

Republic of the Philippines

Department of Education DepEd Complex, Meralco Avenue, Pasig City



NOV 1 1 2010

DepED MEMORANDUM No. 481, s. 2010

KABAYAN TEN OUTSTANDING PUBLIC SCHOOL STUDENTS (TOPS) AWARDS

To: Regional Directors
Regional Secretary, ARMM
Schools Division/City Superintendents
Heads, Public Secondary Schools

1. The *Kabayan* Noli De Castro Foundation, Inc., in partnership with the Department of Education (DepEd), SM Foundation, Inc., and Rotary Club of Makati West (District 3830), is organizing the *Kabayan* Ten Outstanding Public School Students (TOPS) Awards for School Year 2010-2011 with the theme, "Edukasyon Tugon sa Hamon ng Kahirapan."

2. The Awards aim to:

- a. recognize poor but deserving public high school students who have shown exemplary performance in academic works and leadership:
- b. encourage the Filipino youth to excel and to lead the way towards genuine public service;
- c. give recognition to public secondary school students who, despite challenging circumstances, have achieved success in academic works or student-leadership through hardwork and perseverance, thereby serving as inspiration to others; and
- d. provide selected underprivileged public high school students full college scholarship grants.
- 3. The awards have two categories, namely; Academic Excellence Award and Exemplary Leadership Award. This is open to all presently enrolled fourth year public high school students nationwide. The Mechanics and Nomination Form are contained in Enclosure Nos. 1 and 2, respectively.
- 4. All regional and division education supervisors/coordinators handling the Student Government Program (SGP) and/or *Araling Panlipunan* (AP) shall serve as the coordinators for the awards in their respective areas. They shall be fully supported and assisted by their respective offices. The school principal shall designate the department head or the teacher handling the SGP and/or AP as the school coordinator.



- 5. All regional directors, schools division/city superintendents and school heads are encouraged to give generous support to this activity. Expenses in this regard shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
- 6. All division offices are required to submit a report-certification on the dissemination of this Memorandum and the actual conduct of the screening and selection in the division level on or before December 27, 2010 to the DepEd Center for Students and Co-Curricular Affairs (CSCA), Ground Floor, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City.
- 7. For queries, please contact Atty. Jesse H. T. Andres, *Kabayan* Noli De Castro Foundation, Inc. through e-mail address: kabayan.foundation@yahoo.com; SM Foundation, Inc. at telephone nos. (02) 552-7013 or (02) 831-1000 loc. 1494-1498 or e-mail at scholarship@smfoundation.org; and Executive Director Joey G. Pelaez, DepEd-CSCA at telephone nos. (02) 631-8495 or (02) 636-3603 or e-mail at joeypelaez@ymail.com.
- 8. Immediate and widest dissemination of this Memorandum is desired.

YOLANDA S. QUIJANO
Undersecretary

Undersecretary Officer-in-Charge

Encls.:

As stated

Reference:

DepED Memorandum: No. 359, s. 2009

To be indicated in the <u>Perpetual Index</u> under the following subjects:

PRIZES or AWARDS SECONDARY EDUCATION STUDENTS

R-MCR/<u>DM-KABAYAN Awards</u> 10-22-2010/11-11-10

KABAYAN TEN OUTSTANDING PUBLIC SCHOOL STUDENTS AWARDS (TOPS) Managed by SM Foundation, Inc.

AWARDS MECHANICS

I. RATIONALE

In 2006, Vice President Noli De Castro in cooperation with the Department of Education initiated "The Vice President Noli De Castro Academic Excellence and Exemplary Leadership Awards – Ten Outstanding Public School Students" or TOPS to recognize poor but deserving public high school students who have shown exemplary performance in academics and leadership despite experiencing hardship and other challenging circumstances in life. The awards program recognizes the outstanding achievements of the Filipino youth and their unwavering spirit which serve as inspiration to others.

For this year, the Kabayan Noli De Castro Foundation, Inc. in partnership with SM Foundation, Inc. will provide assistance to underprivileged public high school students through full college scholarship grants.

