



Republic of the Philippines  
Department of Education



**PROCUREMENT MANAGEMENT SERVICE**

OD ☎ 633.7232 PPMD ☎ 636.6543 CMD ☎ 635.3762

Rm. M-511, 5th Floor, Mabini Bldg., DepEd Central Office Complex, Meralco Avenue, Pasig City, Philippines  
☎ 636.6542 / 633.9343 / email: depedcentral.bacsecretariat@deped.gov.ph

***Bids and Awards Committee I***

**Minutes of Pre-Bid Conference**

Project(s) : **Procurement of Manuscripts (in Ready-to-Print Form) of Grades 11 and 12 Textbooks and Teachers' Manuals**  
ABC : **PhP54,000,000.00**  
Date & Time : **September 24, 2018; 11:00 A.M.**  
Venue : **Procurement Management Service Conference Room, Room M-419, Fourth Floor, Mabini Building, DepEd Complex**

Present:

Bids and Awards Committee (BAC) I: Usec. Tonisito M.C. Umali, Esq., Chairperson; Dir. Edel B. Carag, Regular Member; and Ms. Louisa S. Roberto, Provisional Member

Procurement Management Service: Mr. Jose Antonio G. Flores, Administrative Officer IV; and Ms. Paula Janine L. Manuel, Administrative Support (BAC Secretariat Division)

Observer(s): Mr. Jericho P. Bilaran (PAS-PD) and Ms. Rhea Melad (Office of the Undersecretary for Legislative Affairs and External Partnerships)

Prospective Bidder(s): 1. Mr. Danilo Niño Calalang and Ms. Veal Estrada (Abiva Publishing House, Inc.) and 2. Ms. Thea Maglipac and Ms. Glenda Torio (Vibal Group, Inc.)

**I CALL TO ORDER**

Usec. Tonisito M.C. Umali, Esq., BAC I Chairperson, presided and called the pre-bid conference to order at 12:20 P.M. The BAC Secretariat documented the minutes of meeting.

**II CERTIFICATION OF QUORUM**

The BAC I Chairperson certified that the quorum of the BAC was present to transact business. He acknowledged the presence of the

51 BAC members, BAC Secretariat, and observers, and made a roll call of  
52 the bidders in the attendance registry.

53

54 III. HIGHLIGHTS OF DISCUSSION

55

56 The BAC I Chairperson asked Mr. Jose Antonio Flores to present the  
57 project title, lots to be bid for and corresponding ABCs.

58

59 The BAC I Chairperson then discussed the highlights of the project  
60 details per slide.

61

62 For the cost of Bidding Documents, the BAC I Chairperson asked the  
63 BAC Secretariat to explain what was stated in the presentation. Mr.  
64 Flores explained that the total cost depends on the lot/s the bidders  
65 are eligible to bid on based on the result of the evaluation for  
66 shortlisting.

67

68 Ms. Vea Estrada (Abiva Publishing House) asked if they are allowed to  
69 submit proof of request in lieu of the copyright and permission  
70 clearances. Director Edel Carag said that a certification must be  
71 secured to be able to bid the materials. She added that it takes time  
72 to secure the ownership of the copyrighted materials. Ms. Glenda  
73 Torio (Vibal Group, Inc.) asked if it is possible to include the  
74 certification as a post-qualification requirement to give them enough  
75 time to secure the clearances. The BAC I Chairperson asked the  
76 bidders if they are confident that they can secure the proper copyright  
77 clearances on time. Ms. Torio answered yes. The BAC I Chairperson  
78 suggested the use of Open Source. Director Carag said that the bidder  
79 still needs to ask for permission to use the materials. She added that  
80 open source was used previously and it took the bidder time to print  
81 the materials because of creative commons license. The BAC I  
82 Chairperson announced that the BAC will not allow proof of request  
83 and the bidders should secure copyright and permission clearances.

84

85 The BAC I Chairperson instructed the BAC Secretariat to indicate in  
86 the next presentation said clarification.

87

88 Having no other matters to discuss, the pre-bid conference was  
89 adjourned at 1:10 P.M.

90

91

92 Prepared by:

93

94

95 PAULA JANINE L. MANUEL

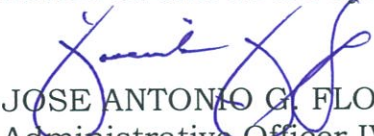
96 Administrative Support

97 BAC Secretariat Division

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Reviewed and Noted by:

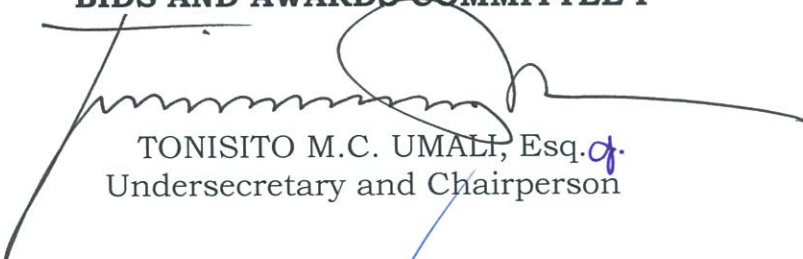
  
JOSE ANTONIO G. FLORES  
Administrative Officer IV  
BAC Secretariat Division




100 **Minutes of Pre-Bid Conference**

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102 Project(s) : **Procurement of Manuscripts (in Ready-to-Print Form)**  
103 **of Grades 11 and 12 Textbooks and Teachers' Manuals**  
104 ABC : **PhP54,000,000.00**  
105  
106 Date & Time : **September 24, 2018; 11:00 A.M.**  
107 Venue : **Procurement Management Service Conference Room,**  
108 **Room M-419, Fourth Floor, Mabini Building, DepEd**  
109 **Complex**

