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DepED ORDER  
No. **86**, s. 2009

POLICIES AND GUIDELINES FOR THE GOVERNMENT ASSISTANCE  
TO STUDENTS AND TEACHERS IN PRIVATE EDUCATION  
(GASTPE) SY 2009-2010

To: Undersecretaries  
Assistant Secretaries  
Bureau Directors  
Directors of Services, Centers and Heads of Units  
Regional Directors  
DepED ARMM Regional Secretary  
Schools Division/City Superintendents  
Heads, Public and Private Schools  
All Others Concerned

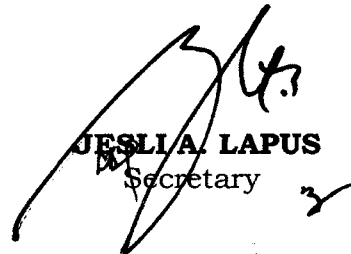
1. The Department of Education (DepED) is committed to implementing the Government's support to private education, pursuant to Republic Act No. 8545 entitled, **"An Act Amending Republic Act No. 6728, otherwise known as "An Act Providing Government Assistance to Students and Teachers in Private Education (GASTPE) and Appropriating Funds Therefor"**.

2. The GASTPE Program aims to decongest public secondary schools through the extension of financial assistance to deserving elementary school graduates who wish to pursue their secondary education in private schools. For SY 2009-2010, DepED shall continue to implement the Education Service Contracting (ESC) and the Education Voucher System (EVS). Further, beginning this school year, DepED shall implement the Teacher's Salary Subsidy provision of the GASTPE law within the limits of its available budget. The details of this latter program shall be provided under a separate Order.

3. The amount of the financial assistance in both ESC and EVS shall be as follows:

- a. National Capital Region (NCR) – The subsidy for 1<sup>st</sup> and 2<sup>nd</sup> year students in NCR shall be Ten Thousand Pesos (PhP10,000.00) per grantee for SY 2009-2010, while the subsidy for 3<sup>rd</sup> and 4<sup>th</sup> year students shall be Five Thousand Pesos (PhP5,000.00) per grantee for the same SY;
- b. Areas Outside of NCR – The subsidy for 1<sup>st</sup> to 4<sup>th</sup> year students in areas outside of NCR shall be Five Thousand Pesos (PhP5,000.00) each for SY 2009-2010.

4. To promote efficiency in the operation of the Program, DepED is prescribing the adoption of the enclosed Policies and Guidelines for the GASTPE Program, SY 2009-2010 by all of its stakeholders, especially the participating private secondary schools.
5. The participating private schools shall keep a copy of these Guidelines and make these available for immediate reference by the grantees and/or their parents.
6. For inquiries and other matters, please feel free to relate with the DepED GASTPE Focal Units based at the DepED Central Office.
7. All Orders, Memoranda and other issuances inconsistent with this Order are hereby revoked, amended and/or superseded.
8. Immediate dissemination of and compliance with this Order is directed.

  
**JESLIA LAPUS**  
Secretary

Encl.:

As stated

Reference:

None

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

STUDENTS  
TEACHERS

R-sally: policies & guidelines (GASTPE)  
July 8, 2009

**POLICIES AND GUIDELINES FOR THE PROGRAM, GOVERNMENT ASSISTANCE  
TO STUDENTS AND TEACHERS IN PRIVATE EDUCATION (GASTPE)  
SY 2009-2010**

**I. Legal Bases**

- A. The 1987 Philippine Constitution. Article XIV of the 1987 Constitution of the Republic of the Philippines provides the legal basis for the Education Service Contracting (ESC) and the Education Voucher System (EVS) as articulated in the following provisions:

"The State shall protect and promote the rights of all citizens to quality education at all levels and shall take appropriate steps to make such education accessible to all. (Sec. 1)

It is the policy of the State to establish and maintain a system of scholarship grants, student loan programs, subsidies, and other incentives which shall be available to deserving students in both public and private schools, especially to the underprivileged (Sec. 2-3)

