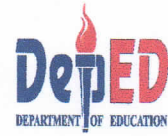




REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
REGION X

Zone 1 Upper Balulang, Cagayan de Oro City

Telephone No.: (088) 880-7072, 880-7071 Telefax:(08822) 72-26-51 website:depedreg10.net



January 5, 2017

REGIONAL MEMORANDUM
No. 2, s. 2017

DepED-X
Cagayan de Oro City

05 JAN 2017

10
RELEASED

Early Registration

To: Asst. Regional Director
Schools Division Superintendents
Asst. Schools Division Superintendents
All Others Concerned
This Region

1. As indicated in Enclosure 1 of DepEd Order No. 23, s. 2016, re: School Calendar for School Year 2016-2017, this Office hereby requires all public elementary and secondary schools of this Region to conduct Early Registration for Kindergarten to Grade 10 including Senior High School from January 28, 2017 to February 24, 2017.
2. A massive campaign shall be undertaken in order to find children and youth in the communities not currently enrolled and bring them back to school.
3. The following are the objectives of the early registration:
 - a. To ensure that all five-year old children are enrolled in kindergarten;
 - b. To locate, identify and enroll out of school children and youth who:
 - i. are in remote/geographical isolated areas,
 - ii. are in difficult circumstances,
 - iii. belong to disadvantaged groups or who suffer from discrimination;
 - iv. have disabilities or in need of special education; and
 - v. have dropped out but would like to go back to school.
 - c. To understand the barriers to access education and identify local interventions to bring them to school and ensure that they do not drop out.
4. The following suggested activities are to be undertaken:
 - a. Strengthening the Division/District/School Task Force on the Early Registration Program



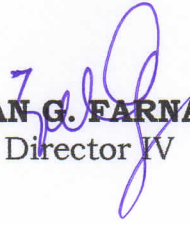
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- b. Family mapping by elementary, secondary teachers and school heads and ALS Implementers in coordination with local officials and civic organizations
 - c. Coordinating with private schools and Day Care Centers for the listing of their 4-5 year old children who are presently enrolled in the Day Care Centers
 - d. Tapping local Radio Stations announcing or plugging-in the drive for early enrollment
 - e. Publishing basic information drive in bulletin boards of schools, Municipal/Barangay Halls and other public places
 - f. Announcing Early Registration in assemblies, meetings, and or conferences
5. Early Registration Monitoring Visibility of DepEd Officials is required.
6. Expenses related to the Early Registration Day shall be charged to local funds and other fund sources, as appropriate and as authorized and subject to existing accounting and auditing rules and regulations.
7. All Schools Division Offices are directed to provide assistance in planning the activities and in facilitating the submission of the consolidated reports on March 3, 2017. Submission of the report will be sent through email to niressa_arrabaca@yahoo.com.
8. This pre-registration will allow this Office to determine the intervention needed, therefore, it is further advised that basic information of the activity be gathered by filling up the enclosed forms.
9. Wide dissemination and strict compliance with this Memorandum is directed.


ALLAN G. FARNAZO
Director IV

Enclosure: as stated
Reference: as stated
Allotment:
To be indicated in the perpetual index under the following subjects:
Early Registration
PPRD/G G1



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Template 1

DIVISION DATA ON TENTATIVE ENROLMENT OF LEARNERS
(Elementary Level)

Total Number of Elementary Schools	
Total Number of Schools with Increased Enrolment	

Level	Enrolment (2016-2017)	Tentative Enrolment (2017-2018)	Variance (Tentative Enrolment 2017-2018 - Enrolment 2016-2017)
Kindergarten			
Grade 1			
Grade 2			
Grade 3			
Grade 4			
Grade 5			
Total			

Prepared by:

Division Planning Officer

Noted:

Schools Division Superintendent



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Template 2

DIVISION DATA ON TENTATIVE ENROLMENT OF LEARNERS
(Secondary-Junior High School)

Total Number of Secondary Schools	
Total Number of Schools with Increased Enrolment	

Level	Enrolment (2016-2017)	Tentative Enrolment (2017-2018)	Variance (Tentative Enrolment 2017-2018 - Enrolment 2016-2017)
Grade 7			
Grade 8			
Grade 9			
Grade 10			
Total			

Prepared by:

Division Planning Officer

Noted:

Schools Division Superintendent



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Template 3

DIVISION DATA ON TENTATIVE ENROLMENT OF LEARNERS
(Secondary-Senior High School)

Level	Enrolment (2016-2017)	Tentative Enrolment (2017-2018)	Variance (Tentative Enrolment 2017-2018 - Enrolment 2016-2017)
Grade 11			
Grade 12			

Prepared by:

Division Planning Officer

Noted:

Schools Division Superintendent



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Template 4

DIVISION DATA ON TENTATIVE ENROLMENT OF LEARNERS
(Alternative Learning System)

Age Level	Enrolment (2016-2017)	Tentative Enrolment (2017-2018)	Variance (Tentative Enrolment 2017-2018 - Enrolment 2016-2017)
9			
10			
11			
12 and above			
Total			

Prepared by:

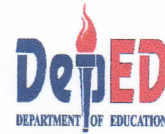
Division Planning Officer

Noted:

Schools Division Superintendent



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Template 5

**DIVISION DATA ON TENTATIVE ENROLMENT OF LEARNERS
(Special Education)**

Category of Disability	Enrolment (2016-2017)	Tentative Enrolment (2017-2018)	Variance (Tentative Enrolment 2017-2018 - Enrolment 2016-2017)
Children/Youth with:			
Visual Impairment			
Hearing Impairment			
Intellectual Disability			
Speech/Language Impairment			
Serious Emotional Disturbance			
Autism			
Orthopaedic Impairment			
Special Health Problems			
Multiple Disabilities			
TOTAL			

Prepared by:

Division Planning Officer

Noted:

Schools Division Superintendent