM  
No. **507**, s. 2008

**REPORT OF PENDING COMPLAINTS/CASES**

To: Regional Directors  
Schools Division/City Superintendents

1. This is to reiterate your compliance to the Memorandum issued by this Office on the submission of your monthly Status Report of Pending Administrative Cases whether originally filed/received by your respective offices or on appeal.

2. Please be reminded to use the prescribed uniform format re: Status Report of Pending Administrative Cases, copy enclosed for your reference. The format provides for the complete details that this Office needs in monitoring/keeping track of all administrative cases pending before your respective offices.

3. For your compliance.

  
**FRANKLIN C. SUNGA**  
Undersecretary

Encl.: As stated  
Reference: None  
Allotment: 1--(D.O. 50-97)  
To be indicated in the Perpetual Index  
under the following subjects:

OFFICIALS  
REPORTS

Sally: report of pending complaints/cases  
October 30, 2008

Enclosure to DepED Memorandum: No. 507, s. 2008

**STATUS REPORT OF PENDING ADMINISTRATIVE CASES**

As of \_\_\_\_\_

Complainant/s	Respondent/s, Position/s, Address/es	Nature of Charges	Date Filed	Action/s Taken	Status

Prepared by: \_\_\_\_\_

Approved by: \_\_\_\_\_