The State recognizes the complementary roles of public and private institutions in the education system." (Sec. 4-1)

- B. Republic Act 8545 (amending R.A. 6728), otherwise known as the "Expanded Government Assistance to Students and Teachers in Private Education (GASTPE)," stipulates that it is the declared policy of the State, in conformity with the mandate of the Constitution, to promote and make quality education available to all Filipino citizens. Through this law, the State also recognizes the complementary roles of public and private schools in the education system, especially the latter's, invaluable contribution to education. Since the pilot test of the program in 1982-1984, Education Service Contracting has become a symbol of private-public school partnership in making quality secondary education accessible to all Filipino children.

**II. SCOPE AND COVERAGE OF THE GASTPE PROGRAM**

- A. In conformity to the foregoing mandates, the Department of Education (DepEd) shall continue to implement nationwide, the Education Service Contracting (ESC) and the Education Voucher Systems (EVS) of the GASTPE Program in fulfillment of government's support to private secondary education. ESC began in 1989 with the passage of RA 6728 and later amended as RA 8545, while the EVS was launched in March 2006 as a pump-priming program of the Office of the President. It is geared towards reducing the class size to more manageable levels in public high schools, especially those experiencing shortage of classrooms and teachers.

- B. Both ESC and EVS are aimed at democratizing and improving access to quality secondary education through government extension of financial assistance to deserving elementary school graduates who wish to pursue their secondary education in private schools. While ESC slots are allocated directly to the participating private schools which recruit grantees from both public and private elementary schools, EVS vouchers are given directly to the public elementary school graduates and use these vouchers in the private schools of their choice.
- C. Program beneficiaries are awarded certificates (ESC) or vouchers (EVS) as evidence of the Government's commitment to support their education in a private high school for as long as they meet the entrance requirements, as well as those for regular promotion to each of the succeeding school years until they graduate.

### III. GENERAL PRINCIPLES AND POLICIES OF ESC AND EVS

The guidelines and procedures for the implementation of the ESC and the EVS shall be governed by the following general principles and policies:

- A. The main objective of ESC and EVS is to decongest public secondary schools. Thus, the target beneficiaries are the students in crowded public secondary schools. These programs also aim to avert the further migration of private school students to the public schools.
- B. The ESC and EVS are concrete demonstration of strong public-private sector partnerships, and this shall be mirrored at all levels of program operations, to wit:
  - 1. At the national level, there is partnership between DepED and FAPE. DepED shall set general policies and specific guidelines, and FAPE will implement these policies and guidelines, conduct the day-to-day operations, training and appropriate research, report to DepED regularly, and make recommendations to DepED to further improve the program.  
  
At the DepED Central Office, the partnership shall continue to be coordinated and monitored by the Bureau of Secondary Education (BSE) to be supervised by the Office of the Undersecretary of Regional Operations.
  - 2. At the field level, the same partnership exists among the DepED Regional and Divisional Offices and the FAPE Regional Program Coordinators (RPCs).
  - 3. At the level of schools, there is an implicit partnership between the participating private secondary school and the public secondary schools in the area. It is in the interest of the country to protect and improve the financial viability of the private education sector in general, and the viability of quality private schools and/or of those private schools in areas not served by the public schools, in particular.

4. There is an implied or explicit partnership among the student, the parents, the participating private school, the DepED and FAPE to assist the grantee to stay in school and progress normally until graduation from secondary school.
5. The ESC/EVS grant starts at the first year level and represents a 4-year funding commitment by the government. In recognition of the 4-year commitment and the need to stay within budget over that horizon, DepED, FAPE and participating private schools shall monitor not only the total number of grantees, but also the total grantee-years<sup>1</sup> of financial commitment.
6. DepED, FAPE and the participating schools jointly recognize the need to continuously monitor and evaluate the ESC and EVS. Toward this end, a database on ESC and EVS shall be developed and maintained at all levels.
7. DepED shall allocate and obligate the annual GASTPE budget within the calendar year so that payments can be processed upon its receipt of complete billing statements from FAPE.

