Republic of the Philippines
Department of Education

DepED

MAY 07 2009

DepED MEMORANDUM
No.   216   , s. 2009

SMART SCHOOLS PROGRAM "CONTENT GENERATION AND WEB DEVELOPMENT TRAINING" FOR PUBLIC SECONDARY SCHOOL TEACHERS

To: Bureau Directors
       Regional Directors
       Schools Division/City Superintendents
       Heads, Public Secondary Schools

1.   The Department of Education (DepED), in collaboration with Smart Communications, Inc. through its implementing partner, the Philippine Business for Social Progress (PBSP), will conduct a nationwide **"Content Generation and Web Development Training"** for selected partner public secondary school teachers and students with details as follows:

Region	Dates	Venue
Luzon	May 11–15, 2009	Colegio San Juan De Letran, Intramuros, Manila
Visayas	May 18-22, 2009	University of San Jose Recoletos, Cebu City
Mindanao	May 25–29, 2009	University of Immaculate Conception, Davao City

The list of said participating schools and training design of the training are found in Enclosure Nos. 1 and 2, respectively.

2.   The training course will be conducted in two tracks: Track A on Content Generation and Development   and Track B on Web Development which will run simultaneously on Days 1 to 4.   On Day 5, participants from both tracks will collaborate and integrate their outputs to create a website for their respective schools featuring various aspects of community life.

3.   Specifically, the training aims to provide teachers and students the knowledge on local content and journalism which subsequently develop the skills on website design and publishing.

4.   The recommended participants from the SMART Schools Program (SSP) partners are as follows:

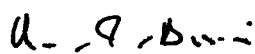| Track A: Content Generation	1 Teacher	Campus paper adviser OR any subject teacher (English, Social Science), with good computing and Internet skills
	1 Student	Incoming 3rd year student with good writing skills (e.g. member of campus paper) and with good computing and Internet skills
Track B: Web Development	1 Teacher	ICT Coordinator OR TLE Teacher OR Webmaster (a teacher assigned to maintain the school's website), with good computing and Internet skills
	1 Student	Incoming 3rd year student with high proficiency in Internet and web technologies

It is understood that local arrangements shall be made such that the classes of the said teacher-student participants shall not be disrupted.

5.   Contained in Enclosure Nos. 3 and 4 are the Registration Form to be accomplished by the School Principal and Student Waiver Form to be signed by Parent/Guardian, respectively.

6.   Attendance of participants shall be on official time. All expenses (travel, accommodation and meals) for training shall be borne by SMART, Inc. through PBSP, subject to the usual accounting and auditing rules and regulations.

7.   For inquiries, please contact **Stephanie Orlino**, Manager, Smart Schools Program, at tel. no.: (632) 5113724, email: smartschools@smart.com.ph or **AJ Javier-Catungal**, Project Officer, PBSP at tel. no. (632) 5277749, mobile no.: (0918) 4979001, or through e-mail: avjavier@pbsp.org.ph / avj.javier@gmail.com).

8.   Immediate dissemination of this Memorandum is desired.

RAMON C. BACANI
Undersecretary
Officer-in-Charge

Encls.: As stated
Reference: N o n e
Allotment: 1—(D.O. 50-97)
To be indicated in the Perpetual Index
     under the following subjects:

INFORMATION TECHNOLOGY   TEACHERS
SCHOOLS   TRAINING PROGRAMS

LIST OF PARTICIPATING SCHOOLS

LUZON

Bataan National Highschool
Bonuan Boquig National Highschool
Concepcion National Highschool
Don Eulogio De Guzman Memorial National Highschool
Florentino Torres National Highschool
Gallanosa National Highschool
Guinayangan National Highschool
La Union National Highschool
Las Pinas East National Highschool
Ligao National Highschool
Lucena City National Highschool-Cotta Annex
Maddela Comprehensive Highschool
Marinduque National Highschool
Paaralang Sekondarya ng Heneral Nakar
Philippine Christian Foundation Community School
Pilar Productivity Development Highschool
Puerto Galera National Highschool
Pres. Diosdado Macapagal Highschool
Rawis National Highschool
Romblon National Highschool
Signal Village National Highschool
Tagaytay City Science HS
Urdaneta City National Highschool

