



Republic of the Philippines
Department of Education
REGIONAL OFFICE NO. VIII (EASTERN VISAYAS)
Government Center, Candahug, Palo, Leyte



February 6, 2017

REGIONAL MEMORANDUM

No. **060**, s. 2017

**LEARNING, EQUITY, AND ACCOUNTABILITY PROGRAM SUPPORT (LEAPS) PROJECT
MID-TERM REVIEW MISSION AND PROJECT SCOPING ON ALTERNATIVE LEARNING
SYSTEM/ALTERNATIVE DELIVERY MODE (ALS/ADM) PROGRAMS**

To: Schools Division Superintendents
(Leyte and Tacloban City Divisions)
All Others Concerned

1. A Mid-Term Review mission shall be conducted by a team composed of DepEd Central Office and the World Bank (WB) representatives on February 10-15, 2017 to monitor the implementation of ALS/ADM and LAC Sessions in the region. Attached is the copy of the Memo and attachments stating the details of the activities.
2. A kick-off meeting shall be conducted in the morning on Friday, February 10, 2017 at the DepEd Regional Office VIII Convergence Zone for the ALS/ADM Project Scoping with the **Regional ALS/ADM Coordinator, Leyte Division ADM Coordinator, Tacloban City Division ALS Coordinator, and other identified participants found in Enclosure 1**. Each coordinator is requested to prepare a 10-minute presentation on the ALS/ADM Program implementation in their respective divisions.
3. Another kick-off meeting shall also be conducted in the morning on Monday, February 13, 2017 at the DepEd Regional Office VIII Convergence Zone for the LEAPS MTR with the **Regional LEAP & SLAC Coordinator, Leyte and Tacloban City Division LEAP Coordinators, and other key players of the identified schools found in enclosure 2**. Each coordinator is requested to prepare a 10-minute presentation on the SLAC Program implementation in their respective divisions.
4. The team, together with the Regional and Division Supervisors/Coordinators, will visit and observe the ALS and ADM sessions and LAC Program implementation in the Community Learning Centers and Schools following the schedules indicated in the enclosures.
5. Exit conferences shall be held in the afternoon of February 11 and 15, 2017 respectively which shall be attended by the team and the concerned regional and division personnel.



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6. Traveling and other incidental expenses incurred of the Regional/Division Participants related to these activities shall be charged to the **Region/Division/Local Funds**, subject to the usual government accounting and auditing rules and regulations.
7. Compliance with this Memorandum is desired.


RAMIR B. UYTICO, Ed. D., CESO IV
OIC-Regional Director

Enclosures: As stated
References: Message from the ASEC Revsee A. Escobedo, Procurement and Project Management Service
Allotment: 1-2 (D.O. 50-97)
To be indicated in the Perpetual Index under the following subjects:

ADM PROGRAM
ALS PROGRAM
CONFERENCES
LEAPS/SLAC PROGRAM

Enclosure 1 to RM 060, s. 2017 Re: **Learning, Equity, And Accountability Program Support (LEAPS) Project Mid-Term Review Mission And Project Scoping On Alternative Learning System/Alternative Delivery Mode (Als/Adm) Programs**

LIST OF PARTICIPANTS INVOLVED FOR THE ALS/ADM MONITORING

Regional Office

- RD/ARD
- Chief, CLMD
- Chief, PPRD
- Regional ALS/ADM Coordinator
- Regional SLAC Coordinator

Leyte Division

- Chief, CID
- Division ADM Supervisor
- Division ADM Coordinator
- EPSAs concerned (2 pax)
- District Supervisor, Burauen District
- School Head, Burauen Comprehensive NHS

Tacloban City Division

- Chief, CID
- Division ALS Coordinator
- EPSAs (2 pax)
- District Supervisors, Districts 1, 5 & 6 (3 pax)
- District ALS Coordinators, Districts 1, 5 & 6 (3 pax)

Summary of Participants

World Bank	
DepEd Central Office	
Regional Office	6
Leyte Division	7
Tacloban City Division	10
TOTAL	23



