



JAN 15 2009

DepED MEMORANDUM
No. 9, s. 2009

**TRAINING-WORKSHOP FOR TEACHERS OF ADDITIONAL SECONDARY
SCHOOLS OFFERING SPECIAL EDUCATION PROGRAM**

To: Bureau Directors
Regional Directors
Schools Division/City Superintendents
Heads, Public Secondary Schools

1. A Training-Workshop for Teachers of Additional Secondary Schools Offering Special Education Program shall be conducted by the Bureau of Secondary Education (BSE), this Department on February 23-27, 2009 at Marikina Hotel, Marikina City.
2. The training workshop aims to train secondary school teachers on designing, planning and implementing lessons and school programs, and assessing learners with special needs.
3. The participants shall be the secondary school teachers who shall be handling special education classes.
4. Traveling expenses of the participants shall be charged against local funds. The board and lodging of participants, training staff and resource persons, honoraria of resource persons, and other incidental expenses pertaining to the training workshop shall be charged against BSE project funds, subject to the usual accounting and auditing rules and regulations. First meal will be dinner on February 22 and the last meal shall be lunch on February 27, 2009.
5. For confirmation of attendance and further information, please contact Ma. Elsie C. Esmer, BSE-CDD at tel. no. (02) 632-7586 on or before January 15, 2009.
6. Immediate and wide dissemination of this Memorandum is desired.


VILMA L. LABRADOR
Undersecretary

Reference: None
Allotment: 1—(D.O. 50-97)
To be indicated in the Perpetual Index
Under the following subjects:

SCHOOLS
TRAINING PROGRAMS

SPECIAL EDUCATION
WORKSHOPS

TEACHERS