VISAYAS

Abellana National Highschool
Doong National Highschool
Lope De Vega National Highschool
Lusaran National Highschool
Minglanilla National Science Highschool
Paril National Highschool
San Juan National Highschool

MINDANAO

Basilan National Highschool
Cabantian National Highschool
Placer National Highschool
Dapitan City National Highschool
Davao City National Highschool
Digos City National Highschool
Jolo National Highschool
Monkayo National Highschool
Purisima National Highschool
Surigao del Norte National Highschool
Tagum City National Highschool
Tawi-tawi School of Arts and Trade

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REGISTRATION FORM

"Content Generation and Web Development Training"
University of San Jose Recoletos, Cebu City
4 May – 8 May 2009

Please accomplish the form completely. Please write legibly.

SCHOOL INFORMATION

Name of School _____

School Address _____

_____

Contact Number (s) _____ Fax No. _____

PARTICIPANTS INFORMATION

Web Technology Track

Teacher Participant #1

Name _____
(Last Name)   (First Name)   (Middle Name)

Designation _____Department_____

Mobile Phone _____Landline (_____)_____Email_____

Computer Literacy Level: Intermediate   ( )   Advanced   ( )

Student Participant #1

Name _____
(Last Name)   (First Name)   (Middle Name)

Year Level _____   Mobile Phone _____

Home Landline (_____)_____   Email_____

Computer Literacy Level: Intermediate   ( )   Advanced   ( )   *Note: Please attach Waiver A*

Web Content Track

Teacher Participant #2

Name _____
(Last Name)   (First Name)   (Middle Name)

Designation _____Department_____

Mobile Phone _____Landline (_____)_____Email_____

Computer Literacy Level: Intermediate   ( )   Advanced   ( )

Student Participant #2

Name _____
(Last Name)   (First Name)   (Middle Name)

Year Level _____   Mobile Phone _____

Home Landline (_____)_____   Email_____

Computer Literacy Level: Intermediate   ( )   Advanced   ( )   *Note: Please attach Waiver A*

Availing of Room Accommodations? (Please check)

☐ Yes
☐ No

If Yes, please specify details below:
Check-in date:

May 3 (beginning 2PM)		
May 4 (before 8AM)		

Check-out date:

May 8 (after training)		
May 9 (Before 12nn)		

By signing this registration, we commit ourselves to attend the whole duration of the training. In case we fail to comply and complete the 5-day training, we agree and understand that we will repay PBSP for the total or remaining equivalent training cost. Cancellation will only be accepted two (2) days prior to the actual training day.

Web Technology Track

_____	_____
Signature over printed name/date	Signature over printed name/date
Teacher Participant #1	Student Participant #1

Web Content Track

_____	_____
Signature over printed name/date	Signature over printed name/date
Teacher Participant #2	Student Participant #2

ENDORSED BY

In behalf of the school, I hereby endorse this registration for SSP Training Program and certify that the applicants are bona fide, full-time faculty of the school.

Principal _____
Signature above Printed Name

Contact No. _____ **Date signed** _____

For registered participants: Correspondence will be made through email and mobile numbers. Please make sure you write your correct and active email addresses. Please check your email regularly for updates.