Republic of the Philippines
Department of Education

Tanggapan ng Kawaksing Kalihim

Ltr-GO-PMS/PMD-2017-

Office of the Assistant Secretary

URGENT MESSAGE FOR TRANSMISSION

TO : **Ramir B. Uytico Ph.D., CESO IV**
OIC Regional Director
DepEd Region VIII

Attention: **Thelma C. Quitlig, Ph.D., CEO V**
Schools Division Superintendent
DepEd Division of Tacloban City

Ronelo Al K. Firmo, Ph.D., CESO V
Schools Division Superintendent
DepEd Division of Leyte

FROM : **Assistant Secretary REVSEE A. ESCOBEDO**
Procurement and Project Management Service

SUBJECT : Facilitation of support for the following undertaking:
(I) Learning, Equity, and Accountability Program Support (LEAPS) Project – Mid-Term Review Mission
(II) Project Scoping on Alternative Learning System/Alternative Delivery Mode (ALS/ADM) Programs

DATE : 01 February 2017

I. Learning, Equity, and Accountability Program Support (LEAPS) Project – Mid-Term Review Mission

In 2014, the World Bank (WB) and the Government of the Philippines entered into a loan agreement, with the Department of Education (DepEd) as the Implementing Agency, for the “Learning, Equity, and Accountability Program Support” project.

LEAPS project is aimed at improving the quality of grades 1 to 3 reading and math skills of children in 5 Regions—5, 8, 9, CAR, and Caraga—with special focus on those belonging to target disadvantaged groups.

WB and DepEd will undertake the Mid-Term Review (MTR) mission of the LEAPS project on February 20-24, 2017. Part of the MTR objective is to conduct school visits and observe specific aspects and interventions of the project. The mission intends to visit five (5) elementary schools in Region VIII, particularly in the Divisions of Tacloban City and Leyte on **February 13 to 15, 2017**. A Kick-off and a exit meeting with the regional office is also intended.

Details of the mission activities in Region VIII and support from the regional office is enclosed as Attachment A.

II. Project Scoping Study on Alternative Learning System/Alternative Delivery Mode (ALS/ADM) Programs

ALS and ADM programs are priority concern of the current administration and are important part of the Secretary's agenda.

The WB is currently undertaking a scoping study and conducts research activities including field data gathering to further deepen its appreciation of ALS and ADM programs in the Philippine context. The Project Management Service (PMS) has the mandate of project development and monitoring of education initiatives funded through official development assistance.

In line with the above, a WB Team accompanied by PMS-Project Management Division (PMS-PMD) personnel will be in Region VIII on **February 10 to 11, 2017** to visit ALS/ADM learning centers. The team intends to observe ADM and ALS sessions within the region.

Details of the activities and support from the regional office is enclosed as Attachment B.

This office requests your assistance in facilitating the activities of this mission and the scoping study with the regional office, the concerned division offices, and the schools and learning centers to be visited. **Mr. Edgardo Palacol** [through (02) 631-0595/631-6926 and edgardo.palacol@deped.gov.ph] of the PMS-PDD will be coordinating with your office on these concerns and address any clarifications you may have.

We cannot overemphasize the value of your office's support in ensuring the success of these activities on such short notice.

Thank you very much.

- Encl.: 1. Attachment A: FIELD VISIT ACTIVITIES & ADMINISTRATIVE ARRANGEMENTS
for the DepEd-WB LEAPS Mid-term Review Mission
2. Attachment B: FIELD VISIT ACTIVITIES & ADMINISTRATIVE ARRANGEMENTS
for the DepEd-WB ALS/ADM Scoping

Cc: **Undersecretary Jesus LR. Mateo**

Planning and Regional Operations

FIELD VISIT ACTIVITIES & ADMINISTRATIVE ARRANGEMENTS
for the DepEd-WB LEAPS Mid-Term Review Mission
 Tacloban City and Leyte / February 13–15, 2017

I. School Selection

The schools to be visited will be pre-selected based on the following criteria:

