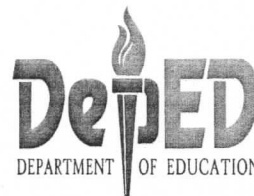




Republic of the Philippines
Department of Education
REGION VI-WESTERN VISAYAS
Duran Street, Iloilo City



JUN 23 2017


REGIONAL MEMORANDUM

No. 114, s. 2017

SUBMISSION OF REGIONAL ALTERNATIVE DISPUTE RESOLUTION (ADR) STATUS REPORT
AS OF DECEMBER 31, 2016

To: Schools Division Superintendents

1. Attached is DepEd Memorandum DM-LA/STO-2017-0117 dated 12 May 2017 of Atty. Alberto T. Muyot, Undersecretary for Legal Affairs, Department of Education, on the above-stated subject.
2. In conformity thereto, all Schools Division Superintendents are directed to submit to this Office, through the Legal Unit, the reports on ADR conducted as of December 31, 2016.
3. The above-mentioned reports shall be submitted not later than June 27, 2017. You can send your report through this email address: depedro6ord_legal@yahoo.com, or at Fax No. 3350207.
4. Enclosed are the templates provided by the Department of Justice for the Status Report and the Periodic Report for your guidance.
5. For strict compliance.


MA. GEMMA M. LEDESMA, CESO V
Director III
Officer-In-Charge
Office of the Regional Director

Inclusions: As stated.

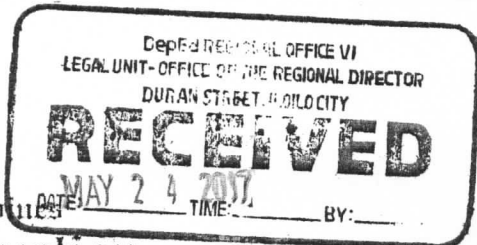
Allotment: 1

To be indicated in the Perpetual Index under the following subjects:

DISPUTE
RULES AND REGULATIONS



Republic of the Philippines
Department of Education
 DepEd Complex, Meralco Ave., Pasig City



Office of the Undersecretary for Legal Affairs

Direct Line: (632) 633-72-59
 Telefax: (632) 633-72-05
 E-mail: alberto.muyot@deped.gov.ph
 Website: http://www.deped.gov.ph

DEPARTMENT OF EDUCATION
 RECORDS DIVISION

MEMORANDUM
 DM-LA-2017- 0117

RELEASED
 4342

By: _____ Date: MAY 18 2017

DepEd RO VI
 Office of the Regional Director
 Duran Street, Iloilo City

TO : ALL REGIONAL DIRECTORS

FROM : ATTY. ALBERTO T. MUYOT
 Undersecretary for Legal Affairs

RECEIVED
 Date: 5/23/17 *hym*

SUBJECT : SUBMISSION OF REGIONAL ALTERNATIVE DISPUTE
 RESOLUTION (ADR) STATUS REPORT AS OF DECEMBER 31,
 2016

DATE : MAY 12, 2017

This has reference to the attached letter of the Office of the Alternative Dispute Resolution, Department of Justice, dated January 24, 2017, requiring this Department to submit its Status Report on the implementation of Republic Act No. 9285 (Alternative Dispute Resolution Act of 2004).

In compliance thereto, all Regional Directors are hereby directed to submit their respective regional ADR status reports as of December 31, 2016 on or before May 31, 2017. To guide you in the preparation, attached for your reference is the template for the Status Report and the Periodic Reports. Kindly include a copy of the procedures/rules of procedure described in the reports.

Please submit your reports to the ADR Secretariat, Employees Welfare Division, BHROD, DepEd Complex, Meralco Avenue, Pasig City, copy furnished this Office is requested.

For compliance.

Republic of the Philippines
Department of Justice
OFFICE FOR ALTERNATIVE DISPUTE RESOLUTION
Manila

DEPARTMENT OF EDUCATION
2/3/17
Jualig 409
317396

Office for Alternative Dispute Resolution



24 January 2017

Secretary LEONOR M. BRIONES
Department of Education
Rizal Building I, DepEd Complex
Meralco Avenue, Pasig City

FEB 06 2017
4:33
18433

Re: **Periodic Report on Alternative Dispute Resolution Programs**

Dear Secretary Briones:

Pursuant to Executive Order (E.O.) No. 97, series of 2012¹, each agency is mandated to submit to the Office for Alternative Dispute Resolution (OADR), reports and information on the status of their respective Alternative Dispute Resolution (ADR) programs, plans and policies. Likewise, the subject agencies are directed to give their recommendations on how to further improve and institutionalize the use of ADR in their respective offices.

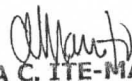
E.O. No. 97, s. 2012 also mandates the submission of Periodic Reports on ADR. Following our initial communication requesting for the status of ADR in your agency, may we request your agency to accomplish the attached OADR E.O. No. 97 Form No. 002 (Periodic Report) to help the OADR in identifying challenges, innovations, new practices or any development in the ADR practices being implemented by your office/agency for the period ending December 31, 2016. These reports shall be included in the Annual Report of the OADR to the Office of the President.

We will anticipate your feedback **on or before 13 February 2017**.

Should you have any question or clarification, please feel free to contact our Office and look for Ms. **Chesca Velasco** at **523-8481 local 398** or at **536-0458**.

Thank you very much and we look forward to partnering with your agency on matters involving the promotion, development and expansion of the use of ADR in the public sector.

Very truly yours,


ANALIZA C. ITE-MANITO
OIC- Director for Compliance and Monitoring
Division

Attachment: As stated.

