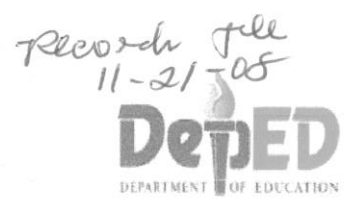




Republic of the Philippines
Department of Education



Office of the Secretary

NOV 17 2008

DepED MEMORANDUM
No. 534, s. 2008

**STRATEGIC PLANNING-WORKSHOP FOR THE CULTURE AND THE ARTS
PROGRAM/PROJECTS OF THE DEPARTMENT**

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Regional Directors
Schools Division/City Superintendents

1. A National Planning-Workshop with regard to the Department's culture and the arts program/projects will be held on December 9-12, 2008 at the Ecotech Center, Cebu City.

2. This workshop aims to:

- a. discuss present status and future plans in the implementation of culture and the arts program and projects of the Department;
- b. consolidate reports of the Regional Coordinators with regards to their respective regional culture and the arts activities (using attached format-Enclosure A);
- c. discuss various organizational matter, issues and concerns, including the role of the regional coordinators and other institutions involved in culture and the arts;
- d. consolidate an integrated culture and the arts program which covers both curriculum and extra curricular activities; and
- e. make preparations for the holding of the 2nd Sining Pambansa Festival

3. Participants to this planning-workshop are the following:

- 17 Regional Coordinators for Culture and the Arts
 - 1 Philippine High School for the Arts (PHSA)
 - 8 DepED Special Committee on Culture and the Arts
 - 7 Culture and the Arts Office Staff
 - 2 Finance Group
 - 2 Planning-workshop Staff
 - 1 Facilitator from Planning Service

4. Guests/Resource persons to this workshop are the following:

- 1 Representative from NCCA
- 1 Representative from NAMCYA
- 1 Representative from CCP
- 1 Workshop Consultant

5. Travel expenses of the CAO and management/workshop staff, guests and Special Committee on Culture and the Arts and other related/incidental expenses to be incurred to this planning-workshop, as indicated in the CY 2008 Annual Procurement Plan (PPMP), shall be charged to OSEC funds, while travel expenses of the representatives from the PHSA and the regions are chargeable against school, division and regional MOOE/local funds/PTCA funds, School Board funds, and other sources subject to the usual accounting and auditing rules and regulations.
6. CAO management/staff are allowed to travel one (1) day before the planning-workshop and return to their respective workplace a day after.
7. There is no registration fee and free board and lodging will be provided for the participants. First meal of the participants will be Dinner of December 8, 2008 and the last meal will be Lunch of December 12, 2008. (Enclosure B: Program of Activities)
8. Attendance of the participants shall be on **official business**.
9. Members of the DepED Culture and the Arts Office, Secretariat and Support Staff are authorized to travel one (1) day before the start and one (1) day after the end of the Workshop.
10. Participants are requested to confirm their participation on or before Monday, December 1, 2008 by sending the enclosed Pre-Registration Form, (Enclosure C) thru mail or fax, to the Office of Assistant Secretary for Special Projects at Telefax No. (02) 633-1940, Attention: Culture and the Arts Office.
11. For further details, please contact the DepED Culture and the Arts Office at telephone nos. 635-2456, 632-1361 local 2049 or thru Mr. Marcos S. Rodil at Cellphone No. 0920-2911589 or Ms. Cecilia R. Mendiola at Cellphone No. 0906-5573364 or Mr. Billy Vega at Cellphone No. 09192117806.
12. Immediate and wide dissemination of this Memorandum is desired.