1. With any one or combination of the following characteristics
 - urban setting
 - remote (difficult to access)
 - scored low in the average learning achievement
 - implementing mother-tongue based education
2. At least one school have a scheduled LAC session that may be observed during the visit
3. If feasible, at least one school has ADM program
4. School head and teachers have undergone ELLN training
5. School/s must have prepared the school report card
6. Within Division of Tacloban City and Leyte (to minimize time spent on travel) – *therefore schools to be selected from Leyte Division are preferably within nearby districts only*
7. School/s with best practice/s related to early grade language and numeracy

Please forward a list of pre-selected schools based on the above criteria to edgardo.palacol@deped.gov.ph. The list of 10 schools to be visited will be finalize with the regional office and concerned division offices during coordination ahead of the visit.

II. Program of Activities

The mission shall be conducted in two parts: 1) Meeting with the regional and division office officials and staff through the Kickoff and the wrap-up meetings; and 2) School visits to conduct interviews/FGDs and to observe a LAC session.

1. Kickoff Meeting (2 hours)

- a. Preliminaries
- b. Statement of Mission and Field/school Visit Objectives WB
- c. Report on achievements and status of activities related to LEAPS RO8
to cover the following areas:
 - EGRA, EGMA, NAT
 - LAC (frequency, contents, LAC planning, LAC leader/coordinators)
 - RPMS (planning, monitoring, evaluation, rewarding)

- Financial Management & procurement challenges
 - School to school partnerships
 - Special and inclusive learning programs for marginalized learners (especially ALS, ADM, CCT, night classes, multi-grade classes, scholarships, etc)
 - Learning Information System (data entry interface, variables related to disadvantaged children, data submission, etc)
 - Transition to K-12 system and curriculum
 - How schools understand the nature of students' conditions/circumstances
 - How school identify slow learners and what support school provides to avoid dropouts
- d. Open Forum

2. Visit to 10 schools (2-3 hours per school)

- a. Preliminaries
- b. Meeting with School Head/Principal
- c. FGD with PTCA
- d. FGD with Teachers
- e. Key interviews, as needed
(b to e may be simultaneous)

3. Exit Meeting (1-2hours)

- a. Preliminaries
- b. Sharing of initial findings WB
- c. Reaction DepEd
- d. Open Forum
- e. Agreements
- f. Exit

III. Itinerary of mission meetings and school visits

Itinerary to be finalized in coordination with the Regional Office, Division Offices, and Schools to be visited

		Activity/Target
Feb 12	Travel to Tacloban City, Leyte	Meet with WB Task Team
Feb 13	AM: Kickoff Meeting	RO8 and Division officials
	PM: School Visit School No. 1 (Team A) School No. 2 (Team B)	School visit activities
Feb 14	AM: School Visit School No. 3 & 4 (Team A) School No. 5 & 6 (Team B)	
	PM: School Visit School No. 7 & 8 (Team A) School No. 9 & 10 (Team B)	
Feb 15	AM: Exit Meeting	RO8 and Division officials
Travel to Manila		

IV. Administrative Arrangements

Activity/Venue/Date	Details
Team Arrival Feb 12 & 13	The Region is requested to arrange transportation for the Review Mission Team for the duration of the visit from pick-up at the airport upon arrival to temporary residence and to the meeting venue. <i>(WB to arrange their own accommodation; Region to arrange for the stay of DepEd-CO at DepEd-RELC)</i>
Kick-off Meeting RO or DO (which is nearer the 1 st school to be visited) Feb 13 PM	Venue to be determined/arranged by the Region/Division; Program for the Kick-off shall be prepared by the Region; Meals shall be arranged by the Region/Division; WB shall reimburse the cost for the meals upon presentation of an Official Receipt (OR)
School Visits Feb 13 PM Feb 14 AM/PM	The Region is requested to draft the itinerary for the school visit, ensuring optimal use of time. Request from the region/division to arrange for the hiring of a van (can comfortably accommodate 8-10 passengers) to be used by the team; WB shall pay for the van rental upon presentation of an OR. Schools are <u>not encouraged</u> to serve AM/PM snacks/meals during the school visits; School assigned to serve lunch shall be reimbursed of their expenses upon presentation of an (OR)
Exit Meeting (which is nearer the airport) Feb 15 8AM	Venue to be determined by the Region/Division; Program for the Kick-off shall be prepared by the Region; Meals shall be arranged by the Region/Division; WB shall reimburse the cost for the meals upon presentation of an OR.
Feb 15 nn onward	WB, DepEd Teams returns to Manila