¹ Revoking Executive Order No. 523 (S. 2006) And Conferring Upon The Office For Alternative Dispute Resolution The Management, Development, Coordination, And Oversight Of Alternative Dispute Resolution Programs In The Executive Department, And For Other Purposes.

OFFICE FOR ALTERNATIVE DISPUTE RESOLUTION
Department of Justice
Padre Faura Street, Ermita, Manila

STATUS REPORT
(As required in Section 04 of E.O. No. 97, s. 2012)

I. Agency's Profile

Name: Department of Education
Mandate:

II. Agency's administrative dispute resolution process or processes

Legal basis:

Description of Process:

Other measures implemented (1) to reduce delay in decision-making; (2) to institutionalize the use of ADR processes prior to litigation; (3) facilitate self-representation; and, (4) expand non-lawyer counseling and representation, where appropriate:

If there are no dispute resolution process/measures in place, please indicate reason/s or difficulties encountered:

III. Number and qualifications of personnel involved in the implementation of the agency's ADR processes/training programs/activities

IV. Description of ADR training programs/activities attended by or provided to fact-finders, hearing officers and officers involved in settling disputes. (please indicate title and objectives of the ADR program/s, name of ADR Service Provider/s, duration of the program/activity, among others):

If no trainings were attended or provided, please indicate reason/s or difficulties encountered:

V. Amount of funding allocated from the agency's annual budget for the development, management and operation of the agency's ADR programs

VI. Proposed legislation and/or regulations to improve or to facilitate the agency's use of ADR

VII. Name, position and contact details of officials designated to develop, coordinate and manage the agency's ADR programs and/or other ADR-related activities

Senior Official:

Alternate:

OFFICE FOR ALTERNATIVE DISPUTE RESOLUTION
Department of Justice
Padre Faura Street, Ermita, Manila

PERIODIC REPORT
(As required in Section 05 of E.O. No. 97, s. 2012)
for the period _____

I. Agency's Profile

Name: Department of Education
Mandate:

II. Suggestions/recommendations (since the last reporting period) on the following matters

Specific procedures to (1) reduce delay in decision-making; (2) to institutionalize the use of ADR processes prior to litigation; (3) facilitate self-representation; and, (4) expand non-lawyer counseling and representation, where appropriate:

Any necessary changes to existing laws to develop, strengthen and improve ADR practices in order to encourage the settlement or resolution of the disputes at the agency level so as to minimize the necessity of seeking court relief:

Specific proposals regarding the establishment, management, monitoring or improvement of ADR programs and policies, and the training, accreditation, and assessment of the agency's ADR providers:

Such other programs, standards, guidelines or practices as may be required or expedients to actively promote party autonomy in the resolution of disputes and encourage and actively promote the use of ADR:

III. Changes/Updates in the Agency's administrative dispute resolution process or processes (since the submission of the agency's Status Report/Latest Periodic Report):

If there are still no administrative dispute resolution process/measures in place, please indicate reason/s or difficulties encountered:

IV. Changes/Updates on the number and qualifications of personnel involved in the implementation of the agency's ADR processes/training programs/activities:

V. Updates on ADR training programs/activities attended by or provided to fact-finders, hearing officers and officers involved in settling disputes. (Please indicate title and objectives of the ADR Program/s, name of ADR Service Provider/s, duration of the program/activity, among others):

If no trainings were attended or provided, please indicate reason/s or difficulties encountered:

VI. Update in the amount of funding allocated from the agency's annual budget for the development, management and operation of the agency's ADR programs

VII. Update on the name, position and contact details of officials designated to develop, coordinate and manage the agency's ADR programs and/or other ADR-related activities:

Senior Official:

Alternate:

OFFICE FOR ALTERNATIVE DISPUTE RESOLUTION
Department of Justice
Padre Faura St., Ermita, Manila

PERIODIC REPORT
(As required in Section 5 of E.O. No. 97, s. 2012)
For the Period _____

I. Agency's Profile:

Name:

Mandate:

II. Suggestions/recommendations (since the last reporting period)
on the following matters:

Specific procedures to (1) reduce delay in decision-making; (2) institutionalize the use of ADR processes prior to litigation; (3) facilitate self-representation; and (4) expand non-lawyer counseling and representation, where appropriate.

Any necessary changes to existing laws to develop, strengthen and improve ADR practices in order to encourage the settlement or resolution of the disputes at the agency level so as to minimize the necessity of seeking court relief:

Specific proposals regarding the establishment, management, monitoring or improvement of ADR programs and policies, and the training, accreditation, and assessment of the agency's ADR providers:

Such other programs, standards, guidelines or practices as may be required or expedient to actively promote party autonomy in the resolution of disputes and encourage and actively promote the use of ADR:

III. **Changes/Updates in the Agency's administrative dispute resolution process or processes (since the submission of the agency's Status Report/latest Periodic Report):**

If there are still no administrative dispute resolution processes/measures in place, please indicate reason/s or difficulties encountered:

IV. **Changes/Updates on the number and qualifications of personnel involved in the implementation of the agency's ADR processes/training programs/activities**

V. **Updates on ADR training programs/activities attended by or provided to fact-finders, hearing officers and officers involved in settling disputes. (Please indicate title and objectives of the ADR Program/s, name of ADR Service Provider/s, duration of the program/activity, among others):**

If no trainings were attended or provided, please indicate reason/s or difficulties encountered:

VI. Update in the amount of funding allocated from the agency's annual budget for the development, management and operation of the agency's ADR programs

VII. Update on the name, position and contact details of officials designated to develop, coordinate and manage the agency's ADR programs and/or other ADR-related activities:

Senior Official:

Alternate :