JESLI A. LAPUS
Secretary

Encl.: As stated

Reference:

N o n e

Allotment: 1--(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

OFFICIALS
WORKSHOPS

(Enclosure A to DepED Memorandum No. 534, s. 2008)

CULTURE AND THE ARTS ACTIVITIES

School Year _____

(DO NOT FILL-UP THIS FORM, FORMAT ONLY)

REGION: _____ REGIONAL COORDINATOR FOR: _____ Culture and the Arts _____ SPA _____

| CULTURE AND THE ARTS PROG./PROJ./ACTIVITIES | BRIEF DESCRIPTION | VENUE: DIV/SCHOOL | INCLUSIVE DATES | SOURCE OF FUNDING | ISSUES/CONCERNS |
|--|-------------------|-------------------|--------------------|----------------------|-----------------|
| A Dance <i>Enumerate titles of culture and the arts projects/activities related to this discipline (Title of the Activity)</i> | | | | | |
| B Music <i>Enumerate titles of ... (Title of the Activity)</i> | | | | | |
| C Theater Arts, Visual Arts, Literatures <i>Enumerate titles of ... (Title of the Activity)</i> | | | | | |
| D (Other Disciplines) Film and Broadcast Arts, Allied Arts | | | | | |
| E Other Activities <i>(ex. Conducted festivals/ concerts, original works performed in local/regional and int'l conferences, contests and awards etc.)</i> | | | | | |

Note: Please prepare two (2) reports [School Years 2007-2008 and 2008-2009].

(Enclosure B to DepED Memorandum No. 534, s. 2008)

STRATEGIC PLANNING-WORKSHOP ON CULTURE AND THE ARTS

PROGRAM OF ACTIVITIES

| Day 0 Dec.8,2008 | Day 1 - Dec. 9, 2008 (Tuesday) | Day 2 - Dec. 10, 2008 (Wednesday) | Day 3 - Dec. 11, 2008 (Thursday) | Day 4 - Dec. 12, 2008 (Friday) |
|---|--|---|---|---|
| | BREAKFAST | BREAKFAST | BREAKFAST | BREAKFAST |
| | AM - 08:00 Opening Program 9:00-11:00 DepED SPA Program (BSE) Ms. Lilian Luna DepED SPA Program (BEE) Ms. Marion Murrillo 11:00-12:00 PHSA Program | 08:00 AM Presentation of Reports by each Region on Culture and the Arts Programs/Projects - Regions 1-12 (15 min./Region) | 8:00 AM Drafting an integrated National Culture and the Arts Program/Projects for Basic Education (both in the curriculum and outside the curriculum Division into groups to work on the different proposed culture and the arts activities | 8:00 AM Planning for the 2 nd Sining Pambansa Festival Presentation/Critiquing |
| | LUNCH | LUNCH | LUNCH | LUNCH |
| PM ARRIVAL, REGISTRATION and BILLETING | 01:00 PM Culture and the Arts Prog./Projects: NCCA NAMCYA CCP | 01:00 PM Continuation of Reports by each Region- Regions ARMM, CARAGA, CAR, NCR 02:00 PM Consolidation of Reports - Curriculum/ Extra Curricular 03:00 PM Organization Matters, Issues and Concerns Specific Functions of the Regional Coordinators SYNTHESIS Presentation of Findings | 01:00 PM Presentation and Critiquing | 01:00 PM Finalization of Outputs |
| | 04:00 PM Setting the tone Dir. Florina Castillo | 03:00 PM Organization Matters, Issues and Concerns Specific Functions of the Regional Coordinators | | Closing Ceremonies |
| | 05:00 PM Workshop Orientation/Objectives Mr. Marc Rodil (CAO) | SYNTHESIS Presentation of Findings | 04:00 PM Planning for the 2 nd Sining Pambansa Festival | |
| | DINNER | DINNER | DINNER | DINNER |
| | | | | HOME SWEET HOME |

**STRATEGIC PLANNING-WORKSHOP
ON CULTURE AND THE ARTS**

December 9-12, 2008

PRE-REGISTRATION FORM

(Please write legibly and complete all data required. All information shall form part of the directory for future use.)

Culture and the Arts Coordinator

SPA Coordinator

| | | |
|------------------|----------------------------------|-----------|
| REGION: | DIVISION: | |
| FULL NAME: | _____ (Last) (First) (Middle) | SEX _____ |
| DESIGNATION: | | |
| SCHOOL/OFFICE: | | |
| ADDRESS: | | |
| RELIGION: | | |
| CONTACT NUMBERS: | | |
| FAX NUMBER: | | |
| EMAIL ADDRESS: | | |

Date: _____

Signature of Participant

Endorsed by:

Signature over printed name