V. DepEd and WB Team Members

DepEd-Central Office	World Bank
<ol style="list-style-type: none"> Edgardo Palacol, Project Development Officer IV, LEAPS Lead Person, PMS-PMD Charlie Tayas, Senior Education Program Specialist, PMS-PDD PMS-PDD - mc, ey, mcc PMS-PMD - BLD, BEA, PS, BHROD 	<ol style="list-style-type: none"> Binh Vu, Senior Education Specialist, LEAPS Task Team Leader Franco Russo, Senior Operations Officer, LEAPS Task Team Leader Gabriel Demombynes, Program Leader for Human Development Cluster Takiko Igarashi, Education Specialist Corinne Bernaldez, Program Assistant Possible additional one

FIELD VISIT ACTIVITIES & ADMINISTRATIVE ARRANGEMENTS

for the ALS/ADM Scoping

Tacloban City and Leyte / February 10–11, 2017

I. Program of Activities

1. Courtesy call at the Regional Office

- a. Preliminaries
- b. Purpose of Visit WB
- c. ALS and ADM Programs in the Region RO8
- d. Discussion on ALS/ADM

2. Visit to learning centers

- a. Meeting with ALS/ADM person-in-charge
- b. Key informant interviews, as needed
- c. Observation of session

II. Selection of learning centers

- a. Has on ongoing session to be observed during visit
- b. Within short travelling distance from Tacloban City

III. Itinerary of mission meetings and school visits

Itinerary to be finalized in coordination with the Regional Office, Division Offices, and learning centers to be visited

	Activity
Feb 10	AM: Travel to Leyte
	AM: Courtesy call
	PM: Visit to learning centers (ADM)
Feb 11	AM-PM: Visit to learning centers (ALS/ADM)
Feb 12	WB Team stay in Tacloban DepEd Travel to Manila

VI. Administrative Arrangements

Activity/ Venue/Date	Details
Team Arrival	The Region is requested to arrange transportation for the

Activity/ Venue/Date	Details
Feb 10 AM	<p>Review Mission Team for the duration of the visit from pick-up at the airport upon arrival to temporary residence and to the meeting venue.</p> <p><i>(WB to arrange their own accommodation; Region to arrange for the stay of DepEd-CO at DepEd-RELC)</i></p>
<p>Courtesy call RO or DO (which is nearer the 1st center to be visited) Feb 10 AM</p>	<p>Venue to be determined/arranged by the Region/Division; Program for the Kick-off shall be prepared by the Region; Meals shall be arranged by the Region/Division; WB shall reimburse the cost for the meals upon presentation of an Official Receipt (OR)</p>
<p>Visit to learning centers</p> <p>Feb 10 PM Feb 11 AM-PM</p>	<p>The Region is requested to draft the itinerary for the visit, ensuring optimal use of time.</p> <p>Request from the region/division to arrange for the hiring of a van (can comfortably accommodate 5 passengers) to be used by the team; WB shall pay for the van rental upon presentation of an OR.</p> <p>Learning centers are <u>not encouraged</u> to serve AM/PM snacks/meals during the visits; learning centers assigned to serve lunch shall be reimbursed of their expenses upon presentation of an (OR)</p>
Feb 12	DepEd Team returns to Manila

IV. DepEd and WB Team Members

DepEd-Central Office	World Bank
<ol style="list-style-type: none"> 1. Ana Marie Hernandez, Project Development Officer, PMS-PMD 2. Rosa Marie Barrera, Administrative Officer, PMS-PMD 	<ol style="list-style-type: none"> 1. Franco Russo, Senior Operations Officer 2. Takiko Igarashi, Education Specialist 3. Corinne Bernaldez, Program Assistant