



**PROCUREMENT MANAGEMENT SERVICE**

OD ☎ 633.7232 PPMD ☎ 636.6543 CMD ☎ 635.3762

Rm. M-511, 5th Floor, Mabini Bldg., DepEd Central Office Complex, Meralco Avenue, Pasig City, Philippines  
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***Bids and Awards Committee I***

**Minutes of Pre-Bid Conference**

Project(s) : **Printing (from Ready to Print Materials) of SY 2019-2020 Grades 4 and 10 Learning Resources; and Delivery to DepEd Central Office, Public Schools District Offices and Public High Schools Nationwide (Batch 2)**

ABC : **PhP760,465,634.94**

Date & Time : **September 24, 2018; 10:00 A.M.**

Venue : **Procurement Management Service Conference Room, Room M-418, Fourth Floor, Mabini Building, DepEd Complex**

Present:

Bids and Awards Committee (BAC) I: Usec. Tonisito M.C. Umali, Esq., Chairperson; Dir. Edel B. Carag, Regular Member; and Ms. Louisa S. Roberto, Provisional Member

Procurement Management Service: Mr. Jose Antonio G. Flores, Administrative Officer IV; and Ms. Paula Janine L. Manuel, Administrative Support (BAC Secretariat Division)

End-User Representative(s): Ms. Judy R. Mendoza and Ms. Clare Michelle Paclibar (BLR)

Observer(s): Mr. Jericho P. Bilaran (PAS-PD) and Ms. Rhea Melad (Office of the Undersecretary for Legislative Affairs and External Partnerships)

Prospective Bidder(s): 1. Ms. Jessica Pineda (Studio Graphics Corporation), 2. Ms. Lilibeth Manabat (Book Media Press, Inc.), 3. Mr. Andy Acteta (Percetakan Turbo M SDN BHD), 4. Ms. Christine Joy Garcia (Transprint Corporation), 5. Mr. Julius Montalla and Ms. Elinor Lagunzad (Vicarish Publications and Trading, Inc.), 6. Ms. Jessica Estrella (J3BC International Trading), 7. Ms. Katherine H. Silva (FEP Printing Corporation), 8. Ms. Lhen Villanueva (Bloombooks, Inc.), 9. Mr. Jayson Ramos and Ms. Marie Cherie Neo (Impressionista Publishing), 10. Ms. Thea Maglipac and Ms. Glenda Torio (Vibal Group, Inc.), and 11. Ms. Vea Estrada (Abiva Publishing House, Inc.)

55 I CALL TO ORDER

56

57 Usec. Tonisito M.C. Umali, Esq., BAC I Chairperson, presided and  
58 called the pre-bid conference to order at 11:30 A.M. The BAC  
59 Secretariat documented the minutes of meeting.

60

61 II CERTIFICATION OF QUORUM

62

63 The BAC I Chairperson certified that the quorum of the BAC was  
64 present to transact business. He acknowledged the presence of the  
65 BAC members, BAC Secretariat, end-user representatives, and  
66 observers, and made a roll call of the bidders in the attendance  
67 registry.

68

69 III. HIGHLIGHTS OF DISCUSSION

70

71 The BAC I Chairperson asked Mr. Jose Antonio Flores to present the  
72 project title, lots to be bid for and corresponding ABCs.

73

74 The BAC I Chairperson then discussed the highlights of the project  
75 details per slide.

76

77 Mr. Flores noted that the Bid Security in the form of  
78 cashier's/manager's check should be made payable to "DECS – OSEC  
79 Trust" only.

80

81 The BAC I Chairperson noted that the paper tolerance should not be  
82 less than -5% and omit ±.

83

84 Ms. Lilibeth Manabat asked if it is possible to submit a Certified True  
85 Copy of the FPRDI Test Results instead of the original copy. The BAC I  
86 Chairperson said that a certified true copy of the test result is allowed  
87 to be submitted. Ms. Manabat added that for the payment terms, only  
88 items (i) to (iii), which are stated in the Bidding Documents, are the  
89 requirements to be able to qualify for the progress payments. The BAC  
90 I Chairperson said that the winning bidder/s will be able to receive  
91 payments upon delivery of the first 15% percent of the progress  
92 payments and therefore, may omit the second term of same. Ms.  
93 Manabat also suggested to reduce the retention money to 3% since  
94 previous projects applied said percentage. The BAC agreed and  
95 informed the bidders that a bid bulletin will be issued.

96

97 Dir. Edel Carag stated that there are more than 2,200 districts. Ms.  
98 Judy R. Mendoza added that in 1 municipality, there are 2 or more  
99 districts.

100

101 Ms. Manabat requested for a copy of the allocation list. Mr. Flores said  
102 that it will be provided together with the bid bulletin.

103

104 Ms. Clare Paclibar said that the Color for the Cover page should be  
105 revised to 4/1 colors instead of 4 colors. The BAC concurred and  
106 informed the bidders that a bid bulletin will be issued.