II. CATEGORIES

The Awards will recognize outstanding performance in the following categories:

A. Kabayan Academic Excellence Award

The Kabayan Academic Excellence Award shall be given to the student who has shown exemplary performance in academics, and has brought honor and prestige to the school through various academic-related competitions and contests recognizing his/her academic excellence.

There shall be four (4) winners in this category; one each from Luzon, Visayas, Mindanao and the National Capital Region.

B. Kabayan Exemplary Leadership Award

The Kabayan Exemplary Leadership Award shall be given to the student who has shown active involvement in school organizations as an officer, particularly in the Supreme Student Government and other DepED-recognized clubs or organizations. The student must have implemented programs and projects and delivered services that benefit fellow students, the school and the community.

There shall be four (4) winners in this category; one each from Luzon, Visayas, Mindanao and the National Capital Region.

There will also be two (2) winners for the Kabayan Special Achievement Award which shall be judged solely by the National Level Search Committee from among the forty (40) finalists and given to the students who have shown academic excellence or exemplary leadership despite experiencing extreme hardship and other challenging circumstances in life.

In both categories, the student must show by his/her own experience the values of hardwork, determination, honesty, integrity and dedication to public service and how these values contributed in achieving academic excellence and exemplary leadership.

III. QUALIFICATIONS, REQUIREMENTS, SCREENING AND SELECTION PROCESS

A. Qualifications

The nominees must meet the following qualifications:

1. General Qualifications

- a. Must be a graduating high school student currently enrolled in any public secondary school;
- b. Must not be more than twenty five (25) years of age;
- c. Must be a Filipino citizen with at least one (1) year residency in the district or area being represented;
- d. Must be of good moral character and not have been subjected to school disciplinary action;
- e. Must not have been charged of any crime involving moral turpitude;
- f. Must not have parents with a combined annual income of more than One Hundred Fifty Thousand Pesos (PhP150,000.00); and,
- g. Must not be related up to the fourth (4th) civil degree of consanguinity or affinity to any officer of the Kabayan Foundation, Inc. or SM Foundation, Inc. and partner organizations.

2. Specific Qualifications

Kabayan Academic Excellence Award

- a. Consistent honor student from First Year to Fourth Year:
- b. Must not have grades lower than 80% in any subject;
- c. Must have a general weighted average of not lower than 88% considering all major subjects; and
- d. Must be active in extra-curricular and co-curricular activities.

Kabayan Exemplary Leadership Award

- Must be an officer of a club or organization duly recognized by the school or the Department of Education or other socio-civic organizations;
- b. Must have implemented significant programs and projects that benefited his/her fellow students, the school and the community; and.
- c. Must have no failing grades and with an average of at least 88% considering all major subjects.

B. Requirements

The nominees must submit the following requirements:

- 1. Duly accomplished and signed Nomination Form
- 2. Recent 2x2 colored photo;
- 3. Latest Income Tax Return and Affidavit of Parents or Guardian attesting to their annual income;
- 4. Certification of Good Moral Standing from the School Principal;
- 5. Certification of Enrolment from the School Principal;
- 6. Certified True Copy of Form 137/Transcript of Grades from First Year to Fourth Year (up to the second grading period only);
- 7. Nomination Letter from the Section Adviser for the School Level Search; from the School Principal for the Division Level Search; from the Schools Division Superintendent for the National Level Search; and,
- 8. Photocopy of pertinent certificates and awards received, including pictures if available.

C. Screening and Selection Process

The screening and selection process shall follow the following steps:

1. School Level Search

- a. All public secondary schools shall have the free hand to organize their respective School Level Search Committee to determine their nominee for each of the categories for the Division Level Search.
- b. The School Level Search Committee shall be composed of not more than five (5) members as follows:

Chair

School Principal/Head

Vice Chair

Dep't Head/Teacher, Araling Panlipunan

Members

Dep't Head/Teacher, Values

Dep't Head/Teacher, Any Subject

President/Officer, PTA

c. The School Level Search Committee shall certify as to the organization of a School Level Search Committee and as to the selection of the nominee for each of the categories. Such certification shall be contained in the nomination form itself.

