



APR 18 2017


REGIONAL MEMORANDUM

No. 08 s. 2017

CONFERENCE-WORKSHOP FOR THE DIVISION REVIEW AND EVALUATION COMMITTEE (DREC) ON THE ESTABLISHMENT, MERGING, CONVERSION, INTEGRATION, AND RENAMING OF PUBLIC SCHOOLS

To: Schools Division Superintendents

1. The DepED Regional Office VI through the Quality Assurance Division (QAD) will conduct a three-day live-in Conference-Workshop for the Division Review and Evaluation Committee (DREC) on the establishment, merging, Conversion, Integration, and Renaming of Public Schools on May 17-18, 2017 at Bearland Paradise Resort, Tanpael, Tigbauan, Iloilo.
2. This activity aims to provide comprehensive guidelines to streamline, synchronize, and update the process on the aforementioned concerns. The DREC members could also be enlightened on what specific task they are expected to do and the timeline is being set to them for the evaluation of documents submitted to specific areas.
3. Participants to this activity are the nine (9) members of the Division Review and Evaluation Committee (DREC) comprising:
 - Chair: Schools Division Superintendent
 - Co-Chair: Assistant Schools Division Superintendent
 - Members: One (1) Division Administrative Officer
 - One (1) Division Planning Officer
 - One (1) Division Accountant and/ or Division Budget Officer
 - One (1) Public Schools District Supervisor (elementary level)
 - One (1) Chief Education Supervisor (for high school level)
 - One (1) In-Charge of Education Facilities Section
 - One (1) PTA Federation President
4. Please send the list/ name of the participants at email: depedregion6qad@gmail.com on or before May 2, 2017.
5. All expenses relative to the conduct of this workshop including board and lodging, supplies, materials, and other incidental expenses shall be charged against ROP Funds except for traveling expenses which will be handled by the Division MOOE Funds, subject to the usual government accounting and auditing rules and regulations.
6. Immediate and wide dissemination of this Memorandum is desired.


VICTOR G. DE GRACIA, JR., CESO V
Schools Division Superintendent
Officer-In-Charge
Office of the Asst. Regional Director

Enclosures: As stated
Reference: DepED Order No. 40, s. 2014
Allotment: 1 – RO 12, s. 1994)

To be indicated in the Perpetual Index
Under the following subjects

Public Schools

Establishments

Workshop

DIVISION REVIEW AND EVALUATION COMMITTEE (DREC)

Division: _____

Name	Designation	Contact Number
1	Chairman, Schools Division Superintendent	
2	Co-Chair, Assistant Schools Division Superintendent	
3	Member, Division Administrative Officer	
4	Member, Division Planning Officer	
5	Member, Division Accountant and/or Division Budget Officer	
6	Member, Public Schools District Supervisor (elementary level)	
7	Member, Chief Education Supervisor (for high school level)	
8	Member, In-Charge of Education Facilities Section	
9	Member, PTA Federation President	

Prepared by:

Program Schedule Matrix

Time	Day 0 May 16, 2017	Day 1 May 17, 2017	Day 2 May 18, 2017
7:00-8:30	Meeting with the resource persons and working committees.	Arrival of Participants	MOL
8:30-9:30		Registration Opening Program, Orientation and Leveling of Expectations	Session 4: Procedures - Criteria and Necessary Documents (Dr. Delgado)
9:00-9:30	Walkthrough of PowerPoint Presentations and Preparation of LCD projector, Wide Screen, Laptop/s and other paraphernalia.	Break	Break
9:30-11:30		Session 1: DepED Order NO. 40, s. 2014 - Scope and Application - Definition of Terms - Policy Statement (Dr. Delgado)	Session 5: Workshop - Division DREC Organizational Structure - Division Timeline (Dr. Mangaoang)
11:30-12:00	Checking of venue, sound, chairs, tables, materials and hand-outs.	Clearing House	Clearing House
12:00-1:00		Lunch Break	Lunch Break
1:00-3:00	Follow-up the caterer for the food.	Session 2: Legal Matters (Atty. Palacios)	Session 6: Presentation of Outputs - Division Timeline/ Process Flow - (Dr. Mangaoang)
3:00-3:30		Break	Break
3:00-5:00		Session 3: General Guidelines Structure (Dr. Mangaoang)	Finalization/ Submission of Outputs (Dr. Mangaoang)
Officers of the Day	<i>Mangaoang</i>	<i>Noel Narida</i>	<i>Thelma Matin</i>