Submit Accomplished Registration Forms on or before April 22, 2009 to:
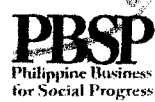
Ms. AJ Javier
PBSP-DPSA
Tel. 5277749
Fax (632) 5273743
Mobile 09184979001
Email: **avjavier@pbsp.org.ph** / **avj.javier@gmail.com**

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WAIVER A
(for minors or participants below 18 years old)

I, _____, herein represented by my (father/mother/guardian, etc.), _____, desire to participate in the SMART Training on **"Content Generation and Web Development Training"**, including the necessary travel to and from Cebu Cityfor such participation to be completed on May 4-8 at the University of San Jose Recoletos, Cebu City (the "EVENT"), and, in consideration of participation in the EVENT, I hereby acknowledge and agree as follows:

1. I fully and forever RELEASE, WAIVE AND DISCHARGE and COVENANT NOT TO SUE, Smart Communications, Inc. (SMART) (including, but not limited to, its officers, directors, trustees, employees , agents and representatives), from any and all demands, claims, actions, suits, damages, losses, liabilities, costs and expenses arising, directly or indirectly, in connection with my participation in the EVENT from any cause whatsoever (including, but not limited to, damage or loss of property, bodily injuries, medical treatment and death), whether or not foreseeable or contributed to by the negligent acts or omissions of others.

2. I shall INDEMNIFY AND HOLD HARMLESS SMART (including, but not limited to, its officers, directors, trustees, employees and representatives) for and from any and all demands, claims, actions, suits, damages, losses, liabilities, cost and expenses arising, directly or indirectly, as a result of my intentional or negligent acts or omissions from any cause whatsoever (including, but not limited to, damage and loss of property, bodily injury, medical treatment and death), whether or not foreseeable or contributed to by the negligent act of omissions of others.

3. This Waiver constitutes the entire agreement, and supersedes any prior or contemporaneous agreements, understandings or negotiations, with respect to the subject matter hereof. This Waiver (i) may not be amended or modified, by course of conduct or otherwise, and (ii) may not be assigned or transferred, in whole or in part, except in writing duly executed by me and SMART. This Waiver shall be governed by, and construed and enforced in accordance with the laws of the Republic of the Philippines, and shall be as broad and inclusive as permitted by such laws. In the event any provision of this Waiver shall be held unenforceable by a court of competent jurisdiction, such unenforceability shall not affect any other provision, and this Waiver shall be construed as if such provision, to the extent of such unenforceability, had not been incorporated herein.

4. I (i) have read and fully understand this Waiver, (ii) intend that this Waiver be legally binding upon and enforceable against me and my family members, estate, heirs and legal representatives, (iii) intend that this Waiver inure to the benefit of SMART, and (iv) confirm that I am fully competent, and entering into this Waiver voluntarily of my own judgment.

IN WITNESS WHEREOF, I have duly executed and delivered this Waiver as of _____, 2009.

Printed Name of Student: _____

Printed Name of Parent/Guardian: _____

Signature of Parent/Guardian: _____

Date: _____

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REGISTRATION FORM
"Content Generation and Web Development Training"
University Colegio San Juan de Letran, Intramuros, Manila
May 11-15, 2009

Please accomplish the form completely. Please write legibly.

SCHOOL INFORMATION

Name of School _____

School Address _____

_____

Contact Number (s) _____ Fax No. _____

PARTICIPANTS INFORMATION
Web Technology Track

Teacher Participant #1

Name _____
        (Last Name)   (First Name)   (Middle Name)

Designation _____ Department _____

Mobile Phone _____ Landline (____)_____ Email_____

Computer Literacy Level: Intermediate   ( )   Advanced   ( )

Student Participant #1

Name _____
        (Last Name)   (First Name)   (Middle
Name)

Year Level _____   Mobile Phone _____

Home Landline (____)_____   Email_____

Computer Literacy Level: Intermediate   ( )   Advanced   ( )   *Note: Please attach Waiver A*

Web Content Track

Teacher Participant #2

Name _____
        (Last Name)   (First Name)   (Middle Name)

Designation _____ Department _____

Mobile Phone _____ Landline (____)_____ Email_____

Computer Literacy Level: Intermediate   ( )   Advanced   ( )

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Availing of Room Accommodations? (Please check)

☐ Yes

☐ No

If Yes, please specify details below:
Check-in date:

May 3 (beginning 2PM)		
May 4 (before 8AM)		

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May 8 (after training)		
May 9 (Before 12nn)		

By signing this registration, we commit ourselves to attend the whole duration of the training. In case we fail to comply and complete the 5-day training, we agree and understand that we will repay PBSP for the total or remaining equivalent training cost. Cancellation will only be accepted two (2) days prior to the actual training day.