#### IV. GENERAL GUIDELINES FOR SY 2009-2010

The following general guidelines shall apply to both ESC and EVS programs. Unless otherwise specified, the term *grantee* shall refer to either an ESC grantee or an EVS voucher holder. The term *grant* shall refer to either an ESC grant or an EVS voucher.

##### A. CONDITIONS OF THE ESC AND EVS GRANTS

1. The ESC and EVS grants cover the four (4) years of secondary school from 1st year to graduation. They can start only at the first year level. No new grants shall be awarded at higher year levels.
2. The grant is deemed renewed for the next school year if the student is promoted to the next year level and enrolls in the same school. Since both ESC and EVS are systems of financial assistance to the grantees, no maintaining grade shall be required for retention in the program.
3. The grant is deemed terminated for any one of the following reasons:
  - a. If the student drops out for non-health reasons in the middle of the school year.
  - b. If the student has not applied for an official leave and does not re-enroll the following year.

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<sup>1</sup> If enrolment is 30 grantees in 1st year, 25 in 2nd year, 40 in 3rd year and 20 in 4th year, then the total number of grantees is 115, while the implied total grantee-years is 295 (30(4)+25(3)+40(2)+20(1)). On the other hand, if the enrolment is 70 grantees in 1st year, 15 each in 2nd, 3rd and 4th years, then the total number of grantees is also 115, but the implied grantee-years is 370 (70(4)+15(3)+15(2)+15(1)). Note that over the 4-year horizon, the second enrolment requires more funding.

- c. If the student is retained at the same year level, or otherwise not promoted to the next higher year level.
  - d. If the student is suspended for more than 2 weeks or dismissed or expelled by the school for disciplinary violations.
  - e. If the student transfers to a non-ESC or non-EVS participating school.
4. For reasons of health and force majeure, a grantee may be allowed to continue enjoying the grant.
  5. For valid reasons, e.g., when a grantee transfers to another place of residence, a grantee can apply for a transfer to another ESC- or EVS-participating school.
  6. Transfers from outside the NCR into NCR are not allowed. Transfers from NCR to participating schools outside the NCR may be allowed but the amount of the grant is reduced accordingly.

## **B. AMOUNTS OF THE ESC AND EVS GRANTS AND OTHER FINANCIAL MATTERS**

1. For new grantees in the 1<sup>st</sup> year and continuing grantees in higher year levels in regions outside NCR, the amount of the subsidy shall be set at Five Thousand Pesos Only (P5,000) per grantee, per school year.
2. For the continuing grantees in the 3<sup>rd</sup> and 4<sup>th</sup> year levels in the NCR, the amount of the subsidy shall be set at Five Thousand Pesos Only (P5,000) per grantee, per school year.
3. For new grantees in the 1<sup>st</sup> year and the continuing 2<sup>nd</sup> year grantees in NCR, the amount of the subsidy shall be set at Ten Thousand Pesos Only (P10,000) per grantee, per school year. This is in recognition of the fact that private school tuition and all other fees are much higher in NCR than in the rest of the country.
4. If a grantee drops out or transfers to a non-participating school before July 15, 2009, then DepED shall not pay the subsidy. If a grantee transfers to another ESC/EVS-participating school before July 15, 2009, then DepED shall pay the grant to the receiving school, not the school of origin.
5. If a grantee transfers to another ESC/EVS-participating school after July 15, 2009, DepED shall pay the subsidy to the school of origin. It shall be the responsibility of the grantee to settle accounts with the receiving school. For SY 2009-10, the receiving school cannot collect payment from DepED for the late transferee/s. For statistical purposes, the student who transfers after said date shall be counted as an SY 2009-2010 grantee at the school of origin.

