

Republic of the Philippines  
**DEPARTMENT OF EDUCATION, CULTURE AND SPORTS**  
Meralco Drive, Pasig, Metro Manila

September 22, 1993

DECS Order No. 80, s. 1993

**REVISED GRADING POLICIES AND PROCEDURES FOR  
ELEMENTARY AND SECONDARY PUBLIC SCHOOLS**

To: Bureau Directors, Regional Directors, Division Superintendents  
All Others Concerned


1. **Statement of General Policy.** It shall be the policy of the Department that the policies and procedures governing elementary and secondary public education should be as similar as possible, if not identical. It shall also be the policy to have a grading system which will place greater emphasis on student performance (a) during the final examinations in each of the four quarterly grading periods during the school year, (b) for the last of the four quarterly grading periods, and (c) on competitive written performance in class examinations, tests, and quizzes, over other forms of measurement. In furtherance of these policies, the following revisions in grading policies will go into effect for public elementary and secondary schools.

(a) **Weight of quarterly examinations.** The weight of the final examination for each of the four quarterly grading periods shall be forty (40) per cent. The remaining sixty (60) per cent will be used for other measures of achievement, such as class quizzes, recitation, homework, and the like, provided they are all related to determining the academic performance of the student. Non-academic elements, such as behavior and absences, should no longer be inputted for subject grading purposes. Previously, the weight for the periodic examination had been set at only twenty-five (25) per cent of the rating for the quarterly grading period.

(b) **Weight of grading period ratings.** The grade for each of the first three quarterly grading periods shall have equal weight. However, the weight of the fourth grading period rating shall be double that of any of the other three previous ratings. Thus, each of the first three grading period ratings will have a weight of twenty (20) per cent, while the rating for the fourth grading period will have a double weight of forty (40) per cent. Previously, elementary schools had used an average weighting system, while secondary schools had followed a cumulative weighting system, with seventy per cent for the current grading period and thirty per cent for all the preceding grading periods.

(c) **Lowest possible grade.** The lowest grade that can be given to a student after transmutation of performance shall be sixty (60) per cent. Previously, the lowest grade that could be given in the report card was sixty five (65) per cent.

2. **Effectivity.** This Order shall take effect during the school year 1994-95. This revised grading system shall also be adopted by those private schools who do not have their own explicit grading policies. All inconsistent prior DECS issuances are hereby revoked or amended as appropriate.

  
ARMAND V. FABELLA  
Secretary

References: MECS Order: No. 46, s. 1983 and DECS Orders  
Nos. 52 and 94, s. 1989

Allotment: 1-2--(M.O. 1-87)

To be indicated in the Perpetual Index  
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