



Republic of the Philippines
Department of Education
REGIONAL OFFICE NO. VIII (EASTERN VISAYAS)
Government Center, Candahug, Palo, Leyte



January 9, 2017

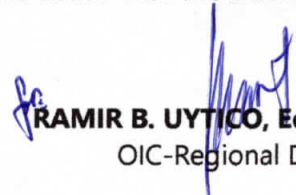
REGIONAL MEMORANDUM

No. **016** s. 2017

**WORKSHOP ON THE DEVELOPMENT OF 2018 GENDER AND DEVELOPMENT PLAN
AND BUDGET OF THE SCHOOLS DIVISION OFFICES**

To: **Schools Division Superintendents**
All Others Concerned

1. This Office will hold a one-day workshop on the development of the 2018 GAD Plan and Budget on January 27, 2017 at RELC-NEAP R-8, Government Center, Candahug, Palo, Leyte.
2. This activity is designed to enhance the competencies of the Division Gender and Development (GAD) Coordinators and the Division Budget Officers in the attribution of GAD Fund to Programs, Projects and Activities of the Schools Division Offices; and to develop the 2018 SDO-GAD Plan and Budget.
3. The participants are GAD Coordinators and Budget Officers of both Regional Office and Schools Division Offices. Each participant is advised to bring laptop, GAD Plan and Budget of FY 2017, and 2016 GAD Accomplishment Report.
4. Expenses for the cost of venue, board and lodging, supplies and materials of the participants, facilitators and Program Management Team shall be charged to Gender and Development (GAD) Fund of the Regional Office while travel and other incidental expenses of the participants to Division GAD Fund, subject to usual accounting and auditing rules and procedures.
5. Immediate dissemination of and appropriate action with this memorandum are desired.


RAMIR B. UYTICO, Ed. D., CESO IV
OIC-Regional Director ↓

Enclosure: None

References: 2017 AIP

To be included in the Perpetual Index under the following subjects:

GAD COORDINATORS

PLANNING

WORKSHOP



LEAD, EMPOWER, AND ACHIEVE THROUGH DATA-DRIVEN DECISIONS
...where LEADers create great schools

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