6. It shall be the responsibility of the receiving school to report to the FAPE website the names and other details of transferees in and out of the school concerned.

### C. PRIVATE SCHOOL PARTICIPATION IN ESC OR EVS

1. Private schools desiring to participate in the Program may write a letter of intent with their contact details to their respective DepEd Division Superintendents who shall in turn, endorse their letter to the concerned FAPE Regional Program Coordinators, a detailed listing of the names, contact numbers and addresses is shown in **Annex A** and is also available at [www.peac-fape.org.ph](http://www.peac-fape.org.ph). They must meet all of the following conditions:
  - a. The school should be recognized by the government.
  - b. It must be accredited at least as Level 1 by any member of the Federation of Accrediting Agencies of the Philippines (FAAP), or has passed the FAPE Certification Program.<sup>2</sup>
2. Private schools participating in ESC and EVS shall have passed the FAPE Certification Program, a brief description of which is available at [www.peac-fape.org.ph](http://www.peac-fape.org.ph). FAPE shall continue to implement its certification and re-certification process for participating and prospective participating schools, and shall assist these schools in assessing and continuously improving their quality.
3. A private school with permit to operate may be allowed to participate if it has been recently organized for which government recognition is not yet possible, provided it is the only private school operating in the community, and provided further, that it will eventually pass the FAPE Certification Program during the first year of participation.
4. The private school shall have submitted its complete Basic Education Information System (BEIS) forms for SY 2008-2009. The BEIS for the SYs 2007-08, 2006-07 and 2005-06 shall also be submitted to the DepED Division Offices within the current school year. Starting with SY 2009-10, the required BEIS and FAPE survey shall be submitted along with the ESC and EVS billing statements.
5. The private school has a functional School Improvement Plan (SIP).
6. The private school has a Dropout Reduction Program in place which shall include special counseling for ESC and EVS grantees, when needed.

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<sup>2</sup> The FAPE Certification Program applies to a specific site or campus or program. If there are 2 or more sites, annexes or campuses, each of them will have to be certified separately. If there are both a day and a night program, then each must be certified separately.

7. The private school has a School Committee composed of the school head as chairperson, the representative of the PTA, and the representative of the faculty association. This committee screens and accepts ESC and EVS grantees.
8. The participating private school agrees to comply with other conditions that may be imposed to improve the effectiveness of the ESC and EVS programs.

#### **D. ALLOCATION OF SLOTS**

Using national standards, DepEd shall determine the normal carrying capacity of each public secondary school. The resulting estimated number of students beyond the normal carrying capacity of each public school is herein referred to as "aisle" students. Ideally, the number of ESC and EVS grants shall be proportional (if not equal) to the number of aisle students.

1. **ESC PROGRAM.** For SY 2009-10, first year ESC slots shall be equal to the number of first year grantees of SY 2008-2009. Additional slots shall be given to participating schools in areas where there is serious overcrowding in public secondary schools (**Annex B**). Priority shall be accorded to FAAP accredited schools and to schools that were rated "**Above Standard**" in the latest DepED-FAPE Certification Program.
2. **EVS PROGRAM.** For SY 2009-10, new EVS slots shall be allocated by the DepED Central Office to areas of serious overcrowding in public secondary schools. (**Annex B**).

The Regional Program Committee (RPCom) shall be responsible for determining and distributing allocations per division on the basis of need, a report of such distribution of allocations shall be forwarded to FAPE for consolidation which in turn shall render a report to DepEd Central Office through the BSE before 15 August 2009.

#### **E. SELECTION OF, REPORTING AND BILLING ARRANGEMENTS FOR ESC GRANTEES**

1. Participating private schools shall advertise for applicants to ESC and EVS grants in all elementary schools in their catchment areas.
2. The participating schools shall form a School Committee that shall be responsible for the screening and final selection of grantees to fill the ESC slots allotted to the school. The Committee shall also be responsible for orienting the grantees and their parents/guardians regarding program policies (It shall



be made clear that the ESC is a government program provided for under the RA 8545 or GASTPE Law).