110  
111 Concurred by:  
112 **BIDS AND AWARDS COMMITTEE I**

113  
114   
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116 TONISITO M.C. UMALI, Esq.  
117 Undersecretary and Chairperson

118  
119   
120 EDEL B. CARAG  
121 Regular Member

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125 LOUISA S. ROBERTO  
126 Provisional Member  
127



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Telefax: 633.93.43 / 636.65.42

**Bids and Awards Committee I**

◇ Pre-Procurement Conference      ◆ Pre-Bid Conference      ◇ Bid Opening      ◇ Other BAC Meeting:

Project No. **2018-04-BLR2(001to006)-BI-CB-005**

Project(s) **Procurement of Manuscripts (in Ready-to-Print Form) for Grades 11 and 12 Textbooks and Teacher's Manuals**

End-User **BLR-Manila**  
 ABC **PhP 54,000,000.00**  
 Date **September 24, 2018** Time **11:00 A.M.**  
 Venue **Procurement Management Service Conference Room, Room M-418, Fourth Floor, Mabini Building, DepEd Complex, Pasig City**

Name / Office	Signature	Name / Office	Signature	Name / Office	Signature
<b>I. BAC Officials</b>					
Chairperson		Provisional Members			
<b>Usec. Tonisito M.C. Umali, Esq.</b> <i>Legislative Affairs &amp; External Partnerships</i>		<b>Mr. Cesar S. Abalon</b> <i>Chief, SSD</i>		<b>Atty. Cornelio A. Pacala</b> <i>Chief, Investigation Division</i>	
Vice-Chairperson		<b>Ms. Maritess L. Ablay</b> <i>CAO, AMD</i>		<b>Engr. Luis G. Purisima, Jr.</b> <i>Asst. Chief, EFD</i>	
<b>Usec. Lorna D. Dino, Ph.D., CESO IV</b> <i>Curriculum and Instruction</i>		<b>Ms. Betsy C. Agamata</b> <i>CEPS, BLR-LRPD</i>		<b>Ms. Louisa S. Roberto</b> <i>Chief, EAMD</i>	
Regular Member		<b>Ms. Mariel C. Bayangos</b> <i>PDO V, PRDD</i>		<b>Mr. Robertson M. Tuliao</b> <i>AO V, AMD</i>	
<b>Dir. Edel B. Carag</b> <i>Bureau of Learning Resources</i>		<b>Ms. Sonia R. de Leon</b> <i>Chief, Cash Division</i>		<b>Arch. Felix F. Villanueva, Jr.</b> <i>Architect II, EFD</i>	
<b>II. Office of the Asst. Sec. for Finance-BPM and Procurement</b>		<b>Mr. Francis Allen B. Dela Cruz</b> <i>CAO, Personnel Division</i>			
<b>Ramon Fiel G. Abcede, Assistant Secretary</b>		<b>Engr. Rommel L. Esplana</b> <i>Engineer II, EFD</i>			
<b>III. Procurement Management Service</b>		<b>Mr. Deogracias B. Genito, Jr.</b> <i>ITO I, EMISD</i>			
<b>Joel S. Erestrain, Director IV</b>		<b>Mr. Abelardo B. Medes</b> <i>CEPS, BEA-EAD</i>			



**BAC Secretariat Division**

Adonis R. Barraquias, CAO	Ivy E. Acebo, TA	Paula Janine L. Manuel, AS
James Ronald G. Ybiernas, PDO III	Lady Love S. Arenas, TA	Reymark B. Nagallo, AS
Jose Antonio G. Flores, AO IV	May Ann D. Escorsa, TA	Lee Jeffrey Roedell C. Oliva, AS
Jessa B. Buela, AO II	Joyce Anne C. Morales, TA	Marianes M. Parcon, AS
Marilou A. Caagbay, AO II	Christa O. Nicolas, TA	Homer A. Silva, AS
Raquel S. Familara, AA III	Lauro L. Roberto, Jr., TA	Phoebe Ann R. Wagan, AS
Marlgin de Jack S. Salayon, AA III	Andrew M. Felipe, AS	Danilo A. Catague, Messenger

**IV. Technical Working Group (TWG)**

Name / Office	Signature	Name / Office	Signature

**V. End-User Representative(s)**


**VI. Observer(s)**

RHEA MEAD		



**PROCUREMENT MANAGEMENT SERVICE**

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Direct Line / Telefax: 633.93.43 / 636.65.43

**BIDS AND AWARDS COMMITTEE I**  
**ATTENDANCE SHEET FOR BIDDERS**

◇ Pre-Procurement      ◆ Pre-Bid Conference      Bid ◇ ening      ◇ Other BAC Meeting

Project(s) : **Procurement of Manuscripts (in Ready-to-Print Form) for Grades 11 and 12 Textbooks and Teacher's Manuals**

Date : **September 24, 2018**      Time: **11:00 A.M.**

Venue : **ProcS Conf. Rm., Rm M-418, 4th Flr, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City**

**PLEASE PRINT LEGIBLY.**

No.	FULL Name of Company	Name of Representative	Contact No.	Signature	Bidder has purchased Bids	Date & Time of Submission of Bids (for BO only)
1	Danilo Niño Catalang	Abiva Publishing	09178662049	<i>[Signature]</i>		
2	VIBAL GROUP INC.	THEA MAGLIPAT	09151287049	<i>[Signature]</i>		
3	VIBAL Group, Inc.	GLENDIA TORIO	0966-6928007	<i>[Signature]</i>		
4	Abiva Publishing House, Inc.	Rea Estrada	09209778001	<i>[Signature]</i>		
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