



Republic of the Philippines  
**Department of Education**  
**REGIONAL OFFICE NO. VIII (EASTERN VISAYAS)**  
Government Center, Candahug, Palo, Leyte



March 29, 2017

**REGIONAL MEMORANDUM**

No. **192**, s. 2017

**To:** Schools Division Superintendents  
Chiefs, RO Divisions  
All Others Concerned

**2017 QUARTER 1 REGIONAL MONITORING, EVALUATION, AND ADJUSTMENT (RMEA)  
CHANGE OF SCHEDULE AND REPORTING REQUIREMENTS**

1. In consideration of the Region's preparation and participation in the 2017 Palarong Pambansa and the involvement of Quality Assurance Division (QAD) Chief and Education Program Supervisors (EPSs) in the different committees from April 9-29, 2017, this Office hereby announces the change of schedule of the 2017 Quarter 1 Regional Monitoring, Evaluation and Adjustment (RMEA) from April 17-20, 2017 as stated in Regional Memorandum No. 120, s. 2017 to **May 23-24, 2017 for Schools Divisions** and **May 25-26, 2017 for the RO-Divisions** at RTTC, RELC-NEAP DepEd RO8, Candahug, Palo, Leyte.

2. All Schools Division Offices (SDOs) which have not conducted yet the Capability Building on Strengthening SMEA Implementation are advised to submit the schedule with the training matrix to the Quality Assurance Division (QAD) for the provision of technical assistance with the Project BEST.

3. As a result of the recently concluded convergence meeting re completed staff work in preparation for Quarter 1 of 2017 RMEA, SDOs are further advised to use the enhanced MEA Template and the School/CLC Data Gathering Template (*March 2017 Version*) in the preparation and submission of the following Quarter 1 MEA required reports:

3.a. for SDOs

3.a.1. dashboard, comparative data (Q1 to Q4) analysis of the key performance indicators (KPIs) and strategic options for plan adjustment (*result of the Pareto Analysis, segmentation, characterization and SWOT analysis*);

3.a.2. Quarter 1 physical output accomplishments and gaps; issues elevated to Regional Office; and recommendations for corrective actions and for policy review/formulation;

3.a.3. status of fund utilization re: allocation and utilization of funds for Programs and Projects implementation;

3.a.4. implementation status report of Division Banner Project;

3.a.5. document of effective practices that helps increase the KPIs; and

3.a.6. status report of Division Continuous Improvement (CI) Project;



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3.a.7. status report of major programs and projects supported by external stakeholders (e.g. BEST, UNICEF, GIZ, etc.)

3.b. for RO-Divisions

3.b.1. Quarter 1 physical output accomplishments and gaps; issues and recommendations for corrective actions and for policy review/formulation;

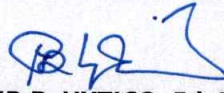
3.b.2. Quarter 1 Consolidated Financial Accomplishment re allocation and utilization of funds for Programs and Projects implementation.;

3.b.3. implementation status of major Programs and Projects;

3.b.4. dashboard of the consolidated SDOs' KPIs with corresponding analysis;

3.b.5. status of personnel requirement and deployment.

4. Immediate dissemination of and compliance with this Memorandum are desired.



**RAMIR B. UYTICO, Ed. D., CESO IV**  
OIC, Regional Director

Enclosure: None  
Reference: AIP

To be indicated in the *Perpetual Index* under the following subjects:

**EVALUATION**

**MONITORING**

**PLANNING**



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