Web Technology Track

_____
Signature over printed name/date
Teacher Participant #1

_____
Signature over printed name/date
Student Participant #1

Web Content Track

_____
Signature over printed name/date
Teacher Participant #2

_____
Signature over printed name/date
Student Participant #2

ENDORSED BY

In behalf of the school, I hereby endorse this registration for SSP Training Program and certify that the applicants are bona fide, full-time faculty of the school.

Principal _____
                                     Signature above Printed Name

Contact No. _____   **Date signed** _____

For registered participants: Correspondence will be made through email and mobile numbers. Please make sure you write your correct and active email addresses. Please check your email regularly for updates.

Submit Accomplished Registration Forms on or before April 24, 2009 to:

Ms. AJ Javier-Catungal
PBSP

SMART

SMART
schools
P R O G R A M

PBSP
Philippine Business
for Social Progress

WAIVER A
(for minors or participants below 18 years old)

I, _____, herein represented by my (father/mother/guardian, etc.), _____, desire to participate in the SMART Training on **"Content Generation and Web Development Training"**, including the necessary travel to and from Metro Manila for such participation to be completed on May 11-15 at the Colegio San Juan De Letran, Intramuros, Manila (the "EVENT"), and, in consideration of participation in the EVENT, I hereby acknowledge and agree as follows:

1. I fully and forever RELEASE, WAIVE AND DISCHARGE and COVENANT NOT TO SUE, Smart Communications, Inc. (SMART) (including, but not limited to, its officers, directors, trustees, employees , agents and representatives), from any and all demands, claims, actions, suits, damages, losses, liabilities, costs and expenses arising, directly or indirectly, in connection with my participation in the EVENT from any cause whatsoever (including, but not limited to, damage or loss of property, bodily injuries, medical treatment and death), whether or not foreseeable or contributed to by the negligent acts or omissions of others.

2. I shall INDEMNIFY AND HOLD HARMLESS SMART (including, but not limited to, its officers, directors, trustees, employees and representatives) for and from any and all demands, claims, actions, suits, damages, losses, liabilities, cost and expenses arising, directly or indirectly, as a result of my intentional or negligent acts or omissions from any cause whatsoever (including, but not limited to, damage and loss of property, bodily injury, medical treatment and death), whether or not foreseeable or contributed to by the negligent act of omissions of others.

3. This Waiver constitutes the entire agreement, and supersedes any prior or contemporaneous agreements, understandings or negotiations, with respect to the subject matter hereof. This Waiver (i) may not be amended or modified, by course of conduct or otherwise, and (ii) may not be assigned or transferred, in whole or in part, except in writing duly executed by me and SMART. This Waiver shall be governed by, and construed and enforced in accordance with the laws of the Republic of the Philippines, and shall be as broad and inclusive as permitted by such laws. In the event any provision of this Waiver shall be held unenforceable by a court of competent jurisdiction, such unenforceability shall not affect any other provision, and this Waiver shall be construed as if such provision, to the extent of such unenforceability, had not been incorporated herein.

4. I (i) have read and fully understand this Waiver, (ii) intend that this Waiver be legally binding upon and enforceable against me and my family members, estate, heirs and legal representatives, (iii) intend that this Waiver inure to the benefit of SMART, and (iv) confirm that I am fully competent, and entering into this Waiver voluntarily of my own judgment.

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Printed Name of Student: _____

Printed Name of Parent/Guardian: _____

Signature of Parent/Guardian: _____

Date: _____