- d. The winner in each category shall represent the school in the Division Level Search.
- The nomination form, the requirements submitted and all e. documents which formed part of the selection process in the School Level Search shall all be forwarded to the DepED the Division Office addressed to Schools Division Superintendent c/o the Araling Panlipunan Supervisor/Coordinator or the Student Government Program Division Coordinator.

2. Division Level Search

a. Each Division shall organize its own Division Level Search Committee to determine their own nominee for each of the categories in the National Level Search composed of not more than five (5) members as follows:

Chair

Schools Division Superintendent

Vice Chair Members Assistant Schools Division Superintendent Araling Panlipunan Supervisor/Coordinator

Values Supervisor/Coordinator

Education Supervisor of Any Subject Area

- b. The Division Level Search Committee shall certify as to the organization of a Division Level Search Committee and as to the selection of the nominee for each of the categories. Such certification shall be contained in the nomination form itself.
- c. To give equal opportunity for and achieve representation of all the cities and provinces of the country, the winner in each category shall represent the Division in the National Level Search.
- d. The nomination form, the requirements submitted and all documents which formed part of the selection process in the Division Level Search shall all be forwarded to Atty. Jesse H. T. Andres c/o Executive Director Joey G. Pelaez, Department of Education-Center for Students and Co-Curricular Affairs, G/F Mabini Building, DepED Complex, Meralco Avenue, Pasig City.

National Level Search

a. The National Level Search Committee shall be chaired by Atty. Jesse H. T. Andres, representing the Kabayan Noli De Castro Foundation, Inc. This committee shall include representatives from the Department of Education, SM Foundation, Inc., Rotary Club of Makati West (District 3830) and the Kabayan Noli De Castro Foundation, Inc.

b. Out of the nominations from the DepED Division Offices, the National Level Selection Committee shall select at least forty (40) finalists distributed as follows:

Area	Academic	Leadership
Luzon Area	5	5
Visayas Area	5	5
Mindanao Area	5	5
NCR Area	5	5

- c. The forty (40) finalists shall be officially notified by the Kabayan Noli De Castro Foundation, Inc. and invited to a workshop per area where they shall be subjected to a panel interview by the National Level Search Committee and an essay-writing session as part of the final screening and selection process.
- d. From the forty (40) finalists, the National Level Search Committee shall select a total of ten (10) winners in accordance with Item II.

IV. CRITERIA FOR JUDGING

The selection of the winners shall be based on the following criteria for judging:

A. Kabayan Academic Excellence Award

1.	Academic Performance (First to Third Year up to the Second Grading Period of the Fourth Year)	-	30%
2.	Awards/Citations Received for Academic Achievements	-	20%
3.	Intellectual and Communication Skills	-	20%
4.	Involvement in Extra-Curricular		
	and Co-Curricular Activities	-	10%
5.	Special circumstances of poor but Deserving student which render his/her achievement more challenging (i.e. the student should embody the values of Hardwork, Determination, Honesty, Integrity, and Dedication to Public Service)	-	20%

100%

B. Kabayan Exemplary Leadership Award

1.	Leadership Performance	-	30%
2.	Involvement in Extra-Curricular		
	and Co-Curricular Activities	-	20%

3. Personal Qualities, Character and Communication Skills 20% Academic Performance 10% 4. 5. Special circumstances of poor 20% but deserving student which render his/her achievement more challenging (i.e. the student should embody the values of Hardwork, Determination, Honesty, Integrity, and Dedication to Public Service)

100%

V. TIMETABLE

2010

December 3

- Deadline of Submission of Nomination Form in the School Level

December 6 - 7

- School Level Search

December 10

- Deadline of Submission of supporting documents for winners in the School Level Search to the Schools Division Superintendent

December 13 - 14

December 17 - 27

- Deadline of Submission of supporting documents for winners

in the Division Level Search to National Level Search Committee through the **DepED Center** for Students and Co-Curricular Affairs

Final Judging, Interview and Essay-Writing

2011

January 20-February 5

Per Area

January 20, 21 and 22

DepED – Regional Education Learning Center (RELC), Quirino Ave., Davao City for Mindanao Finalists