3. The criteria for selection are as follows:
  - a. The applicant meets the admission requirements of the school.
  - b. The applicant receives a favorable assessment by the School Committee with regard to his/her parent's/guardian's commitment to support the applicant's completion of secondary education under the program, and enters into a contract with the private school concerned (see para. III.2.d).
  - c. If there is at least one public elementary school within a (one and a half) 1.5-kilometer radius of a private secondary school, priority over the ESC slots shall be given to those applicants from that particular public elementary school; provided that at the regional level at least 60% of all grantees shall come from public elementary schools.
  - d. If there is no public elementary school within the aforementioned radius, a private participating school may use its total ESC allocation for graduates of private elementary schools.
4. Starting SY 2009-10, each participating private school shall submit electronic data on grantees to FAPE. The private secondary school shall key in the grantee's names and other information into the ESC-EVS Online Encoding System found at [www.peac-fape.org.ph](http://www.peac-fape.org.ph). Schools are provided with a unique FAPE School ID and a password to access their school account on the website where their list of grantees is available. Electronic accomplishment of these forms shall be required on a yearly basis. A computer program will automatically generate the ESC Billing Statement and print five copies. These copies should then be signed by the School Committee members and submitted to the appropriate RPCom for processing.
5. The deadline for private schools to submit the signed ESC Billing Statements to the RPCom shall be August 31, 2009. With the help of the FAPE RPCs, the RPCom shall facilitate the review, compilation, signing of the ESC Billing Statements and forwarding the same to FAPE in Manila on or before September 15, 2009. FAPE shall then consolidate the billing statements in batches and forward these to the DepED GASTPE Secretariat for processing of payments.

#### **F. SELECTION OF SCHOOLS AND GRANTEES, REPORTING AND BILLING ARRANGEMENTS FOR EVS**

Starting SY 2009-10, education vouchers can be redeemed in private schools subject to the following conditions:

1. Selection of Schools. If there is at least one FAPE-certified private school in a (three) 3 km radius, then the vouchers can be redeemed only in the FAPE-certified school.

2. If there is no FAPE-certified school within a (three) 3 km radius, then any private secondary school in that radius which has government recognition or permit to operate as described in para. C.3 above, may accept EVS grantees, provided that the school concerned shall undergo the FAPE Certification Program within the school year.
3. EVS participating schools shall also establish its School Committee which functions are similar to the ESC School Committee.
4. Deadline for Identifying SY 2009-10 Voucher Recipients. For SY 2009-10, new vouchers must be redeemed on or before the expiration date indicated in the voucher.
5. Selection of EVS Grantees
  - a. An EVS grantee must be a public elementary school graduate, PEPT passer, or ALS first year qualifier of high school age. Graduates of private elementary schools are not eligible for EVS.
  - b. Within NCR, only graduates of NCR public elementary schools can redeem or use a voucher in an NCR private secondary school. Elementary school graduates from outside NCR cannot redeem a voucher in an NCR private secondary school.
  - c. The School Committee in the participating private secondary school shall decide whether or not to accept the EVS applicant. It shall likewise take charge of orienting the parents/guardians of the grantees on the program and its guidelines.
  - d. The School Committee shall also be responsible for orienting the grantees and their parents/guardians on the program and its rules (It shall be made clear to the grantees and their parents that the EVS is a pump-priming program of the government). The parent/guardian shall also sign at the back of the Voucher which is then kept by the school, ready for inspection by the DepED and/or FAPE monitoring teams.
  - e. If the EVS recipient is not accepted by the School Committee, then the school shall return the voucher and all documents presented to the school by the applicant. The applicant may use these documents to apply to another private school.
6. Starting SY 2009-10, FAPE shall require the submission of electronic data on grantees of each school. The private secondary school shall key in the grantee's names and other information into the ESC-EVS Online Encoding System found at [www.peac-fape.org.ph](http://www.peac-fape.org.ph). Schools are provided with a unique FAPE School ID and a password to access their school account on the website where their lists of grantees are available. Electronic accomplishment of these forms shall be required on a yearly basis. A computer program will

automatically generate the EVS Billing Statement and print five copies. These copies shall then be signed by the School Committee and submitted to the RPCom for processing.

