

Republika ng Pilipinas  
(Republic of the Philippines)  
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS  
(DEPARTMENT OF EDUCATION, CULTURE AND SPORTS)  
UL Complex, Pasig, Metro Manila

August 7, 1992

DECR O R D E R  
No. 84, s. 1992 ✓

OPERATIONALIZING THE NATIONAL SCIENCE TEACHING  
INSTRUMENTATION CENTER (NSTIC)

To: Bureau Directors  
Regional Directors  
Schools Superintendents  
Presidents, State Colleges and Universities  
Vocational School Superintendents/Administrators

1. Under the project agreement of the Philippine German Science Teaching Improvement Project focusing on "Improving Science Teaching at Secondary Schools", a national science equipment fabrication and training center is established in Sudion, Lahug, Cebu City. This center is to be known as the National Science Teaching Instrumentation Center (NSTIC). It shall be responsible for:

- a. developing prototypes of science teaching equipment, including technically-oriented user's manual and pedagogically-oriented laboratory manual for mass production in the country using mainly locally available materials;
- b. developing and setting standards for science teaching equipment in the country;
- c. undertaking quality control of science teaching equipment being provided to schools;
- d. developing and implementing a system of repair and maintenance of science teaching equipment;
- e. training of teachers in the effective use of science equipment; and
- f. assisting the private sector in developing its capability to mass produce the science equipment prototypes.

2. The Center shall be administered as a Unit under the Office of the Secretary, Department of Education, Culture and Sports. An Advisory Board shall provide policy guidance and program direction to the Center.

3. The inclosures provide additional information about the operation of the Center.

4. For the information and guidance of all concerned.

(SGD.) ARMAND V. FABELLA  
Secretary

Incls.:  
As stated

Reference:  
DECS Order: No. 71, s. 1992

Allotment: 1-2-3--(M.O. 1-87)

To be indicated in the Perpetual Index  
under the following subjects:

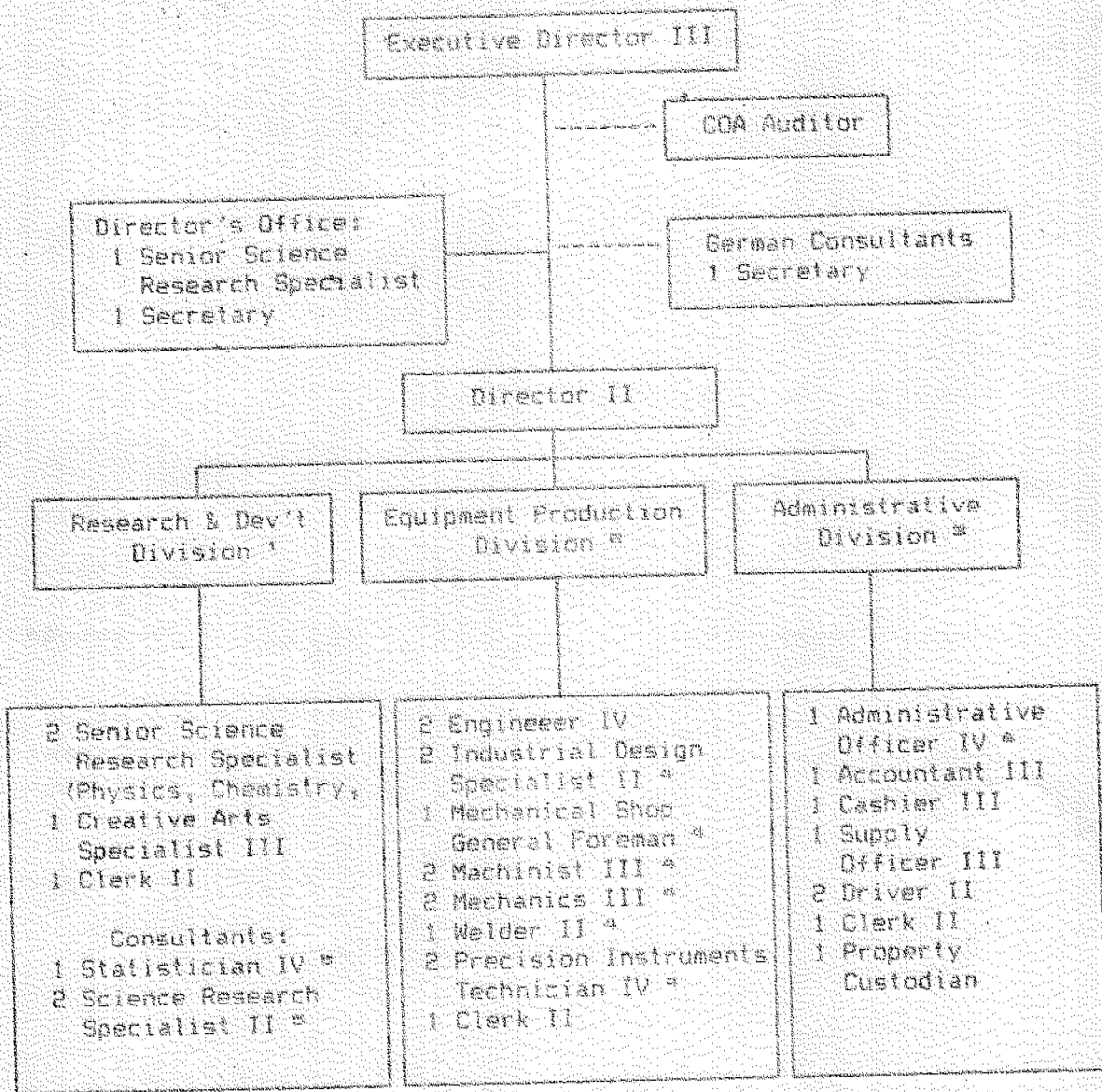
CENTERS  
Course of Study, SECONDARY  
EQUIPMENT  
SCIENCE EDUCATION  
TEACHERS

(Inclosure No. 1 to DECS Order No. 84, s. 1992)

### MANAGEMENT AND OPERATION OF NSTIC

1. The NSTIC shall be headed by an Executive Director who shall direct and supervise its operation. He shall be assisted by a Technical Director and a technical and administrative support staff.
2. The Center shall be composed of three divisions as shown in the attached Organizational Chart (Inclosure No. 2): Research and Development, Equipment Production, and Administrative Division. Each division shall have its own staff as indicated in the chart.
3. The Research and Development Division shall be headed by the Executive Director while the Equipment Production, by the Technical Director in concurrent capacities. The Administrative Division shall be headed by an Administrative Officer.
4. All the Center's staff including the Technical Director shall be appointed by the Executive Director.
5. The Advisory Board shall be composed of the following:
  - a. Chairman, Secretary of Education, Culture and Sports;
  - b. Vice-Chairman, Executive Director of the Center;
  - c. Member, Executive Director, EDPITAF;
  - d. Member, Regional Director, DECS Region VII;
  - e. Member, Director, Bureau of Secondary Education;
  - f. Member, Director, Science Education Institute of the Department of Science and Technology;
  - g. Member, President, Cebu Chamber of Commerce; and
  - h. Member, President, Don Bosco Technical Institute, Cebu City.

NATIONAL SCIENCE TEACHING INSTRUMENTATION CENTER  
Organizational Chart



- 1 The Executive Director III heads this Division concurrently.
- 2 The Director II heads this Division concurrently.
- 3 Headed by the Administrative Officer IV.
- 4 Contractual appointment.
- \* On consultancy contract.
- \* The Administrative Officer shall also be the Budget Officer.

Note: Security & Janitorial services will be through agencies.