January 27, 28 and 29

Ecotech Center, Sudlon, Lahug, Cebu City for Visayas Finalists

February 3, 4 and 5

SM Foundation, Inc., SM Corporate Offices, Bldg. B, J.W. Diokno Blvd., Mall of Asia Complex Pasay City for Luzon and NCR Finalists

Notification of Awardees

February 14 - Notification of Awardees
March 11 - Awarding Ceremony
March 12 - Post-Awarding Activities

VI. PRIZES

All the awardees shall receive the Kabayan Medal and Certificate, a cash award and full tuition fee, including miscellaneous fees, and monthly allowance for the entire duration of the college course.

VII. DISCLAIMER

- A. The Kabayan Noli de Castro Foundation, Inc. and the SM Foundation, Inc. reserve the right to use the awardees' names, addresses, nomination forms, photographs and illustrations in published material and advertising connected with the awards at no cost beyond the award given.
- B. By affixing one's signature on the official nomination form, the nominees authorize the Kabayan Noli de Castro Foundation, Inc., SM Foundation, Inc., Rotary Club of Makati West and Department of Education to copy, reproduce or publish their nomination form and related materials, and any information obtained in the process of screening and evaluation for whatever legal purpose it may serve.
- C. Submitted material shall not be returned to the nominees.
- D. The organizers shall not be held liable for any inaccuracy, error or omission contained in any copy, reproduction or publication.
- E. The organizers' proceedings and deliberations during the screening and selection are confidential and shall not be disclosed.
- F. The organizers' decision is final and not subject to appeal or reconsideration.



KABAYAN TEN OUTSTANDING PUBLIC SCHOOL STUDENTS AWARDS (TOPS) Managed by SM Foundation, Inc.



NOMINATION FORM

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(Continue on separat	e sheets if necessary)	<u>I</u>
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V. NON-ACADEMIC HONORS/ AWARDS RECEI	IVED AT SECONDARY LEVEL (Start	from most recent)
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VI.	EXTRA-C	CURRICULAR AND CO-CURR	ICULAR ACTIVITIES (Start from most recent)
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VIII. TA	AINING	PROGRAMS ATTENDED (Start from m	ost recent)	
INCLUSI	VE DATES Id/yyyy) To	TITLE OF SEMINAR/ CONFERENCE/ WORKSHOP/ SHORT COURSES		CONDUCTED/ SPONSORED BY:
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(Continue on separate sheets if necessary)