7. The deadline for schools' submission of signed EVS Billing Statements to the RPCom shall be on or before October 15, 2009. It is in the interest of the schools to submit the Billing Statements as early as possible. The RPCs, with the help of the FAPE RPC shall facilitate the compilation, signing and forwarding of the schools' Billing Statements to FAPE in Manila on or before October 31, 2009. FAPE shall then consolidate the EVS Billing Statements in batches, if necessary, and forward this to DepED for processing of payments.

#### **G. DOCUMENTATION AND PROCESSING OF SCHOOL DOCUMENTS**

1. All pertinent program forms are available at <http://peac-fape.org.ph> and must be fully accomplished electronically online at the said site.
2. For SY 2009-10, five copies of the Billing Statement (whether for ESC or EVS) shall be signed by all members of the School Committee.
3. The school shall submit 5 copies of the Billing Statement along with the fully-accomplished DepED BEIS forms which are available at DepEd website: [www.deped.gov.ph](http://www.deped.gov.ph).

#### **H. PROCESSING OF SCHOOL CLAIMS**

1. The FAPE RPC and the FAPE National Secretariat shall process school Billing Statements for ESC or EVS on a first-come, first-served basis.
2. The FAPE RPCs shall accept the signed Billing Statements with the fully-accomplished BEIS forms. The documents shall be checked for accuracy and completeness before these are sent to the FAPE national secretariat for final checking and consolidation.
3. The FAPE national secretariat shall compare the data in the submitted school Billing Statements with the electronically-generated supporting program forms. It shall consolidate the Billing Statements on a first-come, first-served basis, and in batches, endorse these for payment to the DepED Central Office. The batch numbers indicate the priority or queuing order of payment of schools. A school may check its batch number at their own school profile at the FAPE website. The completed BEIS forms shall be sent to the DepED Office of Planning Services.
4. Participating schools may inquire on the status of their submitted documents with the respective FAPE RPCs. For batch numbers, they may call FAPE in Manila at telephone numbers: (02) 892-1466 or 894-2475 or view these at their own school profile at the FAPE website.

**I. PAYMENT OF GRANTS TO OFFICIAL SCHOOL LAND BANK ACCOUNTS**

1. DepED shall make payment of ESC or EVS grants to participating schools only through school bank accounts with the Land Bank of the Philippines (LBP). This bank account must be in the official name of the school (not the name of any individual official of the school). In no case shall payment be made directly to a person, whether he/she is a grantee or a school official.
2. Sanctions for Errors and Mistakes. Overpayment to a school due to errors/mistakes in the ESC or EVS Billing Statements shall be refunded by said school to the Department of Education. Failure by the school to do so shall cause, among others, the suspension of the school privilege to admit new ESC/EVS grantees.

**J. GROUNDS FOR SUSPENSION/ TERMINATION OF SCHOOL PARTICIPATION**

1. Falsification of data or information in any of the program forms and related attachments.
2. Padding and/or inclusion of "ghost students" in the list of grantees. This refers to the following:
  - a. Grantees listed as being enrolled in a specific school campus or unit but who are actually attending classes in a different school campus or unit.
  - b. Grantees listed as "enrolled" but who have not been attending classes. on or before June 30, 2009
  - c. Grantees who are double-listed under both the ESC and the EVS programs.
  - d. Charging grantees in excess of a school's tuition and other standard and non-standard fees.
3. Non-reimbursement or undue delay in the reimbursement of tuition and other fees advanced by grantees after the school has been paid by DepED.
4. A dropout rate of more than 7% of total grantees in a given school year, except for reasons due to force majeure (e.g. calamities, armed conflict).
5. Refusal to release transfer credentials to grantees who opt to transfer to other schools.
6. Requiring transferring grantees to pay for unattended school years.
7. Schools with unresolved ownership disputes are not eligible to participate in the program.