107 Mr. Jayson Ramos (Impressionista Publishing) asked for the required  
108 number of tests for this project. The BAC I Chairperson informed the  
109 bidders that there are four (4) tests to be conducted, namely: Basis  
110 weight for both inside and cover pages, Brightness, and Opacity.  
111

112 To make the values sensible, the BAC I Chairperson reduced the cost  
113 of the Bidding Documents, rounded off to the nearest hundreds, as  
114 follows:  
115

Lot	Bidding Documents Fee
1	<b>Php5,500.00</b>
2	<b>Php5,500.00</b>
3	<b>Php5,500.00</b>
4	<b>Php5,500.00</b>
5	<b>Php5,500.00</b>
6	<b>Php5,500.00</b>
7	Php5,000.00
8	<b>Php5,500.00</b>
9	Php5,000.00
10	<b>Php5,500.00</b>
11	<b>Php5,500.00</b>
12	<b>Php5,500.00</b>
13	<b>Php5,500.00</b>
<b>Total</b>	<b>Php70,500.00</b>

116  
117 Ms. Manabat asked if the bidders will be provided with the format of  
118 the Acknowledgement Receipt (AR) found on page 107. The BAC I  
119 Chairperson said that the sample AR will be provided. Ms. Manabat  
120 added that only two (2) CDs should be required for the sealing and  
121 marking, same with the previous procurement of Learning Resources.  
122 The BAC concurred and informed the bidders that a bid bulletin will  
123 be issued.  
124

125 The BAC I Chairperson announced that the Bidder's Information  
126 Sheets should contain the official contact details of the bidders and  
127 reminded them to update their PhilGEPS profile as well.  
128

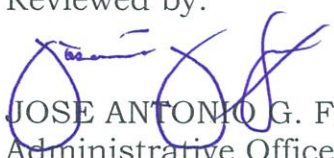
129 Having no other matters to discuss, the pre-bid conference was  
130 adjourned at 12:41 P.M.  
131

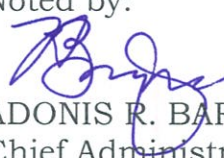
132  
133  
134 Prepared by:



138 PAULA JANINE L. MANUEL  
139 Administrative Support  
140 BAC Secretariat Division  
141  
142  
143



144 Reviewed by:  
145  
146   
147 JOSE ANTONIO G. FLORES  
148 Administrative Officer IV  
149 BAC Secretariat Division

Noted by:  
  
ADONIS R. BARRAQUIAS  
Chief Administrative Officer  
BAC Secretariat Division

150  
151  
152 **Minutes of Pre-Bid Conference**

153  
154 Project(s) : **Printing (from Ready to Print Materials) of SY 2019-**  
155 **2020 Grades 4 and 10 Learning Resources; and**  
156 **Delivery to DepEd Central Office, Public Schools**  
157 **District Offices and Public High Schools Nationwide**  
158 **(Batch 2)**  
159 ABC : **PhP760,465,634.94**  
160  
161 Date & Time : **September 24, 2018; 10:00 A.M.**  
162 Venue : **Procurement Management Service Conference Room,**  
163 **Room M-418, Fourth Floor, Mabini Building, DepEd**  
164 **Complex**

165  
166 Concurred by:  
167 **BIDS AND AWARDS COMMITTEE I**

168  
169   
170  
171 **TONISITO M.C. UMALI, Esq. of.**  
172 **Undersecretary and Chairperson**

173  
174   
175  
176 **EDEL B. CARAG**  
177 **Director III and Regular Member**

178  
179   
180 **LOUISA S. ROBERTO**  
181 **Provisional Member**  
182



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Telefax: 633.93.43 / 636.65.42

**Bids and Awards Committee I**

◇ Pre-Procurement Conference      ◆ Pre-Bid Conference      ◇ Bid Opening      ◇ Other BAC Meeting:

Project No. **2018-09-BLR2(012&014)-BI-CB-017**

Project(s) **Printing (from Ready to Print Materials) of SY 2019-2020 Grades 4 and 10 Learning Resources; and Delivery to DepEd Central Office,**

**Public Schools District Offices and Public High Schools Nationwide (Batch 2)**

End-User **BLR-Manila**

ABC **PhP 760,465,634.94**

Date **September 24, 2018**

Venue **Procurement Management Service Conference Room, Room M-418, 4th Floor, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City** Time **10:00 A.M.**

