



Republic of the Philippines
Department of Education



Tanggapan ng Kalihim

Office of the Secretary

DepED ORDER
No. 54 s. 2008

JUL 07 2008

**REITERATING THE POLICY ON DOUBLE SHIFTING OF CLASSES
AND REQUIRING STRICT COMPLIANCE THERETO**

To: Undersecretaries
Assistant Secretaries
Bureau/Center/Service Directors
Regional Directors
Schools Division/City Superintendents
Head, Public Elementary and Secondary Schools
All Others Concerned

1. As early as December 2004, the policy on double shifting of classes was promulgated as a means of addressing the classroom shortage and reducing class sizes. Attached is a copy of DepEd Order No. 62, s. 2004.
2. It has been observed however that, up to this time, only a very small percentage of schools are complying with this policy. As a consequence many schools request for the construction of additional schoolbuildings since classroom shortages are computed on the basis of a single shift use of classrooms
3. In view thereof, all field offices and schools are hereby reminded to strictly comply with the double shift policy, to the extent practicable, and with the provisions of the aforesaid DepEd Order.
4. Henceforth all requests for additional classrooms should be supported by a certification that the school is already operating on a double shift basis. If double shift is not feasible, this should be properly explained. Moreover, the computation of classroom shortages at the national, regional, division and school levels should be based on the double shift policy.
5. In calamity affected areas where schoolbuildings have been damaged, double shifting of classes should be resorted to as a means of resuming regular classes as early as possible even with fewer available classrooms. This practice should not just be a temporary measure but should be mainstreamed even as damaged classrooms are repaired.
6. A report on compliance with the double shift policy shall be submitted by every school through their respective division and regional offices not later than July 31, 2008. Any school that is not operating on double shift shall explain in detail the justification for its current practice. Reasons could include any or a combination of the following:
 - a. Existing classes and classrooms are adequate for a single shift operation.
 - b. Lack of teachers for double shifting of classes
 - c. Lack of electricity for classes that may extend to the evening
 - d. Distance between residences of students and the school location
 - e. Other factors or constraints that may be identified
7. For immediate dissemination and strict compliance.


RAMON C. BACANI
Undersecretary
Officer-In-Charge

Encl.:

As stated

Reference:

DepED Order: (No. 64, s. 2004)

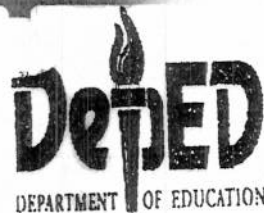
Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

CLASSES
POLICY
SCHOOLS



Republic of the Philippines
Department of Education



Tanggapan ng Kalihim
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DEC 13 2004

DepED ORDER
No. 62, s. 2004

Adoption of Double Shift Policy in Public Schools to Address Classroom Shortage

1. Given the perennial problem of inadequate classrooms as a result of the annual increase in enrolment and the continuing severe budget constraints, the Department has to address the problem of classroom shortages in a systematic and cost-effective manner.

2. In order to reduce the classroom backlog which is placed at 51,947 classrooms as of the beginning of SY 2004-2005, based on a class size of 45, the double shift session for classes shall be adopted, to the extent practicable, in the following schools starting SY 2005-2006:

a. Elementary Level

1. schools holding 3 or 4 shift classes
2. schools already operating on 2 shifts shall be maintained
3. schools in city divisions still on single shift
4. schools in non-city divisions on single shift with classroom-pupil ratios of 66 and above
5. black zone schools

b. Secondary Level – All secondary schools

3. Elementary schools in non-city divisions with classroom-pupil ratios of 65 and below and operating on a single shift will remain on single shift.

4. Class sizes shall range from a minimum of 15 pupils/students to a maximum of 65 pupils/students per class. The average class size shall be 50.

5. With the adoption of double shift session for classes and an increase in the average class size to 50, the classroom shortage is expected to be reduced to 17,873 classrooms.

6. To prepare for the efficient implementation of this strategy starting SY 2005-2006 without reducing the time allotment for the various subjects, all elementary and secondary schools required to go on double-shift sessions as listed in Item No. 2 above shall assess and quantify the requirements for operating on double-shift in terms of additional resources such as teachers, additional MOOE for electricity, water, security, etc. and installation of electrical supply connections. The assessment should also include identifying measures to mitigate any possible

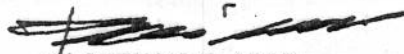
adverse consequences of the implementation of such a strategy on students and teachers such as possible tardiness as a result of early start of classes in the morning and safety concerns in view of probable late dismissal of classes on the second shift.

It is also suggested that, for elementary schools planning to introduce or expand pre-school classes in line with the Early Childhood Care and Development Program, the classroom requirements of pre-school classes shall be factored into the assessment.

7. The results of such an assessment on a school-by-school basis shall be submitted not later than January 14, 2005. These shall include estimates of any additional resources required for every school which is recommended to operate on a double-shift session as well as recommendations on mitigating measures.

8. We are providing for your reference and possible adoption sample class schedules of public elementary and secondary schools operating on a double-shift basis.

9. For immediate dissemination and strict compliance.


FLORENCIO B. ABAD
Secretary

References:

DECS Order: No. 26, s. 1995
DepEd Order: No. 32, s. 2002

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