Schools suspected of violating any of these program guidelines shall be accorded due process before DepED imposes sanctions based on the recommendation of the RPCom and/or the DepED and/or FAPE Monitoring Teams.

## **K. PROGRAM MANAGEMENT**

1. **GENERAL RESPONSIBILITIES OF DEPED.** In general, the DepED Central Office shall ensure the smooth and efficient implementation of the program through the following:
  - a. Prescribe the necessary policies and directives for the ESC and EVS Programs to its field offices and other parties concerned
  - b. Determine the slot requirements of the Programs, and ensure that the annual, as well as long-term funding requirements are provided for in DepED's annual budget.
  - c. Expedite the payments to participating ESC and EVS schools with complete billing documents, including payments due FAPE
  - d. Conduct monitoring and evaluation activities to measure and report to appropriate authorities, the performance of the program and of the program stakeholders, e.g., the FAPE, the participating private schools, as well as the DepEd field units and others concerned.
  - e. Provide FAPE with access to data, documents and other information that are pertinent to the program, such as the status reports on the release of grants to participating schools and the BEIS.
  - f. Organize at the regional level, the Regional Program Committee (RPCom) whose functions shall be as follows:
    1. Brief the members of RPCom regarding the general guidelines and policies of the GASTPE Program.
    2. Review, compile, sign and forward schools' Billing Statements to FAPE in Manila.
    3. Resolve problems that may occur and recommend measures to improve the implementation of the programs.
  - g. The composition of the RPCom shall be as follows:
    - DepEd Regional Director as Chair
    - FAPE Regional Program Director as Co-chair
    - DepEd Regional Chief of Secondary Education as member
    - DepEd Regional Planning Officer as member
    - FAPE Regional Program Coordinator as member
    - PASS Regional President as member
2. **GENERAL RESPONSIBILITIES OF FAPE.** In general, FAPE shall have the following responsibilities upon DepEd's instructions:

- a. Conduct orientation conferences on program policies, guidelines, procedures, etc. for the RPCom, participating schools, and other concerned entities and individuals.
  - b. Evaluate and process the program forms of each participating school, including the required supporting documents, in accordance with the policies and guidelines of the program.
  - c. Submit to DepED the processed ESC and EVS program forms and supporting documents for processing of payment.
  - d. Submit to DepED program reports on a quarterly basis, or as often as necessary.
  - e. Monitor the compliance of participating schools with the rules and regulations, as well as the guidelines and procedures governing the ESC and EVS programs.
  - f. Recommend appropriate policies to DepEd for the effective implementation of the program.
  - g. Formulate, manage and conduct teacher and administrator training programs in accordance with DepEd's training priorities to support and ensure the delivery of quality educational services by participating private schools.
  - h. Undertake research and evaluation studies on the program in accordance with DepEd's research agenda.
  - i. Report on the results of the conduct of teacher and administrator trainings, the conduct of research and evaluation programs, and to liquidate expenses incurred on these activities by the end of the MOA period.
  - j. Undertake field audits of participating private schools to validate the veracity of information contained in the program forms and supporting documents submitted for processing by FAPE that serve as basis for payment of individual school grants.
  - k. Maintain a database in accordance with the program requirements, as well as provide DepEd complete data on the ESC and EVS programs.
3. To assist FAPE in the discharge of its functions, the FAPE Regional Program Coordinators shall be engaged to provide technical and administrative support in the overall management of the programs at the regional and school levels. The FAPE Regional Coordinators are expected to address/respond to the specific needs of participating schools in their mission of improving student learning.

