



SEP 08 2009

DepED MEMORANDUM
No. **381**, s. 2009

SEMINAR-WORKSHOP ON THE IMPLEMENTATION OF THE DEPED CITIZEN'S
CHARTER, FORMULATION OF STUDENT HANDBOOK AND REVISION
OF THE MANUAL OF REGULATIONS FOR PRIVATE SCHOOLS

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Directors of Services/Centers and Heads of Units
Regional Secretary, ARMM
Regional Directors
Schools Division/City Superintendents
Heads, Public and Private Elementary and Secondary Schools
All Others Concerned

1. Pursuant to Republic Act No. 9485 "The Anti-Red Tape Act of 2007" and Administrative Order No. 241 "Mandating the Speedy Implementation of Republic Act No. 9485" and for the Department of Education (DepED) to implement its Citizen's Charter and the urgent need to come out with a student handbook for public schools and with the revised Manual of Regulations for Private Schools, a seminar-workshop on said matters will be conducted on September 23-25, 2009 at the Marikina Hotel, Marikina City.
2. The seminar-workshop aims to jumpstart comprehensive discussions establishing feedback mechanisms toward the implementation of DepED's Citizen's Charter, the drafting of a Student Handbook for Public Schools and the Revision of the Manual of Regulations for Private Schools.
3. The participants to the said seminar-workshop will come from the Central Office, Regional Offices, Schools Divisions, Private Schools and representatives from the Association of DepED Regional Directors, Schools Division Superintendents, Public Schools District Supervisors, Secondary and Elementary School Principals and Private Schools. The Regional Director concerned shall select three (3) Schools Division Superintendents and four (4) Public School Heads (two from secondary and two from elementary coming from same divisions. Enclosed is the suggested list of participants.
4. The Regional Director shall also invite five (5) private school heads except for the National Capital Region (NCR) who may send up to fifty (50) participants. They will attend on a live-out basis. However, they will be provided with their meals.

5. Board and lodging of participants, honoraria of speakers and resource persons, hand-outs and other incidental expenses will be charged against OSEC funds. Traveling expenses of DepED participants will be charged to local funds subject to the usual accounting and auditing rules and regulations.

6. Participants are expected to arrive in the venue on the day before the start of the seminar-workshop. Dinner will be served. Participants from private schools are urged to arrive at the seminar-workshop punctually on the scheduled dates.

7. For confirmation and/or more information, please contact the Office of the Undersecretary for Legal Affairs thru tel. nos.: (02) 633-7205, (02) 633-7259 and (02) 636-8636.

8. Immediate and wide dissemination of this Memorandum is desired.



JESLI A. LAPUS
Secretary

Encl.:
As stated

Reference:
None

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

EMPLOYEES
LEGISLATION
SCHOOLS
SEMINAR
WORKSHOP

(Enclosure to DepED Memorandum No. 381, s 2009)

LIST OF PARTICIPANTS

Secretariat/ speakers/ resource persons	22
<u>Central Office</u>	
Director, Administrative Service	1
DepEd Legal Officers	2
Bureau of Elementary Education	1
Bureau of Secondary Education	1
Total	5
<u>Regional Office</u>	
Regional Director/Asst. Regional Director	1
Legal Officer	1
Administrative Officer	1
Supervisor In-Charge of Private Schools	1
Total 4 x 17	68
<u>Division Office</u>	
SDS/ASDS	1
Supervisor In-Charge of Private Schools	1
Administrative Officer/Legal Officer	1
School Heads	4
Total	
x 3/Region	
x 17 Regions	221
<u>Private School Owners/Heads</u>	
x 17 Regions	135
<u>Associations of Private Schools</u>	10
President or representative , PESPA	1
President or representative, PAES	1
President or representative, NAPSHI	1
President or representative, NASSPHIL	1
President or representative, PASS	1
President or representative, PSDSA	1
President or representative, Ass. Of DepEd Directors	1
TOTAL	465