<b>I. BAC Officials</b>	<b>Name / Office</b>	<b>Signature</b>	<b>Name / Office</b>	<b>Signature</b>	<b>Name / Office</b>	<b>Signature</b>
Chairperson						
<b>Usec. Toniso M.C. Umali, Esq.</b> <i>Legislative Affairs &amp; External Partnerships</i>	<b>Mr. Cesar S. Abalon</b> <i>Chief, SSD</i>				<b>Atty. Cornelio A. Pacala</b> <i>Chief, Investigation Division</i>	
Vice-Chairperson	<b>Ms. Maritess L. Ablay</b> <i>CAO, AMD</i>				<b>Engr. Luis G. Purisima, Jr.</b> <i>Asst. Chief, EFD</i>	
<b>Usec. Lorna D. Dino, Ph.D., CESO IV</b> <i>Curriculum and Instruction</i>	<b>Ms. Betsy C. Agamata</b> <i>CEPS, BLR-LRPD</i>				<b>Ms. Louisa S. Roberto</b> <i>Chief, EAMD</i>	
Regular Member	<b>Ms. Mariel C. Bayangos</b> <i>PDO V, PRDD</i>				<b>Mr. Robertson M. Tuliao</b> <i>AO V, AMD</i>	
<b>Dir. Edel B. Carag</b> <i>Bureau of Learning Resources</i>	<b>Ms. Sonia R. de Leon</b> <i>Chief, Cash Division</i>				<b>Arch. Felix F. Villanueva, Jr.</b> <i>Architect II, EFD</i>	
<b>II. Office of the Asst. Sec. for Finance-BPM and Procurement</b>	<b>Mr. Francis Allen B. Dela Cruz</b> <i>CAO, Personnel Division</i>					
<b>Ramon Fiel G. Abcede, Assistant Secretary</b>	<b>Engr. Rommel L. Esplana</b> <i>Engineer II, EFD</i>					
<b>III. Procurement Management Service</b>	<b>Mr. Deogracias B. Genito, Jr.</b> <i>ITO I, EMISD</i>					
<b>Joel S. Erestain, Director IV</b>	<b>Mr. Abelardo B. Medes</b> <i>CEPS, BEA-EAD</i>					

**BAC Secretariat Division**

Adonis R. Barraquias, CAO	Ivy E. Acebo, TA	Paula Janine L. Manuel, AS
James Ronald G. Ybiernas, PDO III	Lady Love S. Arenas, TA	Reymark B. Nagallo, AS
Jose Antonio G. Flores, AO IV	May Ann D. Escorsa, TA	Lee Jeffrey Roedell C. Oliva, AS
Jessa B. Buena, AO II	Joyce Anne C. Morales, TA	Marianes M. Parcon, AS
Mariou A. Caagbay, AO II	Christa O. Nicolas, TA	Homer A. Silva, AS
Raquel S. Familara, AA III	Lauro L. Roberto, Jr., TA	Phoebe Ann R. Wagan, AS
Marigin de Jack S. Salayon, AA III	Andrew M. Felipe, AS	Daniilo A. Catague, Messenger

Name / Office	Signature	Name / Office	Signature
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**IV. Technical Working Group (TWG)**


**V. End-User Representative(s)**

Judy R. Mendoza	
Clare Michelle Pacilar	

**VI. Observer(s)**

Jet Icho P. Pilaran	
RHEA MEAD	PAS - PD



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Direct Line / Telefax: 633.93.43 / 636.65.43

**BIDS AND AWARDS COMMITTEE I  
 ATTENDANCE SHEET FOR BIDDERS**

◇ Pre-Procurement      ◆ Pre-Bid Conference      Bid ◇ ening      ◇ Other BAC Meeting

Project(s) : **Printing (from Ready to Print Materials) of SY 2019-2020 Grades 4 and 10 Learning Resources; and Delivery to DepEd Central Office, Public Schools District Offices and Public High Schools Nationwide (Batch 2)**

Date : **September 24, 2018**

Time: **10:00 A.M.**

Venue : **ProcS Conf. Rm., Rm M-418, 4th Flr, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City**

**PLEASE PRINT LEGIBLY.**

No.	FULL Name of Company	Name of Representative	Contact No.	Signature	Bidder has purchased BDs	Date & Time of Submission of Bids (for BO only)
1	JESSICA PINEDA	Studio Graphics	3747272	Jineda		
2	BOOK Media Press Inc	Libeth Manabat	701-2803	L Manabat		
3	PERCETAKAN TURBO (M) SDN BHD	ANDY KUIA	0907-576-2599	Andy Kuia		
4	TRANSPRINT CORPORATION	CHRISTINE DI GARON	0917 838 9360	Christine Di Garon		
5	VICARISH PUBLICATION	JULIUS MENTANA	5627495	Julius Mentana		
6	VICARISH PUB.	EUNOR LAGUNZAO	5648318	Eunor Lagunzao		
7	JESSICA ESTROGA	VBC INT'L TRADING	0917-642252	Jessica Estroga		
8	POP PRINTING COMP.	KATHERINE H. SILVA	09175824668	Katherine H. Silva		
9	Blotoboke Inc.	Loren Villanueva	09054289394	Loren Villanueva		
10	Impressionista Publishing	Jayson Ramos		Jayson Ramos		
11	Impressionista Publishing	Marie Cheie Neo	0997 3706296	Marie Cheie Neo		
12	(THEA MAGLIPAC) VIBAZ GROUP INC.	THEA MAGLIPAC	09157287049	Thea Maglipac		
13		LENDA TIRIO	09666928007	Lenda Tirio		
14	Abira Publishing Service	Vea Espudon	09209778001	Vea Espudon		
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