) SPECIAL SI	KILLS / TALENTS
) FOR ACADI	EMIC EXCELLENCE AWARD NOMINEES ONLY
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) YES) NO	
s your average	in all major subjects including MAKABAYAN not lower than 85%?
) YES) NO	
C) FOR EXEMP	LARY LEADERSHIP AWARD NOMINEES ONLY
Do you have ar	ny failing grades?
) YES) NO	
s your average	in all major subjects including MAKABAYAN not lower than 80%?
) YES) NO	
O.) HAVE YOU	BEEN GRANTED A SCHOLARSHIP BY ANY ENTITY?
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List of Partner Schools: LUZON MCR Lipa Adamson University Batangas State University, Lipa Asia Pacific College DeLa Salle Lipa Centro Escolar University Lipa City Colleges 3. 4 Far Eastern University First Asia Institute of Technology and Humanities FEU - East Asia College Jose Rizal University National University Manuel Enverga University Foundation B. Pamantasan ng Lungsod ng Marikina Southern Luzon State University Pamantasan ng Lungsod ng Maynila 9. 10. Philippine Normal University **Naga** 11. Philippine School of Business Administration Ateneo de Naga Naga College Foundation University of Nueva Caceres Naga 12. Quezon City Polytechnic University 13. University of the East-Caloocan 14. University of the East-Manila Universidad de Sta. Isabel Naga 15. University of the Philippines-Diliman and Manila VICAYAS Baquio St. Louis University 1. Cebu University of the Philippines, Bagulo Cebu Institute of Technology 3. University of the Cordilleras Cebu Normal University University of Cebu (Main, Banilad, Lapu-Lapu and Mandaue) Pangasinan 1. Lyceum Northern Luzon University of San Carlos UP Visayas (Cebu College- Lahug) 2. Lyceum Northwestern 6. University of San Jose Recoletos 3. Pangasinan State University Iloito 1. Central Philippine University Wisavas (Ul Tariac 1. Tariac State University University of the Visayas (UP Vis) University of San Agustin 3. Pampanga 1. Angeles University Foundation Western Institute of Technology West Visayas State University Holy Angel University University of Assumption Bacolod Colegio San Agustin Technological University of the Philippines Visayas Bulacan **Baliuag University** 3. University of Negros Occidental - Recoletos **Bulacan State University** 4. University of St. La Salle 3. Meycauayan College MINDANAO Calamba/ Sta. Rosa 1. University of Perpetual Help, Binan 2. University of Perpetual Help, Calamba Ateneo de Davao University St. Michael's College of Laguna Philippine Women's College, Davao 4. La Consolacion College, Binan University of Mindanao 5. Laguna College of Business & Arts, Calamba University of the Philippines, Mindanao 6. University of the Philippines, Los Baños University of South Eastern Philippines University of Immaculate Concepcion **Cavite**1. Cavite State University Cagayan de Oro 1. Cagayan Capitol College 2. Liceo de Cagayan De La Salle Dasmariñas National College of Science and Technology San Sebastian College, Recoletos - Cavite Xavier University University of the Phil, Los-Baños Rogationist College Batangas Batangas State University (Main, Nasugbu) 2. University of Batangas G.) HAVE YOU BEEN SUBJECTED TO ANY SCHOOL DISCIPLINARY ACTION? IF YES, GIVE DETAILS __ () YES () NO H.) HAVE YOU BEEN TRIED/ CONVICTED OF ANY VIOLATION OF ANY LAW/ DECREE/ ORDINANCE/ REGULATION BY ANY COURT/ TRIBUNAL?

J.) HOW MANY STUDENTS ARE THERE FROM THE GRADUATING BATCH?

() YES

()NO

IF YES, GIVE DETAILS __

L) ARE YOU VYING FOR VALEDICTORIAN?

IX. ESSAY ON ACADEMIC OR LEADERSHIP PERFORMANCE

A.) FOR ACADEMIC EXCELLENCE AWARD NOMINEES ONLY

Please explain the highlights of your academic achievements as well as your significant participation in cocurricular activities.

B.) FOR EXEMPLARY LEADERSHIP AWARD NOMINEES ONLY

Please explain the highlights of your achievements as an exemplary student leader and your significant involvement in extra-curricular activities.

(Use separate sheet)

X. ESSAY ON THE STUDENT'S SPECIAL CIRCUMSTANCES

Please explain your personal circumstances and how you deal with obstacles and challenges in a manner that your success and achievements can serve as an inspiration to others.

Please cite instances which show that you embody the values of honesty, integrity, determination, dedication to public service and hard-work.

(Use separate sheet)

ATTESTATION AND AUTHORIZATION

I attest to the truth of all the foregoing facts and the authenticity of the documents attached to this form. I authorize the organizers to copy, reproduce or publish my nomination form and all related materials submitted, including any and all information obtained in the process of screening and evaluation for whatever legal purposes it may serve without need for any compensation. I understand that if any of the above given information are proven to be false, I will automatically be disqualified from this contest.

Signature over Printed Name of Student	Date Signed	Colored ID picture take within the last 6 montl 2 x 2
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*The National Level Search Committee retains the right to decide on the Scholarship grantees

Name of Nominee	
LETTER OF NOMINATION	ON
I hereby nominate the above-mentioned students awards for the tracked sheet.	dent for the Kabayan Ten ne reasons stated in the
Section Adviser	Date
LETTER OF NOMINATION AND CER	RTIFICATION
I hereby nominate the above-mentioned stud	dent for the Kabayan Ten
outstanding Public School Students Awards for t attached sheet.	he reasons stated in the
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