The functions of the FAPE Regional Program Coordinators shall be as follows:

- a. Manage the day-to-day implementation of the programs in accordance with Program Guidelines and coordinate its efforts with members of the Regional Program Committee (RPCom).
- b. Provide advisory, guidance and assistance to the participating schools in the proper accomplishment of Program Forms and supporting documents.

- c. Receive and undertake first level review of the completeness and accuracy of the documents submitted by the participating schools.
- d. Forward to FAPE in Manila the completed Program Forms after signing of the schools' billing statements by the DepEd RPSCom.
- e. Monitor participating schools' compliance with Program Implementing Guidelines and Procedures and verify existence of grantees through monitoring visits to schools undertaken jointly with the DepEd RPSCom
- f. Submit monitoring and implementation reports to the FAPE National Secretariat and the RPSCom.
- g. Based on the specific needs of school administrators, teachers, and grantees in the region, the FAPE National Secretariat, through its Regional Coordinators, shall organize workshops, training programs, and coaching and mentoring activities.

#### 4. Contact Numbers and Addresses

- a. Inquiries regarding GASTPE at the DepEd may be sent to the following contact numbers and addresses:

Office of the Undersecretary for Regional Operations  
(02) 633-7203 and 631-8492  
[rcbacani@deped.gov.ph](mailto:rcbacani@deped.gov.ph)

Bureau of Secondary Education  
(02) 633-7242; 636-5173  
[lolitaandrada@yahoo.com](mailto:lolitaandrada@yahoo.com)

Accounting Division  
(02) 633-7961; 633-7233  
[ma.teresa.guledew@gmail.com](mailto:ma.teresa.guledew@gmail.com)

- b. The FAPE may be reached at the following contact numbers and addresses:

Fund for Assistance to Private Education  
(02) 892-1466; 894-2475  
[www.peac-fape.org.ph](http://www.peac-fape.org.ph)

**FAPE Regional Program Coordinators**

School Year 2009-2010

**Region 1****Dr. Marina O. Abella**

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| <b>GASTPE ESC AND EVS,SY 2009-2010<br/>ALLOCATION OF FRESHMAN SLOTS, BY REGION*</b> |                   |               |               |             |
|---|-------------------|---------------|---------------|-------------|
| <b>REGION</b>   | <b>ALLOCATION</b> |               |               |             |
|   | <b>ESC</b>        | <b>EVS</b>    | <b>TOTAL</b>  | <b>%</b>    |
| REGION I  | 149               | 143           | 293           | 1%          |
| REGION II   | 207               | 199           | 406           | 1%          |
| REGION III  | 1,165             | 1,118         | 2,283         | 5%          |
| REGION IV-A   | 3,433             | 3,296         | 6,729         | 16%         |
| REGION IV-B   | 504               | 484           | 988           | 2%          |
| REGION V  | 1,231             | 1,182         | 2,413         | 6%          |
| REGION VI   | 445               | 427           | 872           | 2%          |
| REGION VII  | 1,789             | 1,717         | 3,506         | 8%          |
| REGION VIII   | 474               | 455           | 928           | 2%          |
| REGION IX   | 343               | 329           | 672           | 2%          |
| REGION X  | 480               | 461           | 941           | 2%          |
| REGION XI   | 480               | 460           | 940           | 2%          |
| REGION XII  | 538               | 516           | 1,054         | 2%          |
| CARAGA  | 639               | 613           | 1,252         | 3%          |
| CAR   | 220               | 211           | 431           | 1%          |
| ARMM  | 2,070             | 1,989         | 4,059         | 9%          |
| NCR   | 2,833             | 6,400         | 9,233         | 21%         |
| NATIONWIDE RESERVES   | 1,000             | 5,000         | 6,000         | 14%         |
| <b>TOTAL</b>  | <b>18,000</b>     | <b>25,000</b> | <b>43,000</b> | <b>100%</b> |

\*Computed based on the number of aisle students using 90 per classroom

Prepared